

Town of Mansfield
Expenditure Budget Report
FY21 Operating Budget

114 - ELECTED OFFICIALS - MODERATOR							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011141-519021	TOWN MODERATOR - ANNUAL STIPEND	\$100.00	\$200.00	\$100.00	\$200.00		
This budget line item is for the Town Moderator's stipend for moderating the Annual Town Meeting and for any Special Town Meetings.							
PERSONAL SERVICES Total:		\$100.00	\$200.00	\$100.00	\$200.00		
ELECTED OFFICIALS - MODERATOR		\$100.00	\$200.00	\$100.00	\$200.00		

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122 - SELECT BOARD							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011222-530010	SELECT BOARD - LEGAL FEES Legal services agreement with Brooks & DeRensis = \$54,000 is forecast for FY21. Other non-routine legal services as needed - \$26,000 Total FY21 Budget request = \$80,000	\$58,992.41	\$80,000.00	\$33,185.75	\$80,000.00		
011222-530011	SELECT BOARD - ADVERTISING Sun Chronicle ads, etc.	\$330.55	\$500.00	\$92.89	\$500.00		
011222-534005	SELECT BOARD - PRINTING Various plaques and awards given to members of the community and people who have served the Town admirably.		\$1,000.00	\$74.00	\$1,000.00		
011222-542000	SELECT BOARD - OFFICE SUPPLIES Various office supply needs.	\$305.44	\$800.00	\$118.15	\$800.00		
011222-570000	SELECT BOARD - MISC. EXPENSES	\$334.00					
011222-573100	SELECT BOARD - PROF DEVELOPMENT Mass. Municipal Association annual dues and meetings- \$2,700 Various other meeting reimbursements - \$300 Total FY21 Budget request = \$3,000	\$1,149.74	\$3,000.00	\$75.00	\$3,000.00		
EXPENSES Total:		\$61,112.14	\$85,300.00	\$33,545.79	\$85,300.00		
SELECT BOARD Total:		\$61,112.14	\$85,300.00	\$33,545.79	\$85,300.00		

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123 - TOWN MANAGER						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
011231-511001	TOWN MANAGER - MANAGEMENT SALARIES	\$133,567.03	\$163,953.00	\$74,765.66	\$189,739.00	
	Kevin J. Dumas - Town Manager FY21 Salary is based on Mr. Dumas' current contract. FY21 Salary is divided up as 70% General Fund, 15% Sewer Enterprise Fund, 15% Water Enterprise Fund. This is the 70% General Fund portion. FY21= \$145,736 including accruals. There will be a new Assistant Town Manager/Finance Director and his/her FY21's salary is estimated to be \$125,000. This budget line item consists of the General Fund's Assistant Town Manager'/Finance Director portion (35%) of FY21's salary including accruals. Assistant Town Manager - 35% \$44,003 Finance Director - 35% \$44,003 Sewer Enterprise - 15% \$18,858 Water Enterprise - 15% \$18,858 <div style="text-align: right;">Total \$125,722 including accruals.</div> Total for this budget: \$189,739.					
011231-511004	TOWN MANAGER - SECRETARIAL/CLERICAL	\$131,165.79	\$140,072.00	\$58,541.03	\$149,457.00	
	Nancy Griffin - Town Manager/Human Resources Executive Assistant - FY21 Salary is estimated at a 1.5 day accrual of \$67,266. Carrie Champagne - Select Board's Confidential Secretary - FY21 Salary estimated at \$53,739 Janice Argenzio - Part-time Administrative Assistant - FY21's salary is estimated at \$11,768. Christopher George - Admin Support- FY21's salary is estimated at \$16,684. Total FY21 Budget request = \$149,457					
011231-513001	TOWN MANAGER - SCHEDULED OVERTIME	\$820.59	\$5,500.00	\$535.80	\$3,000.00	
	Select Board's Confidential Secretary - night meetings outside normal work hours are at time and one half.					
011231-514006	TOWN MANAGER - LONGEVITY	\$400.00	\$540.00	\$540.00	\$400.00	
	Ms. Griffin will be eligible for this benefit this year. \$400.00. Total for this budget = \$400.00					
011231-514010	TOWN MANAGER - PERS SERV ADJUST		\$20,000.00		\$300,000.00	
	This budget is used to mitigate pay increases agreed to in union and non-union negotiations. The full name of this account is "Personal Services Adjustments".					

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123 - TOWN MANAGER						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
011231-519006	TOWN MANAGER - STIPENDS	\$12,435.68	\$10,000.00	\$5,750.00	\$15,075.00	
	Mr. Dumas' car allowance is \$8,000 per year as per contract and his SEMRECC, emergency response, and night meeting allowance is \$5,000. Ms. Griffin will receive a \$2,000 stipend for compiling the Annual Town Report in FY21. The total for this budget line item including accruals is \$15,075.00.					
PERSONAL SERVICES Total:		\$278,389.09	\$340,065.00	\$140,132.49	\$657,671.00	
011232-530000	TOWN MANAGER - PROF/TECH SRVCS	\$3,892.38	\$8,791.05	\$5,642.52	\$8,700.00	
	This budget is to fund any professional services or repairs needed during this year.					
011232-530010	TOWN MANAGER - LEGAL FEES	\$93,920.56	\$90,508.95	\$30,039.00	\$90,000.00	
	This budget is used to pay the Town's labor counsel for contract negotiations, labor disputes, and personnel-related matters. This budget is also used for other legal matters. Some of the Town's labor contracts are up for renewal in FY21.					
011232-534001	TOWN MANAGER - TELEPHONE	\$2,009.52	\$900.00	\$888.29	\$900.00	
	Town Manager's cell phone usage at approximately \$75 per month.					
011232-534005	TOWN MANAGER - PRINTING	\$6,712.17	\$8,000.00	\$4,644.45	\$8,000.00	
	This budget reflects the costs associated with the printing of all Annual Town Meeting Warrants, the Annual Town Report, and other Town Manager-related needs.					
011232-542000	TOWN MANAGER - OFFICE SUPPLIES	\$422.58	\$700.00	\$696.83	\$700.00	
	This budget is to pay for any Town Manager-related office supplies.					
011232-549000	TOWN MANAGER - FOOD SVC SUPPLIES	\$110.67		\$105.68		
011232-551012	TOWN MANAGER - BOOKS/REFERENCES	\$366.27	\$1,050.00	\$676.05	\$1,000.00	
	This budget is for reference materials purchased on various subjects. Some material is shared with other departments (personnel policies, etc.).					
011232-571000	TOWN MANAGER - TRANSPORT IN-STATE	\$607.59	\$5,123.92	\$6,879.83	\$5,100.00	
011232-572000	TOWN MANAGER - OUT OF STATE TRAVEL		\$1,000.00	\$393.18	\$1,000.00	
011232-573100	TOWN MANAGER - PROF DEVELOPMENT	\$8,930.06	\$3,876.08	\$3,695.40	\$3,800.00	
	This is to pay for the Town Manager to attend various conferences, meetings, and conventions. It also pays for the Town Manager's membership in the International City/County Management Association (ICMA), International Public Management Association (IPMA), Massachusetts Municipal Management Association (MMMA), and the Massachusetts Municipal Association (MMA).					
EXPENSES Total:		\$116,971.80	\$119,950.00	\$53,661.23	\$119,200.00	
011239-580150	TOWN WEBSITE OVERHAUL A#9 5/18	\$32,028.00	\$7,972.00	\$2,689.50		
ARTICLES Total:		\$32,028.00	\$7,972.00	\$2,689.50		
TOWN MANAGER Total:		\$427,388.89	\$467,987.00	\$196,483.22	\$776,871.00	

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129 - PEG ACCESS & CABLE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011292-570000	PEG ACCESS & CABLE - MISC EXPENSES	\$199,380.68	\$210,000.00	\$99,497.01	\$200,000.00		
	This budget line item is used to pay for Public, Educational, and Governmental Access Television channels (PEG). This budget is funded by fees assessed to cable TV subscribers. The Town receives the PEG fees from cable TV content providers and distributes those funds to the Mansfield Cable Access Corporation.						
EXPENSES Total:		\$199,380.68	\$210,000.00	\$99,497.01	\$200,000.00		
PEG ACCESS & CABLE Total:		\$199,380.68	\$210,000.00	\$99,497.01	\$200,000.00		

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131 - FINANCE COMMITTEE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011312-573100	FINANCE COMM - PROF DEVELOPMENT Association of Town Finance Committees Membership dues and Finance Committee Seminars/Workshops.	\$330.00	\$2,000.00	\$280.00	\$2,000.00		
011312-579000	FINANCE COMM - RESERVE FUND This budget is controlled by the Finance Committee as allowed by MGL Chapter 40 Section 6. It is to be used for "extraordinary or unforeseen" expenditures during the course of the fiscal year. This budget amount complies with the Town's General Fund Reserve Policy.		\$345,000.00		\$425,500.00		
EXPENSES Total:		\$330.00	\$347,000.00	\$280.00	\$427,500.00		
FINANCE COMMITTEE Total:		\$330.00	\$347,000.00	\$280.00	\$427,500.00		

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132 - FINANCE - TREAS/COLL ENCUMBR.							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011322-530000	TREAS/COLL - PROF & TECH SERVICES	\$1,322.75	\$2,000.00	\$1,323.95			
011322-542000	FINANCE-TREAS/COLL OFFICE SUPPLIES		\$530.00	\$505.80			
EXPENSES Total:		\$1,322.75	\$2,530.00	\$1,829.75			
FINANCE - TREAS/COLL ENCUMBR.		\$1,322.75	\$2,530.00	\$1,829.75			

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133 - FINANCE - TREASURER/COLLECTOR							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011331-511001	TREAS/COLL - MANAGEMENT SALARIES Jacqueline Boudreau, Treasurer/Collector (DOH 2/17/14) - Step J9 (Step Increase per contract) Annual \$103,663.04; Wkly \$1,993.52; plus 11.50 hrs. \$611.35; Total \$104,274.39	\$99,393.93	\$102,162.00	\$44,633.98	\$104,275.00		
011331-511002	TREAS/COLL - SUPERVISORY SALARIES Barbara Guilbault, Assistant Treasurer/Collector (DOH 7/17/14) - Step D6 (1% increase per contract) Annual \$71,132.36; Wkly \$1,367.93; plus 11.50 hrs. \$419.50; Total \$71,551.86	\$69,049.36	\$70,970.00	\$31,006.47	\$71,552.00		
011331-511004	TREAS/COLL - SECRETARIAL/CLERICAL Eileen Baldasarre, Payroll Bookkeeper (DOH 1/5/16) - Step B5 Annual \$51,866.88; Wkly \$997.44; plus 11.50 hrs. \$305.88; Total \$52,172.76 Lynn Curtin, Bookkeeper (DOH 11/20/17) - Step B2 Annual \$47,109.24, Wkly \$905.63; plus 11.50 hrs. \$277.82; Total \$47,370.58 Kathy Nelson, Bookkeeper (DOH 1/5/15) - Step B5 (Step increase per contract) Annual \$51,866.88; Wkly \$997.44; plus 11.50 hrs. \$305.88; Total \$52,172.76	\$157,417.94	\$150,986.00	\$65,972.15	\$151,717.00		
011331-514006	TREAS/COLL - LONGEVITY J. Boudreau - 5 years as of 02/17/19 - \$375 B. Guibault - 5 years as of 07/17/19 - \$425 K. Nelson - 5 years as of 1/5/20 - \$425	\$525.00	\$775.00	\$800.00	\$1,225.00		
011331-514007	TREAS/COLL - SICK LEAVE INCENTIVE J. Boudreau (Max. 6 days) \$2,392.20 E. Baldasarre (Max. 5 days) \$997.44 K. Nelson (Max 5 days) \$997.44	\$1,911.42	\$3,475.00		\$3,475.00		
PERSONAL SERVICES Total:		\$328,297.65	\$328,368.00	\$142,412.60	\$332,244.00		
011332-524007	TREAS/COLL - REP. & MAINT OFFICE EQ Neopost (checker stuffer machine) \$3,550 Other: \$450	\$3,480.24	\$4,000.00	\$3,480.24	\$4,000.00		
011332-530000	TREAS/COLL - PROF/TECH SRVCS Bill Printer - \$5,000 (Globe) Lockbox - \$7,000 (Century Bank, AR Box & NE Money) Payroll Service \$54,000 (Town & School) \$2,000 increase to cover 1095C Forms	\$58,331.93	\$72,000.00	\$18,018.27	\$72,000.00		

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133 - FINANCE - TREASURER/COLLECTOR						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
	Other - \$6,000 (Includes FA & Bank Fees, Unemployment Service Fee, Shredding)					
011332-530010	TREAS/COLL - LEGAL FEES Legal fees for Tax Title attorney, Land Court and Registry of Deed filings, title research.	\$6,271.84	\$15,500.00	\$76.00	\$15,500.00	
011332-530011	TREAS/COLL - ADVERTISING Advertising related to tax takings, tailings and job postings.	\$1,963.20	\$3,000.00	\$1,964.00	\$3,000.00	
011332-542000	TREAS/COLL - OFFICE SUPPLIES Various Office Supplies	\$1,850.56	\$2,000.00	\$41.59	\$2,000.00	
011332-573100	TREAS/COLL - PROF. DEVELOPMENT Conferences and education required for Treasurer and Assistant Treasurer to maintain certifications. Association dues, association meetings and staff trainings.	\$1,409.42	\$3,500.00	\$480.82	\$3,500.00	
EXPENSES Total:		\$73,307.19	\$100,000.00	\$24,060.92	\$100,000.00	
FINANCE - TREASURER/COLLECTOR		\$401,604.84	\$428,368.00	\$166,473.52	\$432,244.00	

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134 - FINANCE - FINANCE DIRECTOR						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
011341-511001	FINANCE DIRECTOR - MGMT SALARIES Matthew Violette - Town Accountant. FY21 Salary per current contract Grade J Step 5 and a 1.5 day accrual. \$95,084. There will be a new Assistant Town Manager/Finance Director and his/her FY21's salary is estimated to be \$125,000. This budget line item consists of the General Fund's Assistant Town Manager'/Finance Director portion (35%) of FY21's salary including accruals. Assistant Town Manager - 35% \$44,003 Finance Director - 35% \$44,003 Sewer Enterprise - 15% \$18,858 Water Enterprise - 15% \$18,858 Total \$125,722 including accruals. Total for this budget: \$139,087.	\$133,464.24	\$140,674.00	\$61,942.91	\$139,087.00	
011341-511003	FINANCE DIRECTOR - TECHNICAL SUPPT Jennifer Kinney - Assistant Town Accountant - Non Supervisory Bargaining Unit D2. This budget line items consists of the Assistant Town Accountant's contracted FY21 salary with a 1.5 day accrual.	\$58,168.65	\$63,155.00	\$27,592.18	\$63,035.00	
011341-511004	FINANCE DIRECTOR - SEC/CLERICAL Wendy Cutillo - Full-time bookkeeper - Clerical Bargaining Unit B6 - This budget line item consists of the full-time bookkeeper's contracted FY21 salary with a 1.5 day accrual.	\$50,466.00	\$52,266.00	\$22,834.68	\$53,192.00	
011341-513002	FINANCE DIRECTOR - UNSCHEDULED OT This budget line item is for the Assistant Town Accountant and the full-time bookkeeper to work on additional projects as outlined in the Town's Financial Operations report.	\$3,840.51	\$4,000.00	\$2,256.68	\$4,000.00	
011341-514006	FINANCE DIRECTOR - LONGEVITY Assistant Town Accountant - 14 Years with the town - \$475 Full-time Bookkeeper - 9 years with the town - \$425	\$1,300.00	\$1,040.00	\$1,040.00	\$900.00	
011341-514007	FINANCE DIRECTOR - SICK LV INCENT. The Bookkeeper has 5 days that could potentially be bought back for a total of \$1,017.04	\$898.28	\$1,506.00		\$1,017.00	
PERSONAL SERVICES Total:		\$248,137.68	\$262,641.00	\$115,666.45	\$261,231.00	
011342-530000	FINANCE DIRECTOR - PROF & TECH SERV This budget line item is used to pay for the Town's annual update to the Governmental Accounting Standards Board (GASB) Statement No. 45 Other Post-Employment Benefits (OPEB) report and for secure document destruction services.	\$8,211.63	\$11,000.00	\$9,670.00	\$11,000.00	
011342-530008	FINANCE DIRECTOR - TRAINING SEMINAR MCPPO Training Seminars for the Town Accountant, Assistant Town Accountant and Full-Time Bookkeeper.	\$2,129.86	\$1,885.00	\$1,496.37	\$1,885.00	
011342-530009	FINANCE DIRECTOR - EXTERNAL AUDIT This is the General Fund's portion of the Town-wide Audit as per current indirect cost methodology. The FY21 External Audit cost will be broken down as follows:	\$32,500.00	\$32,500.00	\$28,000.00	\$32,500.00	

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134 - FINANCE - FINANCE DIRECTOR						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
	\$18,500.00 MMED					
	\$32,500.00 General Fund					
	\$ 5,500.00 Sewer Enterprise Fund					
	\$ 5,500.00 Water Enterprise Fund					
	Total FY21 External Audit Cost = \$62,000.00					
011342-542000	FINANCE DIRECTOR - OFFICE SUPPLIES	\$1,057.59	\$1,300.00	\$376.70	\$1,300.00	
	General Office Supplies, Boxes to store prior year fiscal year warrants etc.					
011342-573100	FINANCE DIRECTOR - PROF DEVELOPMENT	\$1,873.61	\$3,760.00	\$1,770.00	\$3,850.00	
	For required annual renewals for various associations for the Town Accountant, Assistant Town Accountant and Bookkeeper. Also used to attend the annual Accounting Association meeting at UMASS Amherst in March.					
EXPENSES Total:		\$45,772.69	\$50,445.00	\$41,313.07	\$50,535.00	
011349-580182	MUNIS CONVERSION A#6 11/18		\$299,000.00	\$170,097.31		
ARTICLES Total:			\$299,000.00	\$170,097.31		
FINANCE - FINANCE DIRECTOR Total:		\$293,910.37	\$612,086.00	\$327,076.83	\$311,766.00	

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135 - FINANCE - FIN DIRECTOR ENCUMBR							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011352-530000	FINANCE DIRECTOR - PROF & TECH SERV		\$11,817.10	\$6,500.00			
011352-542000	FINANCE DIRECTOR - OFFICE SUPPLIES		\$52.67	\$52.67			
EXPENSES Total:			\$11,869.77	\$6,552.67			
FINANCE - FIN DIRECTOR ENCUMBR			\$11,869.77	\$6,552.67			

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136 - ASSESSORS - ENCUMBRANCES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011362-542000	ASSESSORS- OFFICE SUPPLIES		\$53.76	\$53.76			
EXPENSES Total:			\$53.76	\$53.76			
ASSESSORS - ENCUMBRANCES Total:			\$53.76	\$53.76			

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137 - FINANCE - ASSESSORS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011371-511001	ASSESSORS - MANAGEMENT SALARIES Supervisory, Grade I, Step 4	\$93,184.28	\$97,936.00	\$42,787.87	\$84,833.00		
011371-511004	ASSESSORS - SECRETARIAL/CLERICAL	\$46,254.00	\$49,289.00	\$21,534.17	\$72,380.00		
011371-514006	ASSESSORS - LONGEVITY	\$850.00	\$1,000.00	\$1,000.00	\$425.00		
PERSONAL SERVICES Total:		\$140,288.28	\$148,225.00	\$65,322.04	\$157,638.00		
011372-524007	ASSESSORS - REPAIR & MAINT EQPMT	\$50.00	\$150.00		\$150.00		
011372-530008	ASSESSORS - TRAINING SEMINARS	\$45.00	\$800.00	\$45.00	\$800.00		
011372-530018	ASSESSORS - ASSESSMENT SERVICES	\$25,286.00	\$27,595.00	\$13,515.00	\$28,076.00		
011372-530019	ASSESSORS - APPRSAL/DEFENSE FEES	\$7,467.00	\$7,500.00	\$4,734.00	\$7,500.00		
011372-542000	ASSESSORS - OFFICE SUPPLIES	\$493.71	\$560.00	\$173.99	\$560.00		
011372-573100	ASSESSORS - PROF DEVELOPMENT	\$340.00	\$800.00	\$200.00	\$800.00		
EXPENSES Total:		\$33,681.71	\$37,405.00	\$18,667.99	\$37,886.00		
011379-580151	ASSESSING SOFTWARE UPGRADE A#9 5/18	\$27,500.00					
ARTICLES Total:		\$27,500.00					
FINANCE - ASSESSORS Total:		\$201,469.99	\$185,630.00	\$83,990.03	\$195,524.00		

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142 - FINANCE-ASSESSORS REVALUATION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011429-530020	REVALUATION-5 YEAR		\$50,000.00				
011429-530026	ASSESSORS-10 YR CYCLICAL INSP		\$80,000.00				
ARTICLES Total:			\$130,000.00				
FINANCE-ASSESSORS REVALUATION			\$130,000.00				

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152 - PERSONNEL							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011521-511001	PERSONNEL - MANAGEMENT SALARIES		\$30,900.00		\$33,886.00		
	The Personnel Department's FY21 overall costs are broken out as follows:						
	Personnel Breakdown	Annualized	\$231,437.26				
	Town: 50%	\$115,718.63					
	School: 50%	\$115,718.63					
	Totals: 100%	\$231,437.26					
	Town Breakdown:						
	General Fund	50%	\$57,860				
	Sewer	15%	\$17,358				
	Water	15%	\$17,358				
	Airport	0%	\$0				
	Electric	15%	\$17,358				
	Parking	5%	\$5,786				
	Totals:	100%	\$115,720				
	This budget is for the General Fund's pro-rata portion of the FY21 Personnel Budget.						
011521-511002	PERSONNEL - SUPERVISORY SALARIES	\$9,900.68	\$11,350.00	\$11,675.60	\$12,000.00		
	Tara Scopa salary - increase by 2.5% or step per new salary scales. Add 1 additional week of vacation.						
011521-511003	PERSONNEL - TECHNICAL SUPPORT	\$8,337.58	\$14,000.00	\$9,839.15	\$12,000.00		
	Stephanie Kierys salary -increase by 2.5% or step per new salary scales. Add 1 additional week of vacation.						
PERSONAL SERVICES Total:		\$18,238.26	\$56,250.00	\$21,514.75	\$57,886.00		
011522-530000	PERSONNEL - PROFESSIONAL/TECHNICAL						
011522-530008	PERSONNEL - TRAINING SEMINARS	\$7,225.00	\$17,500.00		\$17,500.00		
	Executive Coaching, seminars, etc. for Town of Mansfield employees.						
011522-542000	PERSONNEL - OFFICE SUPPLIES	\$1,288.09	\$800.00	\$105.29	\$1,200.00		
	The HR Department requires office supplies to support Town of Mansfield personnel records. This item was over budget by \$688.09 for 7/1/18 - 6/30/19. I'm requesting a 50% increase to this item to ensure compliance with federal and state laws regarding personnel records.						
011522-573100	PERSONNEL - PROF DEVELOPMENT	\$250.00	\$900.00	\$484.00	\$900.00		
	Memberships, conferences for HR						
011522-578008	PERSONNEL - STAFF RECRUIT & DEVELOP	\$9,213.24	\$5,000.00	\$1,273.80	\$15,000.00		
	This items should remain at \$15,000 due to the increased costs for recruiting hard to fill positions.						
011522-578009	PERSONNEL - DRUG/ALCOHOL TESTING	\$3,645.00	\$2,750.00	\$1,335.00	\$3,750.00		
	This item covers alcohol/drug testing for all new employees, for required random screenings, and for "reasonable suspicion" situations. This item was over budget by \$895 for 7/1/18 - 6/30/19 and needs to be increased to cover required testing. I'm proposing a 36% increase to ensure this budget item is correctly funded.						

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152 - PERSONNEL						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
EXPENSES Total:		\$21,621.33	\$26,950.00	\$3,198.09	\$38,350.00	
011528-578008	PERSONNEL- STAFF RECRUITMENT	\$43.00	\$26.00	\$26.00		
PRIOR YEAR BILLS Total:		\$43.00	\$26.00	\$26.00		
PERSONNEL Total:		\$39,902.59	\$83,226.00	\$24,738.84	\$96,236.00	

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154 - FINANCE - MIS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011541-511001	MIS - MANAGEMENT SALARIES Sacha Zlatkova, Information Technology Systems Director Grade I, Step 4, FTE, Supervisory Unit of USW Union; 37.5 hrs/w Salary: yearly (\$84,345.65 + 1.5-days \$486.6095)= \$84,832.2595 ; weekly \$1,622.0317 Step increase: FY 2023 Start date: April 2, 2008	\$80,593.35	\$82,838.00	\$36,191.31	\$84,832.00		
011541-511002	MIS - GIS MANAGER GIS Coordinator Grade F, step 1, FTE, Non-Supervisory Unit of USW Union 37.5 hrs/w Salary: yearly (\$70,325.12 +1.5-days \$405.7218) = \$70730.84185; weekly \$1,352.40615	\$94,653.00	\$98,264.00	\$14,180.86	\$70,731.00		
011541-511003	MIS - TECHNICAL SUPPORT Roberto Mendoza, Systems Administrator Grade F, Step3, FTE, Non-Supervisory Unit of USW Union; 37.5 hrs/w Salary yearly (\$76,495.85 + 1.5-days \$441.3222) = \$76,937.1722 ; weekly \$1,471.0740 Step increase due in FY23 Start date: November 8th, 2016	\$65,129.98	\$74,865.00	\$32,708.62	\$76,937.00		
011541-511004	MIS - SECRETARIAL/CLERICAL Harold Kiley - Image Processing Analyst - PTE - 18 hrs/week Salary : hourly \$16.02, weekly \$288.36, yearly (\$14,994.72 + 1.5days \$86.508) = \$15,081.228	\$13,994.37	\$15,114.00	\$6,249.47	\$15,081.00		
011541-512009	MIS - NETWORK REPAIR Doug Collette, MIS Network Support Technician - PTE - \$32/hr - Budgeted for 18 hrs/w - Salary : hourly \$32, weekly \$576, yearly (\$29,952+ 1.5days \$172.80) = \$30,124.80	\$11,851.71	\$25,150.00	\$6,223.57	\$30,125.00		
011541-513001	MIS - SCHEDULED OVERTIME Scheduled Town Network services (maintenance and system upgrade)	\$2,179.35	\$3,000.00	\$2,355.43	\$3,000.00		
011541-513030	MIS - UNSCHEDULED OVERTIME Repair of Town critical mission systems for unforeseen problems (Pub Safety, DPW, Finance, etc.)	\$1,903.80	\$2,500.00	\$102.21	\$3,000.00		
011541-514006	MIS - LONGEVITY Sacha Zlatkova 12 years of service: \$425 Total FY21: \$425 Projection for FY22: Sacha \$425	\$950.00	\$950.00	\$425.00	\$425.00		
PERSONAL SERVICES Total:		\$271,255.56	\$302,681.00	\$98,436.47	\$284,131.00		

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154 - FINANCE - MIS						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
011542-524006	MIS - REPAIRS & MAINTENANCE-NETWORK Repair/Maintenance/Upgrade of Town-wide fiber, switches and wireless network for unforeseen accidents or weather damage (Parts/Materials/Equipment).	\$8,670.00	\$8,890.00		\$9,068.00	
011542-524015	MIS - REPAIRS AND MAINT EQUIPMENT Service for equipment repairs/maintenance by State-contracted vendors.	\$8,687.97	\$8,890.00	\$1,171.28	\$9,068.00	
011542-524017	MIS - ANNUAL MAINTENANCE CONTRACTS General or Sole Source Software & Services Accela - SoftRight \$37,800 Tyler Tech - Munis \$260,417 VUEWorks \$3,400 DLT Solutions - AutodeskLandDesktop \$2,000 HydroCAD \$300 Xavis - My Senior Center \$2,200 Social Services \$800 Faronics - Deep Freeze-Library public computers (Due for renewal in FY23, \$300) CitiesDigital - Laserfiche (imaging software and DB) \$9,020 Dog Licensing \$500 FOIA Direct (Public Records System, Town Clerk, MPD, Schools) \$3,000 WatchGuard (cruiser video server and software support 18 dev.) \$25,400 Dragon Law Enforcement (Police reporting 12/6/2019-12/5/2020) \$1,000 PatrolPC (cruiser computers FY21): \$9,723 Eaton Powering (UPS systems at new PSPW complex) \$3,700 Signet (security cams at new PSPW complex) \$14,000 Website Software & Services CivicPlus support (Town's website and mass notification system) \$10,000 GoDaddy - Library domain reservation (6/20/2019-6/19/2022) \$0.00 GoDaddy - MFN domain reservation (9/3/2018-9/4/2024) \$0.00 Ashdown Technologies - Library website and DNS records hosting \$864 Siteimprove - websites integrity and statistics \$4,650 Applied Geographics (viewer for Assessor GIS DB and web interface) \$3,000 Network Software/Hardware Support & Services Network Security Mimecast (email cloud security and filtering) \$13,260 Sophos (antivirus, onsite email spam filter and firewall) \$11,400 Dell Auditor \$1,660 Virtualization AdvizeX (Vmware vSphere 6) \$7,400 HUB Technical (Support for Simplivity hyperconverged environment) \$8,000 Phone System Carousel - Avaya VoIP \$21,000	\$141,736.42	\$203,426.00	\$103,874.93	\$481,556.00	

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154 - FINANCE - MIS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
	Backups and Archiving						
	Net3-Zerto (cloud backups and DR, \$1,403/month)	\$16,830					
	Unitrends (data and server backup system)	\$2,000					
	Acronis (backup and recovery small devices)	\$1,200					
	Barracuda (email archive)	\$2,244					
	ArchiveSocial (social media & public records archiving)	\$4,788					
	Grand Total:	\$481,556					
011542-524018	MIS - GIS CONTRACTS/SERVICES	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00		
	Breakdown by department for FY21 (renew 3-year contract in FY23):						
	Total: \$ 25,000.00 (town-wide)						
	Electric \$ 3,330.00 (allocated in MMED's budget)						
	Water \$ 3,333.00 (allocated in Enterprise's budget)						
	Sewer \$ 3,334.00 (allocated in Enterprise's budget)						
	MIS \$ 15,000.00						
011542-529005	MIS - SOFTWARE LICENSES	\$23,135.56	\$30,900.00	\$47.66	\$13,720.00		
	MIS purchase of new software (planned or unforeseen)						
	- Adobe Pro 2020 (30 users): \$3,720						
	- Unforeseen \$10,000						
011542-530000	MIS - PROFESSIONAL/TECH SERVICES	\$9,511.39	\$40,864.00	\$9,658.55	\$54,832.00		
	MIS External Consulting (network, servers and database technical support) FY21						
	Town internet with failover from CrownCastle (\$1,914/month)	\$22,968					
	Town Internet Backup (Verizon FiOS 25/25 mbps + 13 static IPs):	\$2,123.88					
	FiOS + 1-Static IP - Water-FiOS-AlbertiniWell:	\$1,440					
	Comcast Internet/Cable/Phone (for MEMA):	\$3,000					
	Network Pen-testing:	\$7,800					
	External technical support (100 hour, \$125):	\$12,500					
	Signet technical support (unforeseen for FY21)	\$5,000					
	Total:	\$54,831.88					
011542-530008	MIS - TRAINING SEMINARS	\$2,728.55	\$14,000.00		\$14,080.00		
	General Office software training for town employees	\$10,000					
	KnowBe4 (town-wide security trainig year-round) 10/30/2019 - 10/29/2020	\$4,080					
011542-534003	MIS - TELEPHONE	\$2,585.42	\$2,500.00	\$772.35	\$2,500.00		
	3 iPhones	\$3,000					
	MIS provides support to all town departments and enterprises.						

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154 - FINANCE - MIS						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
011542-542000	MIS - OFFICE SUPPLIES MIS office supplies including small devices such as keybords, mouse, type covers for tablets.	\$2,730.73	\$2,400.00	\$683.58	\$2,400.00	
011542-543000	MIS - EQUIPMENT SUPPLIES Equipment supplies for new or repaired equipment in FY21	\$7,600.00	\$5,300.00	\$4,717.39	\$5,300.00	
011542-558009	MIS - GIS SUPPLIES GIS supplies for paper, plotter consumables and harware repairs. The GIS plotter is due for major maintenance in FY21.	\$1,911.97	\$1,500.00	\$281.56	\$2,000.00	
011542-558010	MIS - SUPPLIES & MATERIALS-NETWORK Supplies and materials for network repairs in FY21 We anticipate changes on the network and the phone system after the fiber is extended to Airport and Animal Shelter.	\$13,316.69	\$6,650.00	\$6,091.26	\$13,300.00	
011542-558011	MIS - OPERATING SUPPLIES Operating supplies for FY21	\$13,802.06	\$12,700.00	\$7,141.00	\$13,800.00	
011542-573100	MIS - PROFESSIONAL DEVELOPMENT Professional development specific to IT and GIS professionals	\$4,420.48	\$9,000.00		\$9,000.00	
EXPENSES Total:		\$255,837.24	\$362,020.00	\$149,439.56	\$645,624.00	
011545-585010	MIS - OFFICE EQUIPMENT Office Equipment Replacements in FY21: Town Hall, COA and Library - \$10,000 Public Safety - \$10,000 Public Works - \$14,000	\$20,736.14	\$13,000.00	\$5,236.44	\$34,000.00	
CAPITAL OUTLAY Total:		\$20,736.14	\$13,000.00	\$5,236.44	\$34,000.00	
011548-524017	MIS - ANNUAL MAINT. CONTS PRIOR YR		\$3,056.57	\$3,056.57		
PRIOR YEAR BILLS Total:			\$3,056.57	\$3,056.57		
011549-580127	GIS AERIAL IMAGERY A#13 5/17	\$21,500.00				
011549-580128	DIGITIZING RECORDS-PHASE I A13 5/17		\$160,000.00	\$24,601.47		
011549-580152	ESX HOSTS UPGRADES A#9 5/18	\$80,000.00				
ARTICLES Total:		\$101,500.00	\$160,000.00	\$24,601.47		
FINANCE - MIS Total:		\$649,328.94	\$840,757.57	\$280,770.51	\$963,755.00	

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155 - FINANCE - MIS ENCUMBRANCES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011552-524015	MIS - REPAIRS & MAINT - COMP EQUIP	\$28,653.80					
011552-524017	MIS - ANNUAL MAINT. CONTRACTS		\$9,072.80				
011552-529005	MIS - SOFTWARE LICENSES		\$2,752.00				
011552-530000	MIS - PROF TECH SERVICES		\$15,064.00	\$12,800.00			
011552-558010	MIS - NETWORK SUPPLIES		\$4,049.95	\$4,049.95			
EXPENSES Total:		\$28,653.80	\$30,938.75	\$16,849.95			
FINANCE - MIS ENCUMBRANCES Total:		\$28,653.80	\$30,938.75	\$16,849.95			

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161 - TOWN CLERK							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011611-511001	TOWN CLERK - MANAGEMENT SALARIES Town Clerk (Supervisory) Second year of contractual step H7, level funded (\$83,591.16) due to no new contract agreement as of yet for FY 21 at the time of entering budget numbers. Accrual of 11.25 hours \$482.26. Total 84,073.42	\$80,070.04	\$84,234.00	\$36,801.49	\$84,074.00		
011611-511002	TOWN CLERK - SUPERVISORY SALARIES Assistant Town Clerk (Non-Supervisory) second year of contractual step C4, level funded (\$61,023.28) due to no contract agreement of of yet for FY21 at the time of entering budget numbers. Accrual of 11.25 hours \$352.06. Total \$61,375.34.	\$58,110.00	\$61,492.00	\$26,865.99	\$61,376.00		
011611-511004	TOWN CLERK - SECRETARIAL/CLERICAL Bookkeeper (SPEA) Second year of contractual step 3, level funded (\$49,409.53) due to not new contract agreement as of yet for FY '21 at the time of entering budget numbers. Accrual of 11.25 hours \$285.05. Total \$49,694.05	\$44,089.77	\$49,789.00	\$21,752.81	\$49,694.00		
011611-512004	TOWN CLERK - ELECTION WORKERS There will be two Elections including Early Voting. One election with no Early Voting. Two Town Meetings. See details below: September Primary Election-Election Day-33 Poll Workers x 18 hours @ \$13.00 per hour = \$7,722.00 September Primary Election-Early Voting- 7 Poll Workers x 42 hours @ \$13.00 per hour = \$3,776.65 November Election-Election Day-33 Poll Workers x 18 hours @ \$13.00 per hour = \$7,722.00 November Election-Early Voting- 7 Poll Workers x 83 hours @ \$13.00 per hour = \$7,553.00 May Local Election-Election Day-33 Poll Workers X 18 hours @ \$13.00 per hour = \$7,722.00 Fall Special Town Meeting Poll Workers- \$416.00 Annual Town Meeting Poll Workers- \$416.00				\$35,328.00		
011611-513030	TOWN CLERK - UNSCHEDULED OVERTIME Unscheduled OT for Office Staffing due to Early Voting and Election Preparation. Based on 2018 data. September Primary Election and Early Voting- \$1,500.00 November Election and Early Voting-\$2,000.00 DPW Polls Set-Up and Take-Down September Primary Election-\$887.00 November Election-\$887.00 May Local Election-\$887.00	\$1,875.18	\$500.00		\$6,161.00		

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161 - TOWN CLERK						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
011611-514006	TOWN CLERK - LONGEVITY Town Clerk (8 Years)-\$375.00 Assistant Town Clerk (16 Years)-\$525.00 Bookkeeper (5 Years)-\$425.00	\$850.00	\$900.00	\$900.00	\$1,325.00	
011611-519006	TOWN CLERK - STIPENDS Stipend for Town Clerk allowed by MGL C41:19G which states " for every 1,000 voters, a stipened of \$50.00 is allowed". Mansfield has approximately 17, 427 X \$50.00 = 871.35	\$838.00	\$855.00	\$838.00	\$872.00	
PERSONAL SERVICES Total:		\$185,832.99	\$197,770.00	\$87,158.29	\$238,830.00	
011612-524015	TOWN CLERK - REPAIR & MAINT EQPMT ImageCast Tabulator, General Code Maintence. Typewriters and Time Stamp Repairs	\$3,151.78	\$3,000.00	\$2,595.00	\$3,300.00	
011612-530000	TOWN CLERK - PROF/TECH SRVCS Cost of binding street listing, vital records, restoration and preservation of historical documents as required by law.	\$325.30	\$3,000.00		\$3,000.00	
011612-530008	TOWN CLERK - TRAINING SEMINARS Massachusetts Town Clerk Assosication conferences and educational classes to keep up with changes in laws pertaining to the Town Clerk's Office i.e. Elections, Vital Records, Dog Licensing, Attorney General Reports, Census and conferences also necessary to attend to keep certification current.	\$658.67	\$1,500.00		\$2,500.00	
011612-534005	TOWN CLERK - PRINTING Census Printing \$3,000 Code Book Printing \$5,000 Street Listing \$1,200	\$8,447.18	\$5,100.00	\$1,712.72	\$9,200.00	
011612-538007	TOWN CLERK - CENSUS Census shipping and handling to approximately 10,800 households	\$5,118.20	\$6,800.00	\$3,000.00	\$4,000.00	
011612-538008	TOWN CLERK - ELECTION/REGISTRATION Voter Registration Sessions expenses	\$8,297.12	\$2,800.00		\$500.00	
011612-538009	TOWN CLERK - SPECIALIZED SERVICES 3 Elections, 2 Town Meetings Tabulator Programming Automark Programming Communication Rentals for Nov. Election ICP Bundle for Nov. Election Food for poll workers Voting accessories	\$29,009.44	\$9,500.00	\$942.71	\$15,025.00	

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161 - TOWN CLERK							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011612-542000	TOWN CLERK - OFFICE SUPPLIES	\$2,113.29	\$2,000.00	\$614.35	\$2,000.00		
	Office supplies include specialized paper for dog licenses, vital records as as other typical office supplies (level funded)						
011612-573100	TOWN CLERK - PROF DEVELOPMENT	\$135.00	\$300.00	\$125.00	\$300.00		
	Dues for professional associations pertaining to the Town Clerk such as Massachusetts Town Clerk's Association and Tri-County Town Clerk's Association						
EXPENSES Total:		\$57,255.98	\$34,000.00	\$8,989.78	\$39,825.00		
011619-580153	ELECTION EQUIP TRAILER A#9 5/18	\$12,162.60					
ARTICLES Total:		\$12,162.60					
TOWN CLERK Total:		\$255,251.57	\$231,770.00	\$96,148.07	\$278,655.00		

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171 - CONSERVATION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011711-511003	CONSERVATION - TECHNICAL SUPPORT Katelyn Gonyer Environmental and Conservation Planner 1 FTE. Non-Supervisory Union Grade G Step 4. (\$86,277.79 (\$85,782.89 base + 1.5 day accrual \$494.90) LEVEL-FUNDED PENDING CONTRACT NEGOTIATIONS	\$65,473.20	\$81,300.00	\$36,511.79	\$86,277.00		
011711-514006	CONSERVATION - LONGEVITY Longevity 7 years. [LEVEL-FUNDED PENDING CONTRACT NEGOTIATIONS]	\$425.00	\$425.00	\$425.00	\$425.00		
PERSONAL SERVICES Total:		\$65,898.20	\$81,725.00	\$36,936.79	\$86,702.00		
011712-530008	CONSERVATION - TRAINING SEMINARS	\$755.00	\$600.00	\$25.00	\$755.00		
011712-530011	CONSERVATION - ADVERTISING	\$65.72	\$126.00		\$126.00		
011712-534003	CONSERVATION - TELEPHONE	\$614.88	\$625.00	\$257.45	\$625.00		
011712-534005	CONSERVATION - PRINTING		\$200.00	\$11.00	\$200.00		
011712-542000	CONSERVATION - OFFICE SUPPLIES	\$851.60	\$492.00	\$303.77	\$492.00		
011712-558006	CONSERVATION - UNIFORM/PROTECTIVE GEAR Uniforms/Protective Gear - LEVEL-FUNDED PENDING CONTRACT NEGOTIATIONS	\$174.90	\$254.00	\$406.37	\$250.00		
011712-558012	CONSERVATION - BOOKS/REFERENCES		\$143.00	\$15.00	\$143.00		
011712-571000	CONSERVATION - TRANSPORTATION	\$75.40	\$600.00	\$74.24	\$600.00		
011712-573100	CONSERVATION - PROF DEVELOPMENT	\$250.00	\$475.00	\$20.00	\$475.00		
EXPENSES Total:		\$2,787.50	\$3,515.00	\$1,112.83	\$3,666.00		
CONSERVATION Total:		\$68,685.70	\$85,240.00	\$38,049.62	\$90,368.00		

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172 - PLANNING BOARD						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
011721-511001	PLANNING BRD - MANAGEMENT SALARIES	\$116,683.92	\$119,933.00	\$52,398.25	\$119,704.00	
	<p>\$119,704.18 salary [Year 7 at K11, LEVEL FUNDED (PLUS 1.5 DAYS) PENDING CONTRACT NEGOTIATIONS]: Director of Planning and Development, 1 FTE. The Planning Director position is funded through this line item. The Planning Director provides staff support to the Planning Board, while assisting the public and other boards and departments, and providing direct support to committees such as the Capital Improvements Committee. The Planning Director also serves as the town's Fair Housing Director, Civil Rights Coordinator and Americans with Disabilities Coordinator. Other duties include review of subdivision plans, special permit applications and most other development proposals. This department also prepares amendments and revisions to the Subdivision Regulations and Zoning By-Law. The Planning Director supervises the Planning Department Administrative Secretary and the Subdivision Inspector. K11+7 years = \$119,017.54 + 1.5 day accrual \$686.64 = \$119,704.18 / \$2,302.00 week.</p>					
011721-511004	PLANNING BRD - SECRETARIAL/CLERICAL		\$1.00		\$1.00	
011721-512003	PLANNING BRD - BRD/COMMISSN SECRTY		\$1.00		\$1.00	
011721-514006	PLANNING BRD - LONGEVITY	\$675.00	\$725.00	\$725.00	\$725.00	
	<p>Longevity - \$725 - 32 years. [LEVEL-FUNDED PENDING CONTRACT NEGOTIATIONS] Longevity is a contractual obligation that recognizes years of service starting after year 5 with the Town.</p>					
011721-514007	PLANNING BRD - SICK LEAVE INCENTIVE	\$2,244.00				
PERSONAL SERVICES Total:		\$119,602.92	\$120,660.00	\$53,123.25	\$120,431.00	
011722-530000	PLANNING BRD - PROF/TECH SRVCS	\$33,853.50	\$250.00		\$250.00	
	<p>Professional/Technical Support: \$250. Technical services to the Planning Department are funded through this line item. These support services are occasionally required for tasks that are outside the expertise of department staff.</p>					
011722-530011	PLANNING BRD - ADVERTISING	\$119.14	\$100.00	\$77.70	\$100.00	
	<p>Advertising: \$100. The Planning Board is required to hold public hearings and provide legal advertising notice when amending subdivision regulations or when amendments are proposed to the Zoning By-Law. Expenditures from this account typically occur prior to Annual or Special Town Meeting.</p>					
011722-534005	PLANNING BRD - PRINTING		\$100.00		\$100.00	
	<p>Printing: \$100. This line item covers the reproduction costs of various planning documents, technical reports and maps used in the Planning Office.</p>					
011722-542000	PLANNING BRD - OFFICE SUPPLIES	\$167.74	\$300.00	\$74.15	\$399.00	
	<p>Office Supplies: \$300. This line item provides office supplies necessary to support day-to-day routine activities of the department and to support the activities of the Planning Board, Capital Improvements Committee and various other boards.</p>					
011722-558006	PLANNING BRD - UNIFRM/PROTCTVE GEAR	\$134.99	\$400.00		\$400.00	
	<p>Uniforms/Protective Gear: \$400 [LEVEL-FUNDED PENDING CONTRACT NEGOTIATIONS]. Established by collective bargaining, uniforms/protective gear is provided to staff in order to safely conduct field inspections and site visits to active construction sites.</p>					
011722-558012	PLANNING BRD - BOOKS/REFERENCES		\$50.00		\$50.00	
	<p>Books/References: \$50. The acquisition of technical reports, legal documents and planning publications is done through this line item.</p>					
011722-571000	PLANNING BRD - TRANSPORTATION		\$50.00		\$50.00	
	<p>Transportation: \$50. Reimbursement for the use of personal vehicles in traveling outside the community occurs within this line item.</p>					

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172 - PLANNING BOARD		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
011722-573100	PLANNING BRD - PROF DEVELOPMENT		\$300.00		\$300.00		
	Professional Development: \$300. This account is used to attend professional workshops and other work-related educational activities within the Commonwealth. It also pays the dues for professional organizations as necessary for the Town.						
EXPENSES Total:		\$34,275.37	\$1,550.00	\$151.85	\$1,649.00		
011729-580197	MASTER PLAN UPDATE A#10 11/18	\$3,500.00	\$96,500.00	\$47,057.50			
ARTICLES Total:		\$3,500.00	\$96,500.00	\$47,057.50			
PLANNING BOARD Total:		\$157,378.29	\$218,710.00	\$100,332.60	\$122,080.00		

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173 - ZONING/APPEALS BOARD						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
011731-511004	ZNING/APPLS BRD - SECRTAL/CLERICAL		\$1.00		\$1.00	
PERSONAL SERVICES Total:			\$1.00		\$1.00	
011732-530008	ZNING/APPLS BRD - TRAINING SEMINARS Zoning Board of Appeals Training Seminars \$50. This account is used to pay for attendance at professional workshops and other work-related activities within the Commonwealth.		\$50.00		\$50.00	
011732-530011	ZNING/APPLS BRD - ADVERTISING Zoning Board of Appeals Advertising \$50. This account is used to pay for Zoning Board of Appeals legal advertising as necessary.		\$50.00		\$50.00	
011732-534005	ZNING/APPLS BRD - PRINTING Zoning Board of Appeals Printing \$50. This account is for the cost of reproduction of documents, technical reports and plans.		\$50.00		\$50.00	
011732-542000	ZNING/APPLS BRD - OFFICE SUPPLIES Zoning Board of Appeals Office Supplies \$200. This line item provides office supplies necessary to support day-to-day routine activities of the department.	\$94.34	\$200.00		\$200.00	
011732-558012	ZNING/APPLS BRD - BOOKS/REFERENCES Zoning Board of Appeals Books/References \$50. This account funds the purchase of technical reports, legal documents and other publications.		\$50.00		\$50.00	
EXPENSES Total:			\$94.34		\$400.00	
ZONING/APPEALS BOARD Total:			\$94.34		\$401.00	

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174 - PLANNING BOARD - ENCUMBRANCES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011742-530000	PLANNING BOARD - PROF/TECH SERVIS		\$596.50				
EXPENSES Total:			\$596.50				
PLANNING BOARD - ENCUMBRANCES			\$596.50				

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179 - BOARD/COMMITTEES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011791-511004	BRDS/CMMITTEES - SECRETARY/CLERICAL	\$6,411.86	\$4,900.00	\$2,909.08	\$5,200.00		
	This budget is to pay for several secretary/clerical positions for the Finance Committee, Audit Committee, Airport Board, and Municipal Building Committee.						
PERSONAL SERVICES Total:		\$6,411.86	\$4,900.00	\$2,909.08	\$5,200.00		
011792-534005	BOARDS & COMMITTEES - PRINTING		\$2,068.02		\$2,000.00		
011792-542000	BOARDS & COMMS - OFFICE SUPPLIES	\$11,520.00	\$31.98	\$31.98	\$50.00		
011792-573100	BRDS/CMMITTEES - PROF DEVELOPMENT		\$500.00		\$500.00		
	This is for dues and membership expenses for various boards and committees.						
011792-578007	BRDS/CMMITTEES - SCHOLARSHIP EXP.	\$3,000.00	\$3,000.00		\$3,000.00		
	This budget is to fund college scholarships for Mansfield High School students as per Ch, 50 of the Acts of 1952. Section 1 of Ch. 50 reads as follows: "the town of Mansfield is hereby authorized to raise and appropriate the sum of three thousand dollars to provide a scholarship fund the income of which may be used for the higher education of graduates of the high school of said town living therein, and said fund shall be dedicated as a memorial to veterans of World War II".						
EXPENSES Total:		\$14,520.00	\$5,600.00	\$31.98	\$5,550.00		
BOARD/COMMITTEES Total:		\$20,931.86	\$10,500.00	\$2,941.06	\$10,750.00		

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182 - ECONOMIC DEVELOPMENT						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
011822-530000	ECONOMIC DEVELOP - PROF & TECH SERV		\$65,000.00		\$50,000.00	
	This budget will be used to hire consultants or other professionals to further the Town's economic development.					
011822-540000	ECONOMIC DEVELOPMENT - SUPPLIES					
011822-570000	ECONOMIC DEVELOPMENT - MISC. EXP.					
EXPENSES Total:			\$65,000.00		\$50,000.00	
ECONOMIC DEVELOPMENT Total:			\$65,000.00		\$50,000.00	

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192 - PUBLIC BUILDINGS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011921-511001	PUBLIC BLDINGS - MNGMNT SALARIES	\$17,873.71	\$93,620.00	\$12,796.58	\$101,772.00		
	Ahern - Public Buildings/Special Projects Manager Grade J Step 8 (No Contract FY 2021)						
	FY 2020 Rate	\$ 48.74					
	Weekly	\$ 1,949.65					
	Annual	\$ 101,381.73					
	1-Day Accrual	\$ 389.92					
	Total	\$ 101,771.65					
011921-511003	PUBLIC BLDINGS - TECHNICAL SUPPORT	\$54,081.86	\$55,517.00	\$25,094.07	\$55,925.00		
	Non-Union (FY 2019 Rates)						
	PT Recycling Attendant	\$17.69/hour	Manning 24 hours per week		\$ 22,077.12		
	PT Recycling Attendant	\$16.65/hour	Gauthier 24 hours per week		\$ 20,779.20		
	Sundays and Holidays @ Mansfield Green				\$ 3,000.00		
	PT Recycle/Custodian	\$16.65/hour	Holske 295 hours per year		\$ 4,911.75		
	PT Recycle/Custodian	\$ 14.57	Morabito As Needed				
	PT Recycle/Custodian	\$14.00	Hutcheson As Needed				
	This is a temporary employee who does vacation coverage as needed at the Library/COA, the Mansfield Green and also covers the additional hours at the compost center in the spring and fall. \$ 5,155.00						
	Total	\$ 55,923.07					
	F.T.E. = 2.3						
011921-511005	PUBLIC BLDGS - PUBLIC WORKS SERVICE	\$169,939.05	\$178,831.00	\$69,452.16	\$179,396.00		
	All of the following employees are under the AFSCME						
	Sears - Janitor		Step 7				
	FY2021 Rate=	\$ 25.31					

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192 - PUBLIC BUILDINGS		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
	Longevity= \$1,000.00	\$.48					
	Total Base Rate=	\$ 25.79					
	Weekly=	\$ 1,031.60					
	Annual=	\$ 53,643.20					
	Accrual=	\$ 202.48					
	Employee Total=		\$ 53,845.68				
	Nelson - Public Buildings Foreman Step 6 (step)						
	FY2021 Rate=	\$ 33.08					
	Longevity= \$475.00	\$.20					
	Total Base Rate=	\$ 33.28					
	Weekly=	\$ 1,331.20					
	Annual=	\$ 69,222.40					
	Accrual=	\$ 264.64					
	Employee Total=		\$ 69,487.04				
	Carlson - Public Buildings Tradesman Step 2						
	FY2021 Rate=	\$ 26.85					
	Weekly=	\$ 1,074.00					
	Annual=	\$ 55,848.00					
	Accrual=	\$ 214.80					
	Employee Total=		\$ 56,062.80				
	FTE's = 3						
	Total = \$ 179,395.52						
011921-512001	PUBLIC BLDINGS - SEASONAL SERVICE		\$1,000.00		\$5,000.00		
	Summer and/or temporary help as needed						
011921-513030	PUBLIC BLDINGS - UNSCHEDULED OT	\$8,353.93	\$7,500.00	\$1,612.79	\$8,820.00		
	This line item is used for emergency responses after normal business hours such as: no heat, electrical failures, interior plumbing problems, mechanical failures and alarm calls. There is a contractual call out minimum of four hours at time and one half.						
011921-514006	PUBLIC BLDINGS - LONGEVITY	\$625.00	\$625.00	\$625.00	\$675.00		
	Longevity:						
	Ahern 25 years	\$675.00					
	Total	\$ 675.00					

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192 - PUBLIC BUILDINGS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011921-514007	PUBLIC BLDGS - SICK LEAVE INCENTIVE	\$4,575.12	\$4,800.00		\$5,336.00		
	Based on history :						
	Ahern \$2,500						
	Nelson \$1,597.44						
	Sears \$1,237.92						
	Total \$5,335.36						
PERSONAL SERVICES Total:		\$255,448.67	\$341,893.00	\$109,580.60	\$356,924.00		
011922-521001	PUBLIC BLDINGS - ELECTRICITY	\$26,412.09	\$33,000.00	\$11,351.57	\$33,000.00		
	Electricity for the Town Hall and the Recycle Park.						
011922-521003	PUBLIC BLDINGS - HEAT	\$15,702.74	\$17,000.00	\$1,221.48	\$17,000.00		
	Heat for the Town Hall & Recycling Park .						
011922-523001	PUBLIC BLDINGS - SEWER/WATER CHRGS	\$2,286.16	\$3,500.00	\$337.93	\$3,500.00		
	Water & Sewer Charges for the Town Hall for usage, sprinklers and backflow tests. DPW, Police and Fire backflow tests						
011922-524000	PUBLIC BLDINGS - REPAIR & MAINT	\$146,743.74	\$130,000.00	\$23,159.03	\$130,000.00		
	All main repairs by contractors for all Public Buildings that are taken care of by PBSP						
	Note for FY 2022: Will be adding 3 generators to cost of maintaining new buildings						
011922-527000	PUBLIC BLDINGS - RENTALS AND LEASES	\$23,103.62	\$36,687.00	\$14,361.72	\$36,687.00		
	Rental of the Postage machine	\$2,387.00					
	Lease of the three copiers in Town Hall	\$11,500.00					
	Yearly rental of the tub grinder at the Compost area	\$16,000.00					
	Port-A-Potty Rental for Mansfield Green	\$150.00 X 12 = \$1,800					
	Removal of excess compost	\$5,000.00					
	Total	\$36,687.					
011922-529001	PUBLIC BLDINGS - CNTRCTL SRVC SPPRT	\$61,723.27	\$65,940.00	\$34,915.97	\$86,346.00		
	Janitorial Services: Town Hall \$20,226.00						
	Highway Garage \$9,420.00						
	Hazardous cleaning at the Police Station \$2,500.00						
	Animal Shelter \$3,400.00						
	Jail Cell Door Maintenance \$1,500.00						
	Municipal Complex Public Safety \$30,000.00						
	HVAC Chemical Treatment, Town Hall, Plymouth Street Fire, DPW, Public Safety \$12,000.00						
	Pest Control:						

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192 - PUBLIC BUILDINGS						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
	Library/COA	\$ 800.00				
	Fisher Richardson House	\$ 800.00				
	Police Station	\$1,200.00				
	West Mansfield Fire Station	\$ 800.00				
	Town Hall	\$ 1,200.00				
	Municipal Complex Public Safety	\$ 2,500.00				
	Total: \$	86,346.00				
011922-530006	PUBLIC BLDINGS - ENGNRNG/ARCHITECT	\$8,200.00	\$10,000.00	\$358.74	\$10,000.00	
	Miscellaneous engineering costs which arise when performing maintenance and repairs on the municipal buildings.					
011922-530008	PUBLIC BLDINGS - TRAINING SEMINARS		\$500.00		\$3,000.00	
	Cost for employee's HAZWOP training refresher courses					
011922-530011	PUBLIC BLDGS - ADVERTISING	\$253.00				
011922-534003	PUBLIC BLDINGS - TELEPHONE	\$3,578.98	\$4,000.00	\$1,673.49	\$4,000.00	
	Cost for Operations Manager, Foreman and Tradesman cell phone and the Recycling Park telephone.					
011922-548000	PUBLIC BLDINGS - VEHICULAR SUPPLIES	\$3,625.26		\$111.00		
011922-558000	PUBLIC BLDINGS - OTHER SUPPLIES	\$66,604.21	\$80,000.00	\$28,674.10	\$80,000.00	
	Costs for building supplies and custodial supplies for municipal buildings, recreation field buildings, lights for the recycling park (additional money added for additional cleaning supplies)					
011922-558006	PUBLIC BLDINGS - UNIFRM/PROTCT GEAR	\$1,113.23	\$3,000.00	\$1,464.45	\$3,000.00	
	Uniforms and Protective Gear:					
	Manager's clothing allowance, Boot Allowance (\$325 x6), shirts, jackets and jeans, foul weather gear and safety gear for 7 employees					
011922-558012	PUBLIC BLDINGS - BOOKS/REFERENCES		\$100.00		\$100.00	
011922-558014	PUBLIC BLDINGS - TOOLS		\$3,000.00	\$867.56	\$3,000.00	
011922-573100	PUBLIC BLDINGS - PROF DEVELOPMENT	\$929.00	\$1,000.00	\$279.00	\$1,000.00	
EXPENSES Total:		\$360,275.30	\$387,727.00	\$118,776.04	\$410,633.00	
011925-584000	PUBLIC BLDINGS - IMPROVEMENTS	\$23,025.57			\$35,000.00	
	1. Recycle Park Electric Gates	\$ 20,000.00				
	2. Recycle Park Consultant for Reorganization of facility and traffic flow	\$ 15,000.00				
CAPITAL OUTLAY Total:		\$23,025.57			\$35,000.00	

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192 - PUBLIC BUILDINGS						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
011929-580016	LIBRARY IMPROVEMENTS-A#16 5/13		\$6,390.72			
011929-580017	TOWN HALL IMPROVEMENTS-A#16 5/13		\$75,439.05			
011929-580018	PLYMOUTH ST FIRE STATION-A#16 5/13	\$49,000.00				
011929-580062	FIRE STATION GENERATOR A#12 5/15					
011929-580063	TOWN HALL GENERATOR A#12 5/15	\$865.74				
011929-580091	PLYMOUTH ST FIRE IMPROVES A#11 5/16	\$79,330.00				
011929-580129	MEM HALL WINDOWS & DOORS A#13 5/17	\$304,725.00				
011929-580131	PLYMOUTH ST FIRE REPAIRS A#13 5/17	\$200,653.51	\$18,816.49	\$18,816.49		
011929-580154	TOWN HALL CHILLER REPLACE A#9 5/18	\$143,356.63	\$31,643.37			
011929-580155	PICK UP TRUCK A#9 5/18	\$39,336.50	\$663.50	\$663.50		
011929-580183	MEMORIAL HALL IMPROVES A#6 11/18	\$220,000.00				
011929-580184	PLYMOUTH ST FIRE IMPROVES A#6 11/18		\$330,000.00	\$330,000.00		
011929-580199	FISHER-RICHARDSON REPAIR A#12 11/18	\$4,534.39	\$9,965.61	\$9,965.61		
011929-580212	MEMORIAL HALL IMPROVES A#9 5/19	\$115,886.06	\$64,113.94	\$31,258.00		
011929-580218	PLYMOUTH ST. FIRE IMPROVE A#4 11/19		\$250,000.00	\$83,923.84		
011929-580232	AIRPORT ENVIRON CLEANUP A#7 11/19		\$350,746.79	\$350,746.79		
ARTICLES Total:		\$1,157,687.83	\$1,137,779.47	\$825,374.23		
PUBLIC BUILDINGS Total:		\$1,796,437.37	\$1,867,399.47	\$1,053,730.87	\$802,557.00	

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193 - PUBLIC BUILDINGS-ENCUMBRANCES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
011932-558000	PUBLIC BLDGS - OTHER SUPPLIES	\$6,181.00					
EXPENSES Total:		\$6,181.00					
011935-584000	PUBLIC BLDGS - SITE IMPROVEMENTS		\$20,974.43	\$5,174.43			
CAPITAL OUTLAY Total:			\$20,974.43	\$5,174.43			
PUBLIC BUILDINGS-ENCUMBRANCES		\$6,181.00	\$20,974.43	\$5,174.43			

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210 - POLICE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
012101-511001	POLICE - MANAGEMENT SALARIES Included are the salaries for the following employees, with their accrual. No COLA's or raises budgeted. Chief Sellon Deputy Chief Ellsworth Lt Archer Lt Bain - step 2 to 3 Lt.	\$602,457.17	\$513,753.00	\$216,163.03	\$503,734.00		
012101-511002	POLICE - SUPERVISORY SALARIES The salaries, for the sergeants below, are per the current contract, include the accrual and are adjusted for step increases, night differentials, and career incentives. No COLA's are budgeted. This assumes step changes, career incentives and differentials will remain the same in the new contract. Current Police Association contract expires 6/30/20. Negotiations have begun with the T.M. Sgt Baker - Sgt 2 to 3 in July Sgt Bombard - Sgt 4 Sgt Connor- Sgt 2 to 3 in July Sgt Crosman - Sgt 4 Sgt Hopkins replacement at a Sgt Step 1 Sgt Pierce - Sgt 4 Sgt Thibault - Sgt 4	\$660,158.78	\$692,394.00	\$250,502.41	\$681,427.00		
012101-511003	POLICE - TECHNICAL SUPPORT Tech Support consists of 2 employees and includes their accrual. No COLA has been budgeted. E Baburins - Crime Analyst (non union) J Collins - Animal Control Officer (Non Supervisory/United Steel Workers Union) salary (1% step adj) per contract which expires 6/30/20.	\$110,640.05	\$116,042.00	\$48,299.95	\$116,307.00		
012101-511004	POLICE - SECRETARIAL/CLERICAL Secretarial/Administrative includes salaries for the following people/positions and includes their accruals. These positions are non union. No COLA has been budgeted. No change in rate or benefits have been budgeted for Front Desk Personnel who are eligible to renegotiate in June 2020. Administrative C Brown - Admin Assistant (28 hours per week) R Feigelman - Financial Administrator (24 hours per week) P Seaward - Supervisor Support Services and Communication (Full time) 5 Front Desk Personnel A Crisfulla B Fayles (16 hours per week) K Gillis D Stark M Todesco - Support Staff Coordinator	\$166,243.25	\$302,947.00	\$133,733.53	\$317,463.00		

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210 - POLICE		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						

012101-511006	POLICE - POLICE SERVICE	\$1,858,248.10	\$2,054,458.00	\$837,216.85	\$2,109,187.00		
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Per contract - includes salaries adjusted where appropriate for step increases, night differentials and career incentives. Includes accrual for those anticipated to work the last payroll of the year. No COLA budgeted and assumes no change in new contract of career incentive, differentials and step changes. Current Police Association contract expires 6/30/20. Negotiations have begun with T.M.

Note that \$55K of SRO salary was budgeted in the school dept last year. Therefore it will appear as an increase to Police but it is not an increase for the town.

- Archer, N 10 Yr N3
- Armstrong, J 10 Yr D
- Bellevue, M 10 Yr N1
- Birnie, M 3 N1 to 4 N1
- Boldrighini, N 5 D
- Ellender, J 10 Yr N3
- Fenore, M 5 N3 to 10 Yr N3
- Fitzgerald, M 5 D
- Kelley, A 5 N1
- Kennedy, G 5 D
- Kerr, D 5 D to 10 Yr D
- Kinahan, D 10 Yr D
- Lattanzio, A 10 Yr D
- Maclean, D 10 Yr N1
- Martell, G 5 D
- McCune, D - SRO 5 D
- Pennie, P 5 D
- Pepicelli, D 10 Yr N3
- Schepis, D 10 Yr N1
- Sennott, D 10 Yr N3
- Sorge, C 4 N1 to 5 N1
- Souza, M 10 Yr D
- Sparrow, J 10 Yr N3
- Titus, D 5 N3
- Trudell, W 10 Yr N3
- Walsh, C 5 D to 10 Yr D
- Wright, K - SRO 10 Yr D

012101-512001	POLICE - TEMPORARY SUPPORT	\$6,721.00	\$12,688.00	\$3,075.00	\$13,104.00		
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This account includes the Animal Shelter Volunteers and Matrons.
 Animal Shelter Associates are paid minimum wage, which has been increasing each year. They have been budgeted at the same number of hours as last year. The Matrons' hours have also remained the same for this budget.

	# of people	# of hrs. per wk	rate	Total \$'s FY21
Animal Shelter Paid Associates	2	4	\$13.50	\$5,616
Baker, S				

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210 - POLICE				FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description								
	Molina-Villella, A								
	Matrons	Estimated average	2	4	\$18.00	\$7,488			

					TOTAL	\$13,104			
012101-513001	POLICE - SCHEDULED OT				\$5,994.27	\$12,000.00	\$7,024.93		
	This account has been combined with 513030 for FY21								
012101-513002	POLICE - SCHEDULED OT-TRAINING				\$99,213.26	\$69,557.00	\$48,410.96	\$115,772.00	
	The training budget was based on FY19 actual less the FY19 one time cost of OIC training. Note that much of the training budget is due to mandatory state training guidelines. It now includes 2 hours per week for the Canine Officer training and dog care time and 2 additional METRO SWAT officers' required training.								
012101-513006	POLICE - HOLIDAY PAY				\$36,830.71	\$44,739.00	\$16,544.66	\$51,716.00	
	Per the expiring contract, pay for holiday is offered. We are making an assumption similar to FY20 that Sgts will average 50% and officers only 15% taking pay vs the holiday. There is a risk because at 100%, which the contract allows, it would be \$139K vs the \$52K we are budgeting. Exposure is \$87K.								
012101-513008	POLICE - SCHEDULED OT-VAC/DH/PD				\$153,053.16	\$132,332.00	\$64,140.77	\$161,064.00	
	Based on FY19 actual plus slight increase for step and career incentive increases and increase in vacation time for some. Note that over the past 5 years this account's actual dollars/expense has increased every year, with last year's increase being 39.1%.								
012101-513009	POLICE - SCHEDULED OT-COURT				\$30,514.70	\$41,117.00	\$16,283.49	\$41,939.00	
	Level loaded plus contractual rate increases.								
012101-513013	POLICE - SCHEDULED OT-COMM SERVICE				\$15,943.92	\$27,685.00	\$7,883.41	\$32,487.00	
	Level loaded plus OT for Fall Festival. This account includes OT for community events such as RAD & 4L's classes, Touch a Truck, Hometown Heroes, Downtown Bus Assoc, Parades, Fall Festival, etc. This assumes that we can continue to gather the appropriate number of reserve volunteers who donate their time.								
012101-513015	POLICE-SCHED OT-SICK IOD COVERAGE				\$8,171.70		\$1,147.57		
	We are assuming there will not be anyone on IOD which we will need to back fill for. Note that this is a risk since we have incurred this type of OT for the past few years.								
012101-513016	POLICE-SCHED OT-IN-HOUSE SERV TRAIN				\$32,606.38	\$25,500.00	\$4,769.52	\$33,924.00	
	Based on FY19 actual plus contractual rate increases.								
012101-513017	POLICE-SCHED OT FRONT DESK COVER					\$36,867.00	\$8,357.48	\$37,727.00	
	This account is for backfilling front desk when any of the employees are out due to training, and sick/personal, holiday or vacation time which they will receive per the town contract.								

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210 - POLICE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
012101-513030	POLICE - UNSCHEDULED OT This account now includes activity formerly booked to account # 513001 in addition to what was in this account last year. The account is for overtime for incidences where extra shift coverage is needed at the end of a shift (holdover on shifts) due to storm coverage, extenuating circumstances (accidents, etc.), jury duty, bereavement/funerals, etc. This part of the budget was level loaded, plus an increase for contractual rate changes.	\$11,316.64	\$13,857.00	\$7,823.00	\$26,431.00		
012101-513031	POLICE - UNSCHED OT-PRISONER TRANSF This account is for the OT related to prisoner transport and booking. It was level funded with a slight increase for contractual rate changes.	\$6,088.22	\$6,528.00	\$1,598.89	\$6,691.00		
012101-513032	POLICE - UNSCHEDLD OT-INVSTGTION This account is for OT associated with investigation and reporting. This portion of the budget was based on FY19 actual plus an increase to cover funds for increased drug and undercover investigations. It also includes our portion of the OT for the DEA TFO (Task Force Officer) which is \$16K.	\$72,965.88	\$69,476.00	\$19,783.48	\$78,426.00		
012101-513037	POLICE - UNSCHEDLD OT-ADMIN Level loaded. This account is for the OT associated with administrative functions such as detail staffing, organizing scheduling, evidence room management, meeting attendance, etc.	\$11,838.74	\$30,813.00	\$7,812.55	\$30,813.00		
012101-513039	POLICE - UNSCHEDLD ANIMAL CONTROL This account is for the Animal Control Officer's (ACO) overtime and the stipend the Parking officer gets for ACO coverage.	\$6,560.15	\$14,563.00	\$5,010.48	\$13,618.00		
012101-513040	POLICE-UNSCHEDULED OT- SICK Based on FY19 actual spending plus contractual rate increases	\$24,401.53	\$19,645.00	\$6,535.76	\$25,387.00		
012101-513041	POLICE-UNSCHED OT-SCHOOL RES OFF This account is for overtime for SRO's coverage at after hours school events, out of town events/trips, coverage (estimated at only 20% of the time) for when SRO officers are out for V/P/S or DH and extra coverage the first week of school and the week before vacations.	\$19,997.34	\$22,986.00	\$8,969.72	\$35,967.00		
012101-513042	POLICE-UNSCHED OT-METRO HI RISK WAR This account now includes all METRO OT account activity; some formerly budgeted in #'s 513043, 513044, & 513048. Total METRO OT budget was level loaded.	\$1,987.29	\$16,208.00	\$3,183.81	\$58,315.00		
012101-513043	POLICE-UNSCHED OT-METRO BARRICADES FY21 all METRO OT budgeted in one account # 513042	\$1,456.59	\$16,208.00	\$2,288.87			
012101-513044	POLICE-UNSCHED OT-METRO MISSING PER FY21 all METRO OT budgeted in one account # 513042	\$415.21	\$16,208.00				

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210 - POLICE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
012101-513045	POLICE-UNSCHEM OT-POP OD FOLLOW This account now includes all POP OT account activity; some formerly budgeted in #s 513046 & 513047 Total POP OT budget was level loaded with a slight increase for contractual step change for one of the POP employees.	\$3,935.09	\$2,803.00	\$913.18	\$28,325.00		
012101-513046	POLICE-UNSCHEMOT-POP DOM VIOLENCE FY21 all POP OT budgeted in one account # 513045	\$4,231.29	\$2,803.00				
012101-513047	POLICE-UNSCHEM OT-POP CALL SERV RED FY21 all POP OT budgeted in one account # 513045	\$11,726.35	\$22,426.00	\$1,601.45			
012101-513048	POLICE-UNSCHEM OT-METRO SPECIAL EVENT FY21 all METRO OT budgeted in one account # 513042	\$11,027.56	\$10,000.00	\$943.32			
012101-514006	POLICE - LONGEVITY Calculated by person per expiring contracts for union personnel or town policy for civilians. Under these criteria 33 people qualify for this benefit. This assumes there is no change in amounts in the new contracts under negotiation.	\$15,375.00	\$16,500.00	\$14,700.00	\$17,700.00		
012101-514007	POLICE - SICK LEAVE INCENTIVE Similar assumptions as FY20 budget - did not use the contractual 100% buyback per employee for calculation. FY21 budget assumes that 25% vs 33% in FY20 will utilize the buyback at 80% calculated at an ave rate per hour. Note that at 100%, at an average rate per hour, the amount could be as high as \$107K; therefore exposure is \$76K.	\$22,195.94	\$26,865.00		\$30,590.00		
012101-514008	POLICE - OUT OF GRADE PAY Level funded with a slight increase for contractual step changes. Does not account for any changes in a new contract.	\$6,135.40	\$10,063.00	\$3,305.74	\$10,264.00		
012101-519001	POLICE - TUITION REIMBURSEMENTS Calculated per person, based on expiring contract, and those planning to attend classes in FY21. In total 14 people have notified us that they plan on taking courses in a degree program.	\$28,737.68	\$75,700.00	\$7,795.75	\$106,500.00		
012101-519005	POLICE-SICK LEAVE BUYBACK AT RETIRE This assumes that for anyone who retires, this buyback will be funded from the Compensated Absences Trust Fund.						
012101-519006	POLICE - STIPENDS As per current contract.	\$7,364.43	\$10,050.00	\$7,200.00	\$10,050.00		
012101-519007	POLICE - CLEANING ALLOWANCE As per current contract. \$850 per person for Police and \$700 per person for non Supervisory/Steel Workers Union contract. This assumes no increase in new contract.	\$33,000.00	\$34,700.00	\$33,000.00	\$33,000.00		
012101-519008	POLICE - PHYSICAL FITNESS As per contract at \$1K per person, and assumes no change in new contract.	\$16,000.00	\$39,000.00		\$38,000.00		
012101-519011	POLICE - VACATION BUYBACK AT RETIRE This assumes that for anyone who retires, this buyback will be funded from the Compensated Absences Trust Fund.						

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210 - POLICE		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
PERSONAL SERVICES Total:		\$4,103,552.78	\$4,559,481.00	\$1,796,019.56	\$4,765,928.00		
012102-521001	POLICE - ELECTRICITY Level funded. This account is for electricity at 50 West Str to run the (inefficient) air handlers to keep the building "alive" due to a sprinkler system and radios which require a temperature controlled environment.	\$28,299.77	\$30,010.00	\$9,867.02	\$30,010.00		
012102-521002	HEAT - EAST ST. PUBLIC SAFETY BLDG. Estimate of gas/heat costs, level funded, for the Public Safety Facility for both the Police and Fire Depts. This amount is an estimate based on a complete unknown.		\$78,000.00	\$2,131.06	\$78,000.00		
012102-521003	POLICE - HEAT This account is for gas usage at 50 West Str. The account was level funded since FY20 was based on an unoccupied facility with heat set at 50 degrees due to the sprinkler system.	\$13,123.10	\$15,262.00	\$1,270.79	\$15,262.00		
012102-521014	ELECTRICITY - EAST ST PUB SAFE BLDG Estimate of electricity costs of new Public Safety Facility for both the Police and Fire Depts. We have not had a full year at this facility to base the estimate of harsh conditions in winter or summer. This facility has heated walks, and large apparatus bays. This amount is an estimate based on a complete unknown.		\$57,000.00	\$12,918.31	\$60,000.00		
012102-523001	POLICE - SEWER/WATER CHARGES This account is for 50 West Str. Level funded since FY20 was based on an unoccupied facility.	\$1,579.47	\$1,620.00	\$469.59	\$1,620.00		
012102-523006	SEWER-WATER CHGS - PUB SAFE BLDG Estimate of water/sewer costs for Public Safety Facility for both Police and Fire Depts. Includes money for lawn sprinkler usage.		\$5,000.00		\$19,500.00		
012102-524015	POLICE - REPAIRS & MAINT EQUIPMENT Level funded	\$2,071.31	\$10,000.00	\$160.00	\$10,000.00		
012102-524017	POLICE - ANNUAL MAINT CONTRACTS " New to FY21 Bgt - Adobe for photo & video editing new to FY21. Already using for social media " All Traffic Solutions for Traffic Suite Sftwre support & updates for Traffic Speed Trailer & reporting " BOLO Mobile annual mobile subscription crime sharing & distribution " Cellebrite for Detectives Forensics Phone App " FY21 price incrsd - Cyber Commun/Robert Salvatore for Motorola radio system maint " FY21 price incrsd - Crewsense/Callback for Detail sftwre - # users incrsd & price incr " Eaton Corp for primary backup UPS radio system " FOIA Direct (Freedom of Information Act) covered in MIS budget " GO Animate/VYOND annual sftwre license for use in social media " DoDaddy for domain name " Greater Boston Police Council for BAPERN mbrshp & remote line & maint fee " Integ Partners for CJIS equip VPN with router " Law Enforcement Maint/Robert O'Keefe to calibrate radar units " Misc Sftwre support " Safran/Morpho Trust for 2 finger print machines maint contract & Licenses " Oxygen Forensics software/license for Detectives " Patrol PC - to be budgeted by MIS " Plymouth County Commissioners for annual membership for coop vehicle bids	\$57,562.97	\$78,473.00	\$20,455.57	\$82,532.00		

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210 - POLICE						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
	" New to FY21 Bgt - PMAM certification and accreditation sftwre (SAAS sftwre) - new in FY21 because 3 yr initial license purchase expires 6/30/20					
	" New to FY21 Bgt - SELEX for extnd hrdsre & sftwre wrnty M10 LPR - was under warranty last year					
	" SouthEast Regnl Pol Commun Assoc for annual fee Bristol County Radio Network					
	" TransCor for Sierra modems					
	" Tri Tech for sftwre support records mngmnt systm (IMC Records Licenses) & training					
	" Watchguard for cruiser video equip and server budgeted by MIS					
	" WB Mason for professional grade Keurig maint and rental					
012102-527000	POLICE - RENTALS AND LEASES Level funded for 2 copiers, for the lease and maintenance and any overage fees	\$6,062.88	\$9,700.00	\$2,082.99	\$9,700.00	
012102-530008	POLICE - TRAINING SEMINARS Level funded.	\$37,288.00	\$68,900.00	\$9,112.68	\$68,900.00	
012102-530011	POLICE - ADVERTISING Level funded. For social media boosts, community engagement & community outreach/recruitment, events such as Halloween, open houses, etc.		\$3,000.00	\$1,299.43	\$3,000.00	
012102-530017	POLICE - SEALER WEIGHTS & MEASURES Level funded	\$5,000.00	\$5,250.00		\$5,250.00	
012102-534003	POLICE - TELEPHONE Level funded. This account includes the monthly bill for Verizon charges for the radio repeaters and for voice & data for phones and cruiser modems.	\$41,868.41	\$50,538.00	\$13,331.12	\$50,538.00	
012102-534005	POLICE - PRINTING Includes printing of the monthly ID cards as they are renewed, materials for Training classes, RAD & 4L's classes which are offered to the community, "You have been in an accident" cards, other misc docs and forms, etc.	\$5,926.96	\$5,400.00	\$1,196.80	\$3,235.00	
012102-534011	POLICE-PSF EMERG PHONE LINE This budget is for the 4 emergency phone lines for the PSF which is for both Police & Fire departments based on current monthly charge annualized. The four emergency lines are for the elevator, the main entrance, the triage area and the EOC room.			\$208.06	\$1,248.00	
012102-538004	POLICE - ANIMAL CONTROL EXPENSE Level Funded with a slight decrease in supplies and disposal. Note that a majority of medical expenses are not budgeted for because they get paid for by the Friends of the Mansfield Animal Shelter. We are assuming that they will continue to fund at the same rate. These budgeted expenses cover the running and maintenance of the Animal Shelter and the care of the animals themselves. Note that the town of Mansfield receives \$1000 per year from Foxborough for the use of our shelter for feed and care of some of their animals. This "revenue" goes into the town general fund and does not offset the expenses incurred here. Level funded budget of: Electricity \$5,000 Water & Sewer \$1,500	\$12,278.42	\$20,000.00	\$5,648.95	\$17,950.00	

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210 - POLICE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
	Heat/Oil/Propane \$3,200						
	Food and Shelter and Vehicle supplies & repairs \$4,450						
	Annual Dog Tags for Town \$550						
	Vets, Euthanasia, Licenses, disposal \$3,250						
012102-538010	POLICE - PRISONER LOCKUP PROGRAM	\$4,419.31	\$10,000.00	\$1,833.00	\$10,000.00		
	Level funded. A portion of prisoner lockup gets billed to Xfinity center but the revenue goes to the general fund instead of offsetting this expense. This also includes prisoner meals.						
012102-542000	POLICE - OFFICE SUPPLIES	\$12,418.01	\$8,800.00	\$1,782.48	\$8,800.00		
	Level funded.						
012102-545000	POLICE - CUSTODIAL/HOUSKPING SUPPL	\$1,570.62	\$1,500.00	\$544.24	\$1,500.00		
	Level funded. This account includes medical grade cavicide for disinfectant of Police and training equipment and booking room surfaces, the weekly used cell blanket cleaning and cleaning supplies. Also includes sanitizer for common areas such as booking front desk, training room, report room, etc.						
012102-548000	POLICE - VEHICULAR SUPPLIES	\$22,167.80					
	Budgeted under Operating supplies since FY20, and the maintenance portion of vehicles is budgeted under DPW						
012102-548001	POLICE - MOTOR FUEL				\$2,500.00		
	FY21 budget is for diesel fuel to run PSF generator per M Ahern						
012102-549000	POLICE - FOOD/FOOD SERVICE SUPPLIES	\$1,434.21	\$2,250.00	\$445.63	\$2,250.00		
	Level funded for paper goods for kitchen area and food for meetings with outside agencies, and training events for visiting Chiefs & dignitaries.						
012102-558000	POLICE - OPERATING SUPPLIES	\$42,627.00	\$53,850.00	\$7,912.62	\$53,850.00		
	Level funded. This account includes normal operating supplies (i.e. batteries, medical bags/items, evidence room supplies, ammo totes, taser cartr, etc.) It also includes vehicular supplies such as radio & tablet parts and repairs, detailing, backup cameras, cruiser conversions & buildouts, emergency lighting, locks, seat covers, keys, paint touchups, etc						
012102-558003	POLICE - AMMUNITION	\$40,273.95	\$42,500.00	\$6,639.66	\$42,500.00		
	Level funded. This account includes firearms and related equipment. It also includes ammunition used in the course of employment for both training and duty responsibilities. . Includes ammo for all training which is state mandated for certifications.						
	Ammo Budget includes:						
	In service training items						
	Other training (school emergency)						
	Low-Light Training						
	New Recr/replacements						
	Less Lethal Launcher supplies to be replaced every 3 years (\$0 in FY21 will need in FY22)						
	Protective padding for use in firearms simulation and defensive tactics training						
	Optic systems for rifles and parts						

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210 - POLICE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
	Targets, cleaning supplies, etc. Cost of ammo to keep reserves at same level of training as regular officers per certification process Other equip and misc ammo Simunition Projectiles and protective Gear (i.e. face masks, throat & groin protectors)						
012102-558006	POLICE - UNIFORM/PROTECTIVE GEAR Budget is calculated per person based on the current contract for the uniform allowance. This account also includes vest replacements per required 5 year replacement cycle. There is an increase in protective vest replacements for FY21 vs FY20 budget, based on their "expiration" date and a cost increase of 20% vs prior budget cost per vest. Cost per vest is based on most recent quote.	\$59,703.02	\$61,370.00	\$18,057.16	\$71,680.00		
012102-558012	POLICE - BOOKS/REFERENCES	\$3,817.80	\$5,500.00	\$1,445.00	\$5,500.00		
012102-572000	POLICE - OUT OF STATE TRAVEL Level funded. Includes out of state travel for RAD training, FBINAA mtgs for Chief and DC, IACP conf for Chief and DC, POP Conferences and other travel exp related to misc training seminars and conferences.	\$9,709.91	\$13,390.00	\$9,951.72	\$13,390.00		
012102-573100	POLICE - PROF DEVELOPMENT Level funded plus \$30,000 for Promotional assessment Center in the fall of 2020. The remainder is for various memberships, of which many include access to online training, RAD instructor license fees, Senior Mngt Institute for Upper Command Staff, PERF, MCOFA, NTOA, and MA Assoc of Women in Law enforcement, etc	\$15,648.18	\$36,355.00	\$16,930.00	\$66,355.00		
EXPENSES Total:		\$424,851.10	\$673,668.00	\$145,693.88	\$735,070.00		
012105-585000	POLICE - NON-VEHCLR EQPMNT		\$2,000.00				
012105-585001	POLICE - VEHICLS /VEHCLR EQUIP Lease payment Year 3 of 3 for FY19 lease of 5 vehicles	\$148,134.07	\$117,007.00	\$117,006.24	\$70,663.00		
CAPITAL OUTLAY Total:		\$148,134.07	\$119,007.00	\$117,006.24	\$70,663.00		
012109-580132	CRUISER TABLETS & MOUNTS A#13 5/17						
012109-580156	TRAINING RANGE IMPROVES A#9 5/18	\$22,697.08	\$17,302.92				
012109-580157	TAHOE AWD VEHICLE A#9 5/18	\$55,000.00					
012109-580158	15 TASERS A#9 5/18	\$23,000.00					
012109-580159	FORENSIC SOFTWARE A#9 5/18	\$23,465.39					
012109-580160	TOWN RADIO SYSTEM UPGRADE A#9 5/18		\$60,000.00				
012109-580200	FIREARMS TRAIN SIMULATOR A#9 5/19		\$50,500.00	\$50,410.95			
012109-580201	FINGERPRINT MACHINE A#9 5/19		\$18,000.00	\$10,237.00			
012109-580202	14 TASERS A#9 5/19		\$36,000.00	\$2,890.00			
012109-580203	LESS LETHAL TECHNOLOGY A#9 5/19		\$15,000.00	\$457.00			

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210 - POLICE						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
ARTICLES Total:		\$124,162.47	\$196,802.92	\$63,994.95		
POLICE Total:		\$4,800,700.42	\$5,548,958.92	\$2,122,714.63	\$5,571,661.00	

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211 - POLICE - ENCUMBRANCES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
012112-524015	POLICE - REP & MAINT COMP EQUIP		\$9,000.00	\$9,000.00			
012112-530008	POLICE- TRAINING SEMINARS	\$35,494.86					
012112-530011	POLICE - ADVERTISING		\$2,790.00	\$2,790.00			
012112-534003	POLICE - TELEPHONE		\$2,256.00				
012112-538004	POLICE - ANIMAL CONTROL						
012112-548000	POLICE - VEHICULAR SUPPLIES						
012112-558000	POLICE - OPERATING SUPPLIES		\$3,113.92	\$3,113.92			
012112-558003	POLICE - AMMUNITION						
012112-558006	POLICE - UNIFORMS/OTHER CLOTHING		\$19,970.00	\$19,190.52			
EXPENSES Total:		\$35,494.86	\$37,129.92	\$34,094.44			
012115-585000	POLICE - NON-VEHICULAR EQUIPMENT	\$15,009.35					
CAPITAL OUTLAY Total:		\$15,009.35					
POLICE - ENCUMBRANCES Total:		\$50,504.21	\$37,129.92	\$34,094.44			

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220 - FIRE						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
012201-511001	FIRE - MANAGEMENT SALARIES	\$238,449.30	\$247,048.00	\$106,911.80	\$246,720.00	
	5111 MANAGEMENT SALARIES					
	Employee	Current Rate	Annual Rate			
	N.Boldrighini (Chief)	2565.02	133381.5 P/YR			
	subtotal					
	Puleo, J (Deputy)	2134.39	110988.19 p/yr			
	combined	Subtotal	244369.69			
	FTE 2 ACCRUAL(2 days)		2349.708			
	subtotal with accrual		246719.398			
012201-511002	FIRE - SUPERVISORY SALARIES	\$990,322.35	\$1,028,693.00	\$444,678.02	\$1,027,799.00	
	12201 5112 SUPERVISORY SALARIES					
	Employee	weekly Rate	Annual Rate			
	CURRENT STURCTURE					
	Fire Prevention Captains(2)					
	x Fontes, K	1895.36	98558.43 p/yr			
	x Goyette, M	1895.36	98558.43 p/yr			
	Subtotal	197116.86				
	x EMS officer- Desrosiers,J	1895.36	98558.43			
	subtotal		295675.29			
	Shift Lieutenants (4)					
	x Lt. McNamara	1614..19	83937.67 p/yr			
	x Lt. Robbins	1614..19	83937.67 p/yr			
	x Lt. Kelley	1614..19	83937.67 p/yr			
	x Lt. K. Thomas	1614..19	83937.67 p/yr			
	Subtotal		335750.68			
	Shift Captains(4)					
	x Merritt,R	1856.32	96528.32 p/yr			
	x Burgess, W	1856.32	96528.32 p/yr			

Last Expenditure Update: 12/23/2019

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220 - FIRE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
	x Terry,J	1856.32	96528.32	p/yr			
	x Tebeau,D	1856.32	96528.32	p/yr			
	Subtotal		386113.28				
	FTE 11		ACCRUAL(2 days) 10259.35				
	subtotal with accrual		1027798.6				
012201-511004	FIRE - SECRETARIAL/CLERICAL	\$61,406.28	\$63,360.00	\$27,568.82	\$63,360.00		
	5114 SECRETARIAL / CLERICAL						
	Administrative Secretary - Non Union position.						
	Employee	Weekly Rate	Annual Rate				
	Backlund, W	1209.16	62876.13	p/yr			
	FTE 1	ACCRUAL(2 days)	483.663				
	subtotal with accrual		63359.793				
012201-511007	FIRE - FIRE SERVICE	\$1,719,425.28	\$1,713,671.00	\$838,159.42	\$1,878,070.00		
	12201 5117 FIRE SERVICE						
	Step #5- FFp (9) X # of weeks						
	x Jackman, W	52 weeks	1454.23	75619.53	p/yr		
	x Munroe, J	52 weeks	1454.23	75619.53	p/yr		
	x Copithorne, M	52 weeks	1454.23	75619.53	p/yr		
	x Ballard	10 weeks	1454.23	14542.3	p/yr		
	x Dufort, E	52 weeks	1454.23	75619.53	p/yr		
	x Blanchette.E	52 weeks	1454.23	75619.53	p/yr		
	x Smith,c	10 weeks	1454.23	14542.3	p/yr		
	x Fontaine, J	52 weeks	1454.23	75619.53	p/yr		
	x Bourget, A	52 weeks	1454.23	75619.53	p/yr		
	x Hodson, K	52 weeks	1454.23	75619.53	p/yr		
	x Reagan, G	52 weeks	1454.23	75619.53	p/yr		
	x Mclaughlin, M	52 weeks	1454.23	75619.53	p/yr		

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220 - FIRE								
Account Number	Account Description		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
x	McDonald, I	52 weeks	1454.23	75619.53	p/yr			
x	Pyrzcz, C	52 weeks	1454.23	75619.53	p/yr			
x	Perry,A	52 weeks	1454.23	75619.53	p/yr			
x	Bertram	21 weeks	1454.23	30538.83	p/yr			
x	Ezersky	31 weeks	1454.23	45081.13	p/yr			
x	Thomas, G	31 weeks	1454.23	45081.13	p/yr			
x	Gilrien, D	52 weeks	1454.23	75619.53	p/yr			
x	Sliiney, J	52 weeks	1454.23	75619.53	p/yr			
			subtotal			1284078.64		
	Step #5- FFb (3) X 52 weeks							
x	Holske, L		1399.86	72792.63	p/yr			
x	Peri, J, expected to retire		1399.86	72792.63	p/yr			
x	Santucci, J		1399.86	72792.63	p/yr			
			Subtotal			218377.89		
	Step #4- FFP (5) X # of weeks at step 4							
x	Brousseau,R	16 weeks at stp 4	1385.92	22174.72	p/yr			
x	Deluca,B	17 weeks at stp 4	1385.92	23560.64				
x	Dyer,P	18 weeks at stp 4	1385.92	24946.56				
x	Tondreau,S	18 weeks at stp 4	1385.92	24946.56				
x	O'Connell, K	33 weeks at stp 4	1385.92	45735.36				
	Ballard,	42 weeks at stp 4	1385.92	58208.64				
	Smith, C	42 weeks at stp 4	1385.92	58208.64				
	Bertram, N	31 weeks at stp 4	1385.92	42963.52				
	Ezersky, J	21 weeks at stp 4	1385.92	29104.32				
	Thomas, G	21 weeks at stp 4	1385.92	29104.32				
			subtotal			358953.28		
	Step #3 -FFP (5) x # of weeks at step 3							
	Brousseau,R	36 weeks at stp 3	1260.99	45395.64				
	Deluca, B	35 weeks at stp 3	1260.99	44134.65				
	Dyer, P	34 weeks at stp 3	1260.99	42873.66				
	Tondreau, S	34 weeks at stp 3	1260.99	42873.66				
	O'Connell, K	19 weeks at stp 3	1260.99	23958.81				
			subtotal			199236.42		

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220 - FIRE		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
	Fire Service 5113 totals						
	Fire Service subtotal without accrual	2060646.23					
FTE 27	Accrual (2 days)	22979.18					
	Fire Service total with accrual	2083625.41					
	subtract 3 salaries due to SAFER	1878069.61					
012201-513001	FIRE - SCHEDULED OT	\$269,338.07	\$281,890.00	\$115,000.83	\$281,891.00		
	513001 SCHEDULED OT						
	Estimate for man for man replacement.						
	Contractually granted total of 6625 hours of Vacation leave per year.						
	Average OT rate is \$55 p/hr						
	fy20 6625 hours x 55 p/hr	346500 .00					
	additional for deputy retirement	15390.17					
	total	361890.17					
	Reduction of \$80,000 due to addition of 9th man per shift						
	\$361890.17- \$80000=	281890.17					
012201-513002	FIRE - SCHEDULED OT-TRAINING	\$7,803.16	\$22,931.00	\$4,229.99	\$22,931.00		
	513002 TRAINING (Art. 5)						
	Line items covers contractual training.						
	41 members X 10 hours per =	410hours					
	380 hrs X 55 =	20900					
	30 hrs X 67.69 =	2030.7					
	total	22930.7					
012201-513006	FIRE - HOLIDAY PAY	\$162,385.71	\$180,590.00	\$80,569.22	\$184,949.00		
	513006 HOLIDAY PAY						
	This line item covers holiday pay to all staff members in the department. (11 holidays)						
	total is 184949.29						

**Town of Mansfield
Expenditure Budget Report
FY21 Operating Budget**

220 - FIRE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
012201-513030	FIRE - UNSCHEDULED OT 513030 UNSHCEDEDOT OT This line item covers Sick Leave Coverage. projected 1140 hours of sick leave coverage 1140hrs x 53.22= 60670.8 esimated hours- 1140 x 55 = 62700	\$91,900.65	\$62,700.00	\$37,683.27	\$62,700.00		
012201-513034	FIRE - UNSCHEDLD OT-PERSNL LEAV 513034 PERSONAL LEAVE This line item provides for personal leave coverage. Currently 2904 hours contractual personal leave/yr fy20 2904hrs x \$55 (per hour avg.)= 159720 Reduction of \$10,000 due to addition of 9th man per shift \$159720 - \$ 10,000 = 149720	\$148,271.36	\$139,720.00	\$70,485.52	\$149,720.00		
012201-513035	FIRE - UNSCHEDLD OT-INJURY LV COV 513035 INJURY LEAVE COVERAGE estimating 650 hours for injury leave 650 x \$55/hr = 35750	\$14,122.13	\$35,750.00	\$3,225.88	\$35,750.00		
012201-513036	FIRE - UNSCHEDLD OT-FIRE CALL COV 513036 FIRE CALL COVERAGE Provides for overtime for off duty responses. history shows this line is underfunded 1368 estimated hours X \$55 (avg. ot rate) per hour total 75240	\$64,334.25	\$75,240.00	\$16,915.58	\$75,240.00		
012201-513038	FIRE - UNSCHEDULED OT-GENERAL 513038 GENERAL Provides coverage for required training, deliver and pick up of vehicle and equipment from repair shop, SAFE, court time, fire investigations, mechanic time, special events and details, officer meetings, storm coverage, etc.	\$32,479.70	\$76,890.00	\$15,565.64	\$76,890.00		

Town of Mansfield
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220 - FIRE		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
	<p>Provides coverage for required training, deliver and pick up Confined space training requires yearly drills. Training is desired with Light Dept. and DPW personnel to support OSHA safety requirements and prepare for emergencies. SAFE (student awareness of fire education) funds continue to lack at the state level. This line also allows added personnel during events requiring increased staff levels.</p> <p>Estimated 1398 hours of coverage needed 1398 X \$55 (avg. OT rate) = 76890</p>						
012201-514006	FIRE - LONGEVITY	\$18,000.00	\$18,550.00	\$900.00	\$18,850.00		
	514006 LONGEVITY						
	Longevity payments are made on or before June 30th of each year.						
	30 years 4 members at \$1000 Puleo,Peri,Robbins,Merritt	4000					
	25 years 6 members at \$900 Burgess,Backlund,Jackman,Fontes,Terry,Holske	5400					
	20 years 4 members at \$550 Goyette,Munroe, Santucci,Tebeau	2200					
	15 years 6 members at \$500 Desrosiers,Kelley,Thomas,K,Copithorne,Hodson,Slincy Copithorne,Hodson,Thomas	3000					
	10 years 5 members at \$450 Blanchette,Bourget,McNamara,j.Fontaine,Gilrein	2250					
	5 years 5 members at \$400 Dufort,MacDonald,Mclaughlin,Pyrz,Reagan	2000					
	Total	18850					
012201-514007	FIRE - SICK LEAVE INCENTIVE	\$28,589.81	\$74,493.00		\$74,493.00		
	This is a contractual item. It allows each Firefighter the option to sell back to the town up to 7 sick days per year while still maintaining a minimum of 60 days. This estimate is based on the past history of this account.						

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220 - FIRE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
012201-514008	FIRE - OUT OF GRADE PAY 514007 OUT OF GRADE PAY	\$21,782.60	\$25,000.00	\$4,572.60	\$25,000.00		
	Line is to pay contractual obligation for out of grade pay accounts for difference in pay for those working at higher grade level, including deputy, captains, Lts., Firefighters and those working as FTOs.						
012201-519001	FIRE - TUITION REIMBURSEMENT This line item is used for tuition reimbursements. In accordance with contract each Firefighter can take four courses per year at \$1000 per course. Intentions have been given by 22 members to take 88 Classes requested amount is based on history of courses, and cost	\$11,166.50	\$62,400.00	\$4,819.50	\$62,400.00		
012201-519002	FIRE - CAREER INCENTIVE 5111 CAREER INCENTIVES Career incentive is a contractual item	\$114,750.00	\$118,000.00		\$122,000.00		
	5117 Brouseau \$5,250 bclr Puleo \$5,250 bclr Fontes \$7,250 mstr Peri \$7,250 mstrs Holske \$5,250 bclr Jackman \$3,250 assc. Merritt \$5,250 assc. j.Fontaine \$7,250 mstrs Thomas,K \$7,250 mstrs. Copithorne \$3,250 assc. Macdonald \$5,250 bcklr Sliney \$5,250 assc. Terry \$3,250 assc. Goyette \$3,250 assc. McNamara \$5,250 assc. Santucci \$5,250 behlr McLaughlin \$7,250 mstrs Devine \$3,250 not finished x Kelley \$7,250 mstr Thomas,G \$3,250 assoc. Ballard \$3,250 assoc. Backlund \$3,250 assc. Tebeau \$5250 Bchlr						

Town of Mansfield
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220 - FIRE		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
	Dufort \$5250 Bchlr						
	subtotal \$122,000						
012201-519005	FIRE - SICK LEAVE BUY BACK		\$42,068.00		\$42,068.00		
	fy20 with all full buy back eligibility would cost \$74492.18						
	Two retiring member's 20% buyback.						
	Payouts for 2 retirements in fy201						
	36307.97 Deputy						
	5759.42 Peri						
	42067.39 Total						
012201-519006	FIRE - STIPENDS	\$49,700.00	\$64,500.00	\$43,300.00	\$64,500.00		
	5194 STIPENDS						
	Mechanical Coordinator 1 at 1000						
	Fire Alarm Coordinator 1 at 750						
	Technical Rescue Coordinator 1 at 750						
	Hazardous Material Coordinator 1 at 3000						
	SCBA Coordinator (Air Packs) 1 at 750						
	SAFE Program Coordinator 1 at 750						
	Certified MFA Line Officer 10 at \$750 7500						
	Certified MFA Fire Inspector 2 at \$750 750						
	Certified Fire Apparatus Maint 1 at \$750 750						
	total 16000						
	5 members eligible for one time confined space training stipend						
	5 X \$300 = \$1,500						
	includes new physical fitness test stipend for all FD employees estimated at \$41000						
	members must pass standard test to be eligilbe for \$1000 per member						
	Chief stipend for work related to Comast and MEMA \$6000						
012201-519007	FIRE - CLEANING ALLOWANCE	\$21,800.00	\$24,600.00	\$24,600.00	\$24,600.00		
	519007 CLEANING ALLOWANCE /HAZARDOUS DUTY PAY						
	Cleaning Allowance - \$600						
	\$600 each X 41 members 24600						

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220 - FIRE						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
PERSONAL SERVICES Total:		\$4,066,027.15	\$4,358,094.00	\$1,839,186.09	\$4,539,931.00	
012202-521001	FIRE - ELECTRICITY North Main is eliminated from budget. All of East Street electrical line is now in Police Budget. Plymouth Street remains in Fire Budget and is estimated to be \$7900.	\$14,282.70	\$8,776.00	\$3,487.54	\$7,900.00	
012202-521003	FIRE - HEAT North Main no longer included. All of East Street will be under Police Budget Plymouth Street remains and is estimated to be 7726.76	\$12,523.61	\$7,949.00	\$1,479.24	\$7,726.00	
012202-523001	FIRE - SEWER/WATER CHARGES North Main no longer included. All of East Street will be under Police Budget Plymouth Street remains and is estimated to be 812	\$1,448.74	\$812.00	\$655.99	\$812.00	
012202-524001	FIRE - REPAIR & MAINT BLDG/GRNDS 524001 REPAIR BUILDING AND MAINT Some repairs are not covered by Bldgs and Special Projects. Repairs are made to "maintain existing" only.		\$2,119.00	\$426.27	\$2,119.00	
012202-524003	FIRE - REPAIR & MAINT EQPMNT 524003 REPAIR AND MAINT. EQUIPMENT This line item covers repairs and maintenance to all fire vehicles and other related equipment. not done by dpw mechanics also includes breathing Air Testing, Plymovent maintenance and Independents compressor repair and maintenance previously covered under maintenance contracts	\$6,117.43	\$5,000.00	\$567.12	\$12,000.00	
012202-524017	FIRE - ANNUAL MAINT CONTRACTS 524017 MAINTENANCE CONTRACTS This line item covers the maintenance contracts for the UHF Radio System and the copier/scanner lease as it relates to the Fire Department. FY20 UHF Radio System	\$15,438.01	\$20,830.00	\$6,842.05	\$14,743.00	

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Town of Mansfield
Expenditure Budget Report
FY21 Operating Budget

220 - FIRE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
	IKON copier PSS (lease)		3300				
	Independent compressor (moved to repair and maintenance)						
	Air cleaning specialist (plymovent moved to maintenance)						
	TOTAL		14743				
012202-529005	FIRE - SOFTWARE LICENSES	\$1,590.40	\$6,087.00	\$1,252.68	\$6,087.00		
	Computer Software (red alert)		IN SOFTWARE LIC. LINE 3721				
	Crewsense (scheduling software)		2366				
	total		6087				
012202-530008	FIRE - TRAINING SEMINARS	\$2,970.00	\$3,000.00	\$147.00	\$8,000.00		
	covers cost of training seminars						
	Increasing training for entire department						
012202-534001	FIRE - TELEPHONE	\$5,124.50	\$5,000.00	\$2,992.23	\$5,000.00		
	Covers cost of all telephones and connectivity for on-board vehicle computers						
012202-538009	FIRE - SPECIALIZED SRVCS	\$1,169.58	\$1,000.00	\$636.84	\$1,000.00		
	,This line item covers bottled water and drink mixes for "Rehab" at incident scenes, misc. supplies for meetings, events and training sessions, newspaper ads, appliance repair, legal updates, specialized testing, rehab supplies						
012202-542000	FIRE - OFFICE SUPPLIES	\$1,482.86	\$2,000.00	\$1,203.85	\$2,000.00		
	Covers general office supplies						
012202-545000	FIRE - CSTD/L/HOUSEKPING SUPPL	\$340.00	\$500.00	\$255.02	\$500.00		
	used for minor purchases of custodial and housekeeping supplies						
012202-548000	FIRE - VEHICULAR SUPPLIES	\$565.77	\$3,500.00	\$2,257.90	\$3,500.00		
	Covers the purchase of parts and supplies for fire vehicles not covered by DPW						
012202-548001	FIRE - MOTOR FUEL						
	This now falls under DPW						
012202-549000	FIRE - FOOD & FOOD SERVICE SUPPLIES				\$1,000.00		
	covers cost of food and drinks for department related meetings and seminars						
012202-558000	FIRE - SUPPLIES AND MATERIALS	\$2,382.94	\$5,175.00	\$1,259.49	\$5,175.00		
	558000 SUPP/MATS						
	This line item covers batteries, business printing, small hardware purchases, vehicle wash and supplies, lumber, fire						

Last Expenditure Update: 12/23/2019

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220 - FIRE						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
012202-558006	alarm thermal paper, absorbents, photo supplies, fire prevention literature, ID cards, hand tools, odds and ends not covered by FIRE - UNFRM/PRTCTVE GEAR This line item covers the purchase of station uniforms and protective clothing by contract. Protective clothing is due for replacement due to wear, damage or exposure. Set of gear running approx. \$2000 and good for 5-7 years. Approx. annual cost \$8000. Also covers badges, dress uniforms, boots, etc. (\$1000 p/p) estimated fy 09 \$1000 contractual increase to \$950 per member (41) \$38950 fy 21 \$950 X 41 =	\$55,975.55	\$61,300.00	\$11,251.40	\$61,300.00	
012202-573100	FIRE - PROF DEVELOPMENT 573100 PROF DEVELOPMENT Bristol County Fire Wardens \$5 MA Coalition of Juvenile Firesetters \$25 Fire Prevention Assoc. of MA \$70 Fire Prevention Meetings (2 X 12 at \$20) \$240 SE Mass Hazmat steering committee \$100 International Municipal Signal Assoc. (2 at \$35) \$60 Bristol North EMS \$25 Plymouth County Cooperative bid \$300 NFPA dues \$150 NFPA code updates \$1,300 Bristol Conty CMED (amb. To hosp. radio) \$1,000 International Assoc, of Fire Chiefs \$200 New England Assoc. of Fire Chiefs \$25 Bristol County Fire Chiefs Assoc. \$400 Norfolk County Fire Chiefs Assoc. \$400 Tri County radio system \$300 Fire Chiefs of Massachusetts \$500 Annual assessment Bristol County CMED \$100 Total \$5,200	\$4,507.00	\$5,200.00	\$3,722.95	\$5,200.00	

Town of Mansfield
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220 - FIRE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
012202-578008	FIRE - STAFF RECRUITMENT & DEVELOP 578000 STAFF/ REC Used to pay fees associated with hiring, MFA fees and costs, entry medical exams.	\$2,460.90	\$18,385.00	\$10,113.93	\$3,825.00		
		\$3,825 total					
EXPENSES Total:		\$128,379.99	\$156,633.00	\$48,551.50	\$147,887.00		
012205-548000	FIRE - IMPROVEMENTS 578008 IMPROVEMENT Covers building improvements to both stations. mainly used to buy the materials to perform improvements to both stations which are done by firefighters. This would include paint and supplies to complete various jobs.		\$1,530.00		\$1,530.00		
012205-585001	FIRE - VEHICULAR EQUIPMENT	\$554,673.00					
012205-585010	FIRE - OFFICE EQUIPMENT 58510 OFFICE EQUIPMENT leased Ikon copier that networks all work for entire department	\$3,299.44	\$4,880.00		\$4,880.00		
012205-585012	FIRE - NON-VEHICULAR EQUIPMENT 585012 NON-VEHICULAR EQUIPMENT Covers replacement hose, nozzles and firefighting supplies Hose/Nozzles/Etc. Replacement Gear Firefighting Supplies Hazmat supplies Items purchased include: foam, dry chemical extinguishing agents, cutting, prying, forcible entry tools, helmets, hoods, gloves, breathing air masks, breathing apparatus flow test, hydrostatic testing, general firefighting equipment and support.	\$33,082.69			\$36,950.00		
				\$5,000 \$9,000 \$10,950 \$2,000 \$10,000			
			TOTAL	\$36,950			
CAPITAL OUTLAY Total:		\$591,055.13	\$6,410.00		\$43,360.00		
012208-511001	FIRE - MANAGEMENT SALARIES	\$2,280.51					
PRIOR YEAR BILLS Total:		\$2,280.51					
012209-580161	NON-VEHICULAR EQUIPMENT A#9 5/18	\$33,175.59	\$3,774.41	\$3,774.41			
012209-580185	FIRE ENGINE A#6 11/18	\$2,253.00	\$327,747.00	\$327,747.00			
012209-580204	TURNOUT GEAR A#9 5/19		\$211,000.00	\$176,396.00			
012209-580205	NON-VEHICULAR EQUIPMENT A#9 5/19		\$36,950.00	\$14,247.05			

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220 - FIRE						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
012209-580217	REPLACE FIRE ENGINE A#22 5/19		\$536,872.00	\$536,872.00		
012209-580219	FIRE ENGINE A#4 11/19		\$330,000.00	\$306,089.00		
012209-580220	TOWER ONE REPAIRS A#4 11/19		\$200,000.00			
012209-580233	CAR 1 REPLACEMENT A#4 11/19		\$43,045.92			
ARTICLES Total:		\$35,428.59	\$1,689,389.33	\$1,365,125.46		
FIRE Total:		\$4,823,171.37	\$6,210,526.33	\$3,252,863.05	\$4,731,178.00	

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221 - FIRE - ENCUMBRANCES		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
012215-585001	FIRE - VEHICULAR EQUIPMENT		\$51,262.00	\$51,262.00			
CAPITAL OUTLAY Total:			\$51,262.00	\$51,262.00			
FIRE - ENCUMBRANCES Total:			\$51,262.00	\$51,262.00			

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230 - EMERGENCY MEDICAL SVRCS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
012301-511007	EMER MED SRVC - FIRE SERVICE All Salaries moved to Fire Services in FY20						
012301-513030	EMER MED SRVC - UNSCHEDLD OT 5132 UNSCHEDULED OT Covers holdovers at shift change, second ambulance coverage for multiple calls/patients, A.L.S. overtime and para me and paramedic coverage. FY20= 240 estimated hours X 55 p/hr = 13200	\$9,597.88	\$13,200.00	\$4,520.94	\$13,200.00		
012301-513039	EMER MED SRVC - UNSCHEDLD OT-TRNING 5132H TRAINING Training to maintain advanced life support skills is needed to prevent skill decay and to satisfy mandates by State regulation changes and skill levels determined by the Medical Control Physicians. This additional training represents 24 hrs/medic (26) 21 X 30=520 hrs x \$55.00 34650 20 hours x staff officers/paramedics (3) 20 x 3= 60 hrs x \$66.37 3982.2 (Increase due to replacement of three retiring with Medic)	\$20,971.96	\$32,583.00	\$4,657.41	\$38,632.00		
				total 38632			
012301-519006	EMER MED SRVC - STIPENDS 5194 STIPENDS NAME STEP STIPEND replacement for boldrighini 2p 5900 Deputy Puleo 5b 5000 Cpt. Burgess 5b 5000 Cpt. Merritt 5b 5000 Cpt.. Tebeau 5p 5900 CPt Goyette 5p 5900 Lt. Desrosiers 5p 5900 Lt. Kelly 5p 5900 FF Jackman 5p 5900 FF Sliney 5p 5900 FF Gilrien 5p 5900 FF Dufort 5p 5900 FF Devine 5p 5900 FF Munroe 5p 5900 FF Bourget 5p 5900 Lt. K. Thomas 5p 5900 FF Copithorne 5p 5900	\$202,808.34	\$248,900.00	\$238,000.00	\$256,600.00		

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230 - EMERGENCY MEDICAL SVRCS			FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description							
	FF Reagan	5p	5900					
	FF Blanchette	5p	5900					
	FF Fontaine, J	5p	5900					
	Cpt Fontes	5b	5000					
	Lt. Robbins	5b	5000					
	FF Peri	5b	5000					
	FF Holske	5b	5000					
	FF Pycz	5p	5900					
	FF Hodson	5p	5900					
	Cpt. Terry	5b	5000					
	FF Santucci	5b	5000					
	FF McLaughlin	5p	5900					
	FF McNamara	5b	5000					
	FF McDonald	5p	5900					
	FF Perry	5p	5900					
	FF G. Thomas	4p	5900					
	FF Ezersky	4p	5900					
	FF Bertram	4p	5900					
	FF Ballard	3p	5900					
	FF Smith	3p	5900					
	FF Oconnell	2p	5900					
	FF Tondreau	2p	5900					
	FF Dyer	2p	5900					
	FF Deluca	2p	5900					
	FF Brousseau	2p	5900					
	Replacement for puleo	2p	5900					
	Replacement for Peri	2p	5900					
	Additional Stipends							
	EMS Coordinator	0						
	EMS Coordinator	0						
	FTO/QAQI mentors	4x1500	6000					
	Subtotal		256600					

PERSONAL SERVICES Total:			\$233,378.18	\$294,683.00	\$247,178.35	\$308,432.00		
012302-524008	EMER MED SRVC - REPR & MAINT EQPMNT		\$906.17	\$4,500.00		\$5,200.00		
	This covers maintenance and repairs to both ambulances for equipment not covered by DPW							
012302-524017	EMER MED SRVC - ANNL MAINT CNTRCTS		\$3,605.00	\$10,700.00	\$1,123.16	\$11,700.00		
	5295 MAINT of medical Equipment							
	Annual maint ZOLL defibrillators			6200				

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230 - EMERGENCY MEDICAL SVRCS						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
	maintenace plan enacted					
	Annual software support EMS training program	1700				
	Preventive maintenance ambulance stretchers	3800				
		11700				
	This line was originally maintenance agreements but companies no longer do agreements- estimates for actual work					
012302-530012	EMER MED SRVC - DATA PROCESSING	\$51,957.24	\$50,000.00	\$23,600.66	\$58,000.00	
	5313 DATA PROC					
	Covers the ambulance billing and data system company					
	FY21 projected \$1.3 million					
	4% collection fee estimated at \$58000					
012302-534001	EMER MED SRVC - TELEPHONE	\$3,557.16	\$3,200.00	\$1,484.71	\$5,200.00	
	5341 TELEPHONE					
	advancement in technology in vehicles increases need for connectivity					
012302-548000	EMER MED SRVC - VEHICULAR SUPPLIES		\$3,600.00	\$251.24	\$4,000.00	
012302-548001	EMER MED SRVC - MOTOR FUEL					
	This line was moved to DPW in FY20					
012302-558011	EMER MED SRVC - OPERATING SUPPLIES	\$35,210.39	\$45,000.00	\$13,212.52	\$55,000.00	
	5581 OPERATING SUPP					
	increase due to end of medline tiff					
	company is leaving town					
012302-558012	EMER MED SRVC - BOOKS/REFERENCES	\$789.97	\$800.00		\$800.00	
	Annual Replacement of books mandated to be kept in ambulance are state protocols and drug logs					
012302-573101	EMER MED SRVC - LICENSES	\$11,799.96	\$14,000.00	\$10,180.00	\$14,000.00	
	Ambulance licenses, Drug licenses and Medical director fees					
EXPENSES Total:		\$107,825.89	\$131,800.00	\$49,852.29	\$153,900.00	
012305-585003	EMER MED SRVC - NON-VEHCLR EQPMNT	\$2,067.57	\$4,500.00	\$1,334.00	\$4,500.00	
	Misc. supplies, equipment or items needed for EMS					
CAPITAL OUTLAY Total:		\$2,067.57	\$4,500.00	\$1,334.00	\$4,500.00	

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230 - EMERGENCY MEDICAL SVRCS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
012309-580192	AMBULANCE RESCUE 33 A#6 11/18		\$100,000.00	\$100,000.00			
012309-580221	AMBULANCE RESCUE 33 A#4 11/19		\$250,000.00	\$246,661.00			
ARTICLES Total:			\$350,000.00	\$346,661.00			
EMERGENCY MEDICAL SVRCS Total:			\$343,271.64	\$780,983.00	\$645,025.64	\$466,832.00	

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240 - DISPATCHERS						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
012401-511006	DISPATCHERS - CTRL DISPATCH SRVC	\$459,834.32				
012401-513001	DISPATCHERS - SCHEDULED OT	\$176,619.64				
012401-513002	DISPATCHERS - SCHEDULED OT-TRAINING	\$38,024.75				
012401-513039	DISPATCHERS - TRAINING PAY					
012401-514002	DISPATCHERS - HOLIDAY PAY	\$4,853.25				
012401-514006	DISPATCHERS - LONGEVITY	\$3,587.50				
012401-514007	DISPATCHERS - SICK LEAVE INCENTIVE	\$8,508.67				
012401-519007	DISPATCHERS - CLEANING ALLOWANCE	\$6,980.00				
PERSONAL SERVICES Total:		\$698,408.13				
012402-524006	DISPATCHERS - REPAIR & MAINT EQUIP	\$59.99				
012402-530014	DISPATCHERS - 911 TRAINING SEMINARS	\$1,108.00				
012402-534001	DISPATCHERS - TELEPHONE					
012402-558006	DISPATCHERS - UNIFRM/PRTCTIVE GEAR	\$4,963.30				
012402-558011	DISPATCHERS - OPERATING SUPPLIES	\$1,602.81				
012402-558012	DISPATCHERS - BOOKS/REFERENCES					
012402-573100	DISPATCHERS - PROF DEVELOPMENT	\$2,688.00				
012402-578025	DISPATCHERS-SEMRECC OTHER EXPENSES	\$51,000.00	\$497,553.00	\$497,552.55	\$500,000.00	
<p>In FY20, the Town Emergency Dispatch duties were taken over by the Southeastern Mass. Regional Emergency Communications Center (SEMRECC). SEMRECC is a regional dispatch center formed by the Towns of Mansfield, Easton, Foxborough, and Norton to better serve the emergency communications of the four towns at a lower cost. In FY21, SEMRECC will be sending an assessment to Mansfield for their share of the costs of the regional center. This budget is to pay that SEMRECC assessment for FY21.</p>						
EXPENSES Total:		\$61,422.10	\$497,553.00	\$497,552.55	\$500,000.00	
012405-585002	DISPATCHERS - NON-VEHCLR EQPMNT	\$2,974.00				
CAPITAL OUTLAY Total:		\$2,974.00				
DISPATCHERS Total:		\$762,804.23	\$497,553.00	\$497,552.55	\$500,000.00	

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251 - REGULATORY & INSPECTIONS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
012511-511001	REG & INSPECT - MANAGEMENT SALARIES Robert Blackman, Inspector of Buildings/Zoning Enforcement Officer Supervisory, 1 FTE. FY21 J6 No Step \$97,377.64 [\$96,819.07 + 558.57 accrual] [LEVEL-FUNDED PLUS 1.5 DAYS PENDING CONTRACT NEGOTIATIONS]	\$92,687.45	\$99,513.00	\$42,625.30	\$97,378.00		
012511-511003	REG & INSPECT - TECHNICAL SUPPORT Leroy Day, Assistant Building Inspector Non-Supervisory, 1 FTE. FY21 D5, No Step \$68,797.20 [\$68,402.57 + 394.63 accrual] [LEVEL-FUNDED + 1.5 DAYS PENDING CONTRACT NEGOTIATIONS]	\$65,130.00	\$70,307.00	\$30,114.59	\$68,797.00		
012511-511004	REG & INSPECT -SECRETARIAL/CLERICAL Michelle Proulx, Administrative Assistant, Non-Supervisory, 1 FTE FY21 B6 + 9 years \$65,360.35 [\$64,985.43 (includes 1%) + \$374.92 accrual] [LEVEL-FUNDED + 1% +1.5 DAYS - PENDING CONTRACT NEGOTIATIONS] Jane Doucette, Administrative Assistant, Non-Supervisory, 1 FTE FY21 B6 + 3 years \$61,572.43 [\$61,219.24 (includes 1%) + \$353.19 accrual] [LEVEL-FUNDED + 1% +1.5 DAYS - PENDING CONTRACT NEGOTIATIONS] Jennifer Davis, Administrative Assistant, Non-Supervisory, 1 FTE, FY21 B6 + 10 years \$66,013.98 [\$65,635.31 (includes 1%) + \$378.67 accrual] [LEVEL-FUNDED + 1% +1.5 DAYS - PENDING CONTRACT NEGOTIATIONS]	\$184,373.28	\$192,863.00	\$83,622.61	\$192,946.00		
012511-511005	REG & INSPECT -TECH SPPRT-BLDG INSP						
012511-513030	REG & INSPECT- UNSCHEDULED OVERTIME	\$4,045.81	\$4,000.00	\$826.71	\$4,000.00		
012511-514006	REG & INSPECT - LONGEVITY	\$2,300.00	\$2,300.00	\$2,300.00	\$2,300.00		
012511-514007	REG & INSPECT- SICK LEAVE INCENTIVE	\$3,564.90	\$7,557.00		\$7,557.00		
PERSONAL SERVICES Total:		\$352,101.44	\$376,540.00	\$159,489.21	\$372,978.00		
012512-524007	REG & INSPECT -REPAIR & MAINT EQUIP		\$100.00		\$100.00		
012512-524019	REG & INSPECT - FUEL DEPOT						
012512-530000	REG & INSPECT - PROF/TECH SERVICES	\$795.00	\$750.00		\$750.00		
012512-530001	REG & INSPECT-DEMO MAINT PROF/TECH	\$105.00	\$1,000.00		\$1,000.00		
012512-530008	REG & INSPECT - TRAINING SEMINARS	\$1,549.00	\$3,000.00	\$943.90	\$3,000.00		
012512-534001	REG & INSPECT - TELEPHONE	\$1,844.64	\$1,500.00	\$772.35	\$1,500.00		
012512-534005	REG & INSPECTIONS - PRINTING	\$45.00					
012512-542000	REG & INSPECT- OFFICE SUPPLIES	\$946.72	\$2,000.00	\$287.73	\$2,000.00		
012512-548000	REG & INSPECT - VEHICULAR SUPPLIES	\$186.77	\$1,000.00		\$1,000.00		
012512-558006	REG & INSPECT - UNFRM/PROTECTIVE GEAR	\$427.93	\$800.00		\$800.00		
012512-558012	REG & INSPECT - BOOKS/REFERENCES		\$1,500.00	\$303.95	\$1,500.00		

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251 - REGULATORY & INSPECTIONS		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
012512-571000	REG & INSPECTIONS - TRANSPORTATION		\$100.00		\$100.00		
012512-573100	REG & INSPECT - PROF DEVELOPMENT	\$376.80	\$1,000.00		\$1,000.00		
EXPENSES Total:		\$6,276.86	\$12,750.00	\$2,307.93	\$12,750.00		
REGULATORY & INSPECTIONS Total:		\$358,378.30	\$389,290.00	\$161,797.14	\$385,728.00		

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291 - EMERGENCY MNGT						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
012911-511001	EMER MNGMNT - MANAGEMENT SALARIES stipends for assistant MEMA deputy and operations officer	\$4,498.00	\$4,498.00		\$4,498.00	
PERSONAL SERVICES Total:		\$4,498.00	\$4,498.00		\$4,498.00	
012912-521001	EMER MNGMNT - ELECTRICITY Covers electricity for Main building and garage at County Street	\$3,972.29	\$4,750.00	\$1,064.59	\$4,750.00	
012912-523001	EMER MNGMNT - SEWER/WATER CHARGES covers sewer and water at county street facilitiy	\$103.19	\$2,000.00	\$65.72	\$2,000.00	
012912-524007	EMER MNGMNT - REPAIR & MAINT EQPMNT MEMA personnel do much of repair work and improvements to vehicles themselves. This line covers cost of materials and for larger jobs that are sent to DPW and to private vendors	\$23,654.79	\$14,500.00	\$1,699.78	\$14,500.00	
012912-527000	EMER MNGMNT - RENTALS AND LEASES lease for copier		\$900.00		\$900.00	
012912-530008	EMER MNGMNT - TRAINING SEMINARS covers cost associated with training seminars for volunteer staff		\$1,000.00		\$1,000.00	
012912-530011	EMER MNGMNT - ADVERTISING covers cost of newspaper and other ads for recruitment of volunteers		\$100.00		\$100.00	
012912-534001	EMER MNGMNT - TELEPHONE covers cost of phones and connectivity for organization	\$614.88	\$1,500.00	\$788.18	\$1,500.00	
012912-534005	EMER MNGMNT - PRINTING covers cost of printing for public safety information handouts for public	\$625.00	\$1,000.00		\$1,000.00	
012912-538009	EMER MNGMNT - SPECIALIZED SERVICES cost of various items needed for pest control and small station issues	\$25.00	\$200.00		\$200.00	
012912-542000	EMER MNGMNT - OFFICE SUPPLIES covers cost of all small office supplies	\$165.22	\$1,000.00		\$1,000.00	
012912-543000	EMER MNGMNT - BLDG/EQPMNT SUPPLIES This is an older building with many issues. This covers cost of annual upkeep of building	\$1,898.39	\$4,000.00	\$555.70	\$4,000.00	
012912-545000	EMER MNGMNT - CSTDL/HOUSKPING SUPPL custodial supplies for facility	\$129.40	\$200.00		\$200.00	
012912-548000	EMER MNGMNT - VEHICULAR SUPPLIES covers cost of various supplies and equipment needed for vehicles not part of actual vehicle repairs	\$3,478.50	\$3,750.00	\$134.81	\$3,750.00	

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291 - EMERGENCY MNGT						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
012912-558006	EMER MNGMNT - UNIFRM/PROTCT GEAR covers cost for replacement of new, damaged or contaminated uniforms and protective gear for all members	\$704.64	\$5,500.00		\$5,500.00	
012912-558011	EMER MNGMNT - OPERATING SUPPLIES covers cost of items and equipment needed for operational emergency repsonse work	\$1,457.66	\$2,500.00	\$128.85	\$2,500.00	
012912-558012	EMER MNGMNT - BOOKS/REFERENCES covers cost of training books		\$100.00		\$100.00	
012912-558013	EMER MNGMNT - TRAINING SUPPLIES covers cost of Training supplies specific to organization. Training is done on a weekly and monthly basis for all members.	\$2,984.93	\$2,000.00	\$163.95	\$2,000.00	
012912-578008	EMER MNGMNT - RECRUIT & DEVELOP covers cost of recruitment of new members	\$477.93	\$500.00		\$500.00	
EXPENSES Total:		\$40,291.82	\$45,500.00	\$4,601.58	\$45,500.00	
012915-585000	EMER MNGMNT - NON-VEHICULAR EQPMNT covers cost of some larger items/ equipment needed for operations.		\$5,000.00	\$27.84	\$5,000.00	
CAPITAL OUTLAY Total:			\$5,000.00	\$27.84	\$5,000.00	
EMERGENCY MNGT Total:		\$44,789.82	\$54,998.00	\$4,629.42	\$54,998.00	

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300 - EDUCATION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
013001-510000	EDUCATION - SCHOOL SALARIES	\$37,329,484.51	\$41,640,959.00	\$13,778,953.75	\$43,086,538.00		
	This is the FY21 School budget as voted by the School Committee as of today.						
PERSONAL SERVICES Total:		\$37,329,484.51	\$41,640,959.00	\$13,778,953.75	\$43,086,538.00		
013002-520000	EDUCATION - SCHOOL PURCHSD SRVCS	\$9,288,087.95	\$9,994,035.00	\$2,933,948.97	\$10,935,825.00		
	This is the FY21 School budget as voted by the School Committee as of today.						
EXPENSES Total:		\$9,288,087.95	\$9,994,035.00	\$2,933,948.97	\$10,935,825.00		
EDUCATION Total:		\$46,617,572.46	\$51,634,994.00	\$16,712,902.72	\$54,022,363.00		

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301 - EDUCATION-PRIOR YR ENCUMBRANCE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
013011-510000	EDUCATION-ENCUMBERED PERS SERVS	\$2,746,506.11	\$2,916,311.62	\$2,881,186.03			
PERSONAL SERVICES Total:		\$2,746,506.11	\$2,916,311.62	\$2,881,186.03			
013012-520000	EDUCATION-ENCUMBERED OTHER EXPENSES	\$267,197.91	\$819,495.20	\$722,931.19			
EXPENSES Total:		\$267,197.91	\$819,495.20	\$722,931.19			
EDUCATION-PRIOR YR		\$3,013,704.02	\$3,735,806.82	\$3,604,117.22			

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300 - EDUCATION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
013099-580081	SCHOOL-WIDE WI-FI A#12 5/15						
013099-580108	MHS SWITCH GEAR A#11 5/16	\$154,074.00	\$64,580.82	\$41,086.40			
013099-580109	JOR/JACK 50% WINDOWS A#11 5/16		\$88,550.00				
013099-580111	QMS STUDY STEAM A#11 5/16						
013099-580118	MHS BLEACHERS A#11 5/16	\$19,674.90					
013099-580137	MHS ELECTRICAL PANELS A#13 5/17	\$9,950.20	\$187,599.80				
013099-580140	MHS BLEACHERS A#13 5/17	\$199,941.87					
013099-580142	QMS 6TH GRADE LOCKERS A#13 5/17	\$93,951.46					
013099-580164	JOR/JACK ES GENERATOR A#9 5/18	\$92,625.04	\$20,374.96				
013099-580165	DISTRICT-WIDE SEALCOATING A#9 5/18	\$22,640.22	\$57,359.78	\$19,660.00			
013099-580166	QMS CHAIR LIFTS A#9 5/18		\$50,000.00	\$50,000.00			
013099-580167	PLOW TRUCK REPLACEMENT A#9 5/18	\$45,000.00					
013099-580168	SPED MINI-BUS A#9 5/18	\$65,148.00					
013099-580169	DISTRICT-WIDE TECHNOLOGY A#9 5/18	\$280,000.00					
013099-580170	JOR/JACK & ROBINSON REPAVE A#9 5/18	\$285,000.00					
013099-580171	MHS BLEACHERS A#9 5/18	\$87,204.68					
013099-580187	DISTRICT-WIDE DOOR SECURE A#6 11/18	\$42,446.13	\$57,553.87	\$57,553.87			
013099-580188	DISTRICT-WIDE CAMERAS A#6 11/18		\$70,000.00	\$62,260.00			
013099-580189	MHS PUB ADDRESS SYSTEM A#6 11/18	\$91,193.46	\$8,806.54	\$2,172.00			
013099-580190	DISTRICT-WIDE VISITOR SYS A#6 11/18	\$17,830.00	\$32,170.00	\$30,457.00			
013099-580191	DIST-WIDE SEC CONSULT/ARCH A6 11/18		\$10,000.00				
013099-580206	JJ & MHS PAVING & CONCRETE A#9 5/19	\$569.64	\$219,430.36	\$202,982.75			
013099-580207	PLOW TRUCK A#9 5/19	\$44,960.05					
013099-580208	SPED MINI-BUS A#9 5/19		\$70,000.00	\$65,900.00			
013099-580209	DISTRICT-WIDE TECH A#9 5/19		\$100,000.00	\$86,514.00			
013099-580210	ONE TO ONE TECH A#9 5/19		\$55,530.00	\$11,613.28			
013099-580216	DISTRICT-WIDE BATHROOMS A#9 5/19		\$137,226.81	\$7,805.00			
013099-580226	DISTRICT-WIDE PAVING A#4 11/19		\$100,000.00				
013099-580227	JOR/JACK HVAC CONTROLLER A#4 11/19		\$100,000.00				
013099-580228	HVAC CONTROLLER MASTER UNIT A#11/19		\$100,000.00				
013099-580229	DISTRICT-WIDE PAVING A#4 11/19		\$59,335.32				
ARTICLES Total:		\$1,552,209.65	\$1,588,518.26	\$638,004.30			
EDUCATION Total:		\$1,552,209.65	\$1,588,518.26	\$638,004.30			

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390 - TOWN EX FOR ED							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
013901-511003	TOWN EXPEND FOR ED - TECH SUPPORT	\$54,590.00	\$56,228.00	\$28,297.00	\$57,634.00		
	This budget pays for a school employee to process any Medicare and Medicaid forms and request any reimbursements due to the School. This position's costs are forecasted to be \$57,634 for FY21.						
PERSONAL SERVICES Total:		\$54,590.00	\$56,228.00	\$28,297.00	\$57,634.00		
013902-565000	SE REGIONAL SCHOOL DISTRICT ASSESS.	\$987,885.00	\$1,070,491.00	\$535,245.50	\$1,124,016.00		
	This budget is to pay for the Town's assessment for students that attend Southeastern Regional Vocational Technical High School. A preliminary FY21 Budget has not been received from Southeastern. This is an estimate only pending an FY21 Budget.						
EXPENSES Total:		\$987,885.00	\$1,070,491.00	\$535,245.50	\$1,124,016.00		
TOWN EX FOR ED Total:		\$1,042,475.00	\$1,126,719.00	\$563,542.50	\$1,181,650.00		

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418 - HIGHWAY - ENCUMBRANCES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014182-529009	HIGHWAY - CONTRACT SERVS SUPPORT		\$4,500.00	\$4,500.00			
014182-553003	HIGHWAY - TOOLS	\$642.14	\$6,794.81	\$6,794.81			
EXPENSES Total:		\$642.14	\$11,294.81	\$11,294.81			
014185-585000	HIGHWAY - NON-VEHICULAR EQUIPMENT	\$4,954.04					
CAPITAL OUTLAY Total:		\$4,954.04					
HIGHWAY - ENCUMBRANCES Total:		\$5,596.18	\$11,294.81	\$11,294.81			

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419 - DPW ADMIN. - ENCUMBRANCES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014192-529008	DPW ADMIN - RECYCLING		\$16,700.00	\$16,499.97			
014192-530006	DPW ADMIN - ENGINEER/ARCHITECT		\$3,800.00	\$5,868.54			
014192-558006	DPW ADMIN-UNIFORMS & PROTECT GEAR		\$120.00	\$120.00			
EXPENSES Total:			\$20,620.00	\$22,488.51			
DPW ADMIN. - ENCUMBRANCES Total:			\$20,620.00	\$22,488.51			

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420 - DPW ADMINISTRATION								
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted	
014201-511001	DPW ADMIN - MANAGEMENT SALARIES	\$135,507.76	\$139,850.00	\$60,964.26	\$139,265.00			
	Lee Azinheira (FY 2019 Rate) DPW Director \$ 155,494.74/year (includes 1.5-day accrual \$ 876.66)							
	Total:	\$ 155,494.75						
	45% DPW Admin	\$ 69,972.63						
	25% Water	\$ 38,873.69						
	5% Sewer	\$ 7,774.74						
	25% MFN	\$ 38,873.69						
	Total = \$ 155,494.75							
	Richard C. Alves Jr Town Engineer/Assistant DPW Director (No contract FY 2021)							
	Supervisory Unit	Grade L Step 6						
	Total Salary:	\$ 114,806.24/ year \$2,207.81/week \$58.87/hour						
	1.5-day accrual	\$ 677.01						
	Total	\$ 115,483.25						
	60% in DPW Admin	\$ 69,289.95						
	15% in Water	\$ 17,322.49						
	25% in the Sewer	\$ 28,870.81						
	Total	\$ 115,483.25						
	DPW Admin Management Total: \$ 139,262.58							
014201-511002	DPW ADMIN - SUPERVISORY SALARIES	\$37,211.82	\$39,216.00	\$17,133.01	\$39,146.00			
	Collins -DPW Office Manager							
	Supervisory Union Grade H Step 4 (No contract FY 2021)							
	Total Salary:	\$ 77,831.48/year \$1,496.76/week \$39.91/hour						
	1.5-day accrual	\$ 459.01						
	Total	\$ 78,290.49						
	50% DPW Admin	\$ 39,145.25						
	25% Water	\$ 19,572.62						

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420 - DPW ADMINISTRATION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
	15% Sewer	\$ 11,743.57					
	10% MFN	\$ 7,829.05					
	Total	\$ 39,145.25					
014201-511003	DPW ADMIN - TECHNICAL SALARIES	\$25,083.45	\$37,775.00	\$16,553.86	\$38,096.00		
	Dave Grant - Temporary surveyor with experience in the field who is currently on the tax break program with the Town. The pay rate will be based on (FY 2020) \$26.53/hr x 19 hours per week x 52 weeks per year =						\$26,211.16
	Josh Rienke - Engineer Grade II	Grade F	Step 4 (step)	(No Contract)	\$ 78,764.23yr	\$ 1,514.70/wk	\$ 40.39/hr
							1.5-day accrual \$ 465.51
	Total with accrual = \$ 79,229.74						
	15% DPW Admin	\$ 11,884.46					
	30% Sewer	\$ 23,768.92					
	55% Water	\$ 43,576.36					
	Total Admin Budget = \$ 38,095.62						
014201-511004	DPW ADMIN - SECRETARIAL/CLERICAL	\$34,716.27	\$34,755.00	\$15,200.34	\$35,960.00		
	Renee Gauthier -Administrative Secretary/Billing Supervisor Grade C Step 6 + 1% (No Contract) \$ 73,612.50/year \$ 1,415.63/wk \$37.75/hr (1.5-day accrual = \$ 434.16) Total with 1% and accruals = \$ 74,046.66						
	DPW Admin	15% \$ 11,107.00					
	Water	55% \$ 40,725.66					
	Sewer	25% \$18,511.67					
	MFN	5% \$ 3,702.33					
	Lisa Hendrickson - Bookkeeper (No Contract) Step 3 (Step) \$ 49,409.53/year \$ 950.18/week \$25.34/hour (1.5-day accrual = \$ 291.41) Total with accrual = \$ 49,700.94						
	DPW Admin	50% \$ 24,850.47					
	Water	25% \$ 12,425.24					
	Sewer	5% \$ 2,485.05					
	MFN	20% \$ 9,940.19					
	Velma Bishop - Billing Supervisor Grade C Step 6 + 1% (No Contract) \$ 73,612.50/year \$ 1,415.63/wk \$37.75/hr (1.5-day accrual = \$ 434.16) Total with 1% and accruals = \$ 74,046.66						

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420 - DPW ADMINISTRATION				FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description								
	Water	70%	\$ 51,832.66						
	Sewer	30%	\$ 22,214.00						
	Laura Chartier - PT Clerk (21 hours/week) Step 2 (Step) (No Contract)			\$ 23.23/hour	\$ 487.83/week	\$ 25,367.16/year			
				(1.5-day accrual = \$ 209.07)		Total with accrual = \$ 25,576.23			
	70 % Water = \$ 17,903.36								
	30% Sewer = \$ 7,672.87								
	Total Admin : \$ 35,957.47								
	F.T.E. : .0.65								
014201-512001	DPW ADMIN - SEASONAL SERVICES				\$5,000.00		\$5,000.00		
	Temporary Support								
014201-513030	DPW ADMIN - UNSCHEDULED OT				\$1,000.00	\$72.48	\$250.00		
	Unscheduled OT								
014201-514006	DPW ADMIN - LONGEVITY			\$2,125.00	\$2,125.00	\$2,125.00	\$2,275.00		
	Azinhiera	24 years	\$ 550.00						
	Alves	15 years	\$ 575.00						
	Gauthier	33 years	\$ 775.00						
	Collins	9 years	\$ 375.00						
	Total:				\$ 2,275.00				
	Per contracts								
014201-514007	DPW ADMIN - SICK LEAVE INCENTIVE			\$2,625.44	\$2,740.00		\$3,350.00		
	Sick Leave Incentive:								
	Azinhiera								
	Union contract provides work incentive for compensation based on sick days taken during the prior 12 months.								
	Alves								
	Gauthier								
	Collins								
PERSONAL SERVICES Total:				\$237,269.74	\$262,461.00	\$112,048.95	\$263,342.00		

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420 - DPW ADMINISTRATION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014202-524007	DPW ADMIN - REPAIR & MAINT EQMNT Cost for telephone repairs and survey equipment in lieu of a maintenance contract.	\$455.68	\$3,000.00	\$665.17	\$3,000.00		
014202-529006	DPW ADMIN - REFUSE DISPOSAL Using the following information we are estimating the cost for solid waste disposal for FY 2021 as follows: Cost per ton is adjusted each year by .75% of the CPI for the twelve previous months. <div style="margin-left: 20px;"> Tonnage for FY 2010: 5200.00 Cost per ton \$69.20 Tonnage for FY 2011: 5224.00 Cost per ton \$70.87 Tonnage for FY 2012 5203.00 Cost per ton \$72.48 Tonnage for FY 2013 5096.00 Cost per ton \$74.01 Tonnage for FY 2014 5200.00 Cost per ton \$74.81 Tonnage for FY 2015 5250.00 Cost per ton \$75.93 Tonnage for FY 2016 5192.00 Cost per ton \$77.45 6 months @ \$66.00 Tonnage for FY 2017 5130.00 Cost per ton \$66.00 Tonnage for FY 2018 5130.00 Cost per ton \$67.14 Tonnage for FY 2019 5146.00 Cost per ton \$68.97 Estimated Tonnage for FY 2020 5300.00 Cost per ton \$ 69.87 Estimated Tonnage for FY 2021 5300.00 Cost per ton \$ 71.97 (Estimate based on a 3% CPI increase) 5300 x \$ 71.97 = \$ 381,441.00 </div>	\$351,226.12	\$372,220.00	\$147,705.07	\$381,441.00		
014202-529007	DPW ADMIN - REFUSE COLLECTION Refuse Collection: Refuse collection and transportation contract with WM Additional trash carts (\$109.42/ cart) estimated 210 carts Additional recycle carts (\$90.00/cart) estimated 100 carts Municipal Pick Up (\$42,772.68 less \$9,825.70 for Water, WWTP & Electric) Bulky Item Pick Up: \$ 31.08 / items (Approximately 185 items per month) (31.08*185=\$5,749.80*12=\$68,997.60) Total	\$820,377.73	\$839,281.00	\$280,766.46	\$856,110.00		
				\$ 722,147.32			
				\$ 32,017.27			
				\$ 32,946.98			
				\$ 68,997.60			
			\$ 856,109.17				
014202-529008	DPW ADMIN - RECYCLING Curbside Recycling Contract	\$787,440.41	\$835,730.00	\$286,288.44	\$878,230.00		
		\$ 594,012.21					

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420 - DPW ADMINISTRATION						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
	Recycling Tonnage:					
	Processing charge of \$ 94.11/per ton for single stream recyclables. Mansfield will receive a credit based on various indexes.					
	2350 x \$92.62 = \$ 237,500.00					
	Recycling Tonnage	\$ 217,657.00				
	Municipal Recycling	\$ 10,125.00				
	White Goods \$38.10 Approximately 14 / items per month	\$ 6,400.80				
	ORS -CRT Removal \$1,300/month	\$ 15,600.00				
	Extra Carts 250 @ \$90.00/cart	\$ 22,500.00				
	Miller Recycling	\$ 10,000.00				
	We are in a contract with Miller Recycling at the Mansfield Green for the rental of two compactors (\$675.00/mo) and the hauling and collection of steel, mixed papers, plastics, and styrofoam. Hauling fees are \$50-\$85 per haul.					
	Fuel Surcharge	\$ 0.00				
	Miscellaneous expenses for the Green	\$ 2,000.00				
	Total:	\$ 878,295.01				
014202-530006	DPW ADMIN - ENGNRNG/ARCHITECT	\$40,816.52	\$60,000.00	\$4,762.92	\$60,000.00	
	Landfill Monitoring Contract -Required quarterly testing at the East St landfill					
	Testing and monitoring ground water at the Highway Garage: This will be required until we can get four clean quarters and then a final report will be submitted to DEP. Four (4) dam inspections					
	For surveying, structural, traffic or other special consultants, which need to be hired to support Town projects and perform annual inspections. Included for the needed inspections of dams, as required by State Regs 302CMR10.00 & MGL Ch. 253; and includes annual inspection of Town-owned bridges.					
014202-530008	DPW ADMIN - TRAINING SEMINARS	\$95.00	\$500.00		\$1,500.00	
	Training Seminars					
014202-530011	DPW ADMIN - ADVERTISING	\$2,595.53	\$6,000.00	\$1,263.20	\$6,000.00	
	Legal ads, display ads, wetland permits, bids, project dog, etc.					

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420 - DPW ADMINISTRATION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014202-534001	DPW ADMIN - TELEPHONE Telephone charges for the Town Hall (local and long distance) and cellular phones	\$19,986.30	\$20,000.00	\$8,234.14	\$20,000.00		
014202-534003	DPW ADMIN - POSTAGE/DELIVERY Costs for all department postage (less water, sewer and electric). Includes postage needs for real estate bills, excise bills, census, weekly accounts payable, miscellaneous correspondence. \$6,500. tax bills \$2,200 excise tax bills \$1,000 undeliverable census \$45,000 per year average postage machine \$ 1,500 Miscellaneous (fed ex, ups) \$ 3,000.00 Presidential election postage for absentee ballots Total = \$ 59,200.00	\$58,350.46	\$55,000.00	\$2,126.10	\$59,200.00		
014202-534005	DPW ADMIN - PRINTING Resident stickers, Recycle Park stickets, business cards, white goods and bulky item sticker	\$1,621.65	\$2,500.00		\$2,500.00		
014202-538009	DPW ADMIN - SPECIALIZED SERVICES Engineering software to upgrade existing programs and to purchase additional software to support CADD and design of small sewers and municipal drainage systems	\$60.00	\$500.00		\$500.00		
014202-542000	DPW ADMIN - OFFICE SUPPLIES Office Supplies Supplies for the DPW Office, Highway Garage. This also includes all of the copy paper, letterhead paper, envelopes, copier toners and staples, postage meter ink cartridges and labels, chips for the postage scale when the postage changes and any other misc supplies needed for general Town Hall use.	\$3,615.94	\$7,700.00	\$1,209.15	\$7,700.00		
014202-548000	DPW ADMIN - VEHICULAR SUPPLIES	\$370.65					
014202-558006	DPW ADMIN-UNIFORMS & PROTECT GEAR \$450 uniform allowance for the Town Engineer \$ 250.00 Assistant Engineer \$120 SPEA union clothing allowance Per contract	\$700.00	\$570.00		\$820.00		
014202-558012	DPW ADMIN - BOOKS/REFERENCES Various trade manuals, professional reference books and updated construction cost data.	\$278.00	\$300.00	\$39.34	\$300.00		
014202-571000	DPW ADMIN - TRANSPORTATION Parking fee reimbursement	\$20.00	\$150.00		\$150.00		

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420 - DPW ADMINISTRATION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014202-573100	DPW ADMIN - PROF DEVELOPMENT Dues for professional affiliations for the DPW Director and Town Engineer.	\$947.32	\$1,000.00	\$1,234.08	\$2,000.00		
EXPENSES Total:		\$2,088,957.31	\$2,204,451.00	\$734,294.07	\$2,279,451.00		
014209-580133	STORMWATER PERMIT REQUIRE A#13 5/17	\$30,455.79	\$67,544.21	\$30,708.12			
014209-580222	NORTON/MANS RAIL TRAIL A#4 11/19		\$13,200.00				
014209-580223	STORMWATER PERMIT REQUIRE A#4 11/19		\$90,000.00				
ARTICLES Total:		\$30,455.79	\$170,744.21	\$30,708.12			
DPW ADMINISTRATION Total:		\$2,356,682.84	\$2,637,656.21	\$877,051.14	\$2,542,793.00		

Town of Mansfield
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421 - HIGHWAY						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
014211-511001	HIGHWAY - MANAGEMENT SALARIES	\$97,157.33	\$102,162.00	\$44,452.02	\$101,775.00	
	Cook - Highway Operations Manager GradeJ Step 8 (No Contract)					
	FY 2020 Rate: \$ 48.74 Weekly: \$ 1,949.65 Annual: \$ 101,381.73 Accrual: 1 day \$ 389.92 Employee Totals: \$ 101,771.65					
	FTE: 1.0					
014211-511002	HIGHWAY - SUPERVISORY SALARIES	\$76,044.80	\$78,133.00	\$33,385.12	\$80,681.00	
	AFSCME Contract					
	Littig- Senior Foreman Step 7					
	FY 2021 Rate= \$ 38.21 Longevity= \$.43 Total Base Rate= \$ 38.64 Weekly= \$ 1,545.60 Annual= \$ 80,371.20 Accrual=1 day \$ 309.12 Employee Total: \$ 80,680.32					
014211-511004	HIGHWAY - SECRETARIAL/CLERICAL	\$54,950.95	\$56,275.00	\$24,579.60	\$58,055.00	
	Tracey Whalen - Administrative Assistant - Grade B Step 5 (Step)					
	FY2020 Rate= \$ 29.60 Weekly= \$ 1,109.88 Annual= \$ 57,713.87 1.5 day Accrual= \$ 340.40 EmployeeTotal: \$58,054.27					
014211-511005	HIGHWAY - PUBLIC WORKS SERVICE	\$493,457.91	\$531,138.00	\$223,469.33	\$545,690.00	
	All the following employees are under the AFSCME					
	Beckett-Grounds Maintenance Leadman Step 7					
	FY2021 Rate= \$ 31.47 Longevity= \$775 \$.37 Total Base Rate= \$ 31.84					

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421 - HIGHWAY						
Account Number	Account Description		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested
	Weekly=	\$	1,273.60			
	Annual=	\$	66,227.20			
	Accrual=	\$	254.72			
	Employee Total=			\$ 66,481.92		
	Copparini-Licensed Equipment Operator					Step 7
	FY2021 Rate=	\$	31.47			
	Longevity=\$775	\$.37			
	Total Base Rate=	\$	31.84			
	Weekly=	\$	1,273.60			
	Annual=	\$	66,227.20			
	Accrual=	\$	254.72			
	Employee Total=			\$ 66,481.92		
	DeGirolamo-Skilled Laborer					Step 4 (Step)
	FY2021 Rate=	\$	25.29			
	Longevity=\$0	\$.00			
	Total Base Rate=	\$	25.29			
	Weekly=	\$	1,011.60			
	Annual=	\$	52,603.20			
	Accrual=	\$	202.32			
	Employee Total=			\$ 52,805.52		
	Green-Traffic Technician					Step 7
	FY2021 Rate=	\$	30.72			
	Longevity=\$525	\$.25			
	Total Base Rate=	\$	30.97			
	Weekly=	\$	1,238.80			
	Annual=	\$	64,417.60			
	Accrual=	\$	247.76			
	Employee Total=			\$ 64,665.36		
	Kuplast-Skilled Laborer					Step 7
	FY2021 Rate=	\$	27.46			
	Longevity=\$775	\$.37			
	Total Base Rate=	\$	27.83			
	Weekly=	\$	1,113.20			
	Annual=	\$	57,886.40			
	Accrual=	\$	222.64			
	Employee Total=			\$ 58,109.04		
	Luciano-Skilled Laborer					Step 3 (Step)
	FY2021 Rate=	\$	24.46			
	Longevity=\$425	\$.20			

Last Expenditure Update: 12/23/2019

Town of Mansfield
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421 - HIGHWAY						
Account Number	Account Description		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested
	Total Base Rate=	\$	24.66			
	Weekly=	\$	986.40			
	Annual=	\$	51,292.80			
	Accrual=	\$	197.28			
	Employee Total=				\$ 51,490.08	
	Mahoney-Skilled Laborer					Step 4 (Step)
	FY2021 Rate=	\$	25.29			
	Longevity= \$425	\$.20			
	Total Base Rate=	\$	25.49			
	Weekly=	\$	1,019.60			
	Annual=	\$	53,019.20			
	Accrual=	\$	203.92			
	Employee Total=				\$ 53,223.12	
	Pereira-Construction Foreman					Step 7
	FY2021 Rate=	\$	33.73			
	Longevity= \$900	\$.43			
	Total Base Rate=	\$	34.16			
	Weekly=	\$	1,366.40			
	Annual=	\$	71,052.80			
	Accrual=	\$	273.28			
	Employee Total=				\$ 71,326.08	
	Sloan-Skilled Laborer					Step 3
	FY2021 Rate=	\$	24.46			
	Longevity= \$425	\$.20			
	Total Base Rate=	\$	24.66			
	Weekly=	\$	986.40			
	Annual=	\$	51,292.80			
	Accrual=	\$	197.28			
	Employee Total=				\$ 51,490.08	
	The following two (2) employees are funded at 90% Sewer Division and 10% Highway Division and supervised in the Highway Division.					
	Bedard-Skilled Laborer					Step 1
	FY2021 Rate=	\$	23.02			
	Longevity=\$	\$.00			
	Total Base Rate=	\$	23.02			
	Weekly=	\$	920.80			
	Annual=	\$	47,881.60			
	Accrual=	\$	184.16			

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421 - HIGHWAY		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
	Employee Total=	\$ 48,065.76					
	Sewer Total= \$ 43,259.18						
	Highway Division Total:	\$ 4,806.58					
	Hopkins - Skilled Laborer	Step 1					
	FY2021 Rate= \$ 23.02						
	Longevity=\$ \$.00						
	Total Base Rate= \$ 23.02						
	Weekly= \$ 920.80						
	Annual= \$ 47,881.60						
	Accrual= \$ 184.16						
	Employee Total=	\$ 48,065.76					
	Sewer Total= \$ 43,259.18						
	Highway Division Total:	\$ 4,806.58					
	Ciulla-Skilled Laborer						
	This position is funded through the Sewer Department and supervised by the Highway Department. Position is for maintaining collection system, and sewer back-up prevention and repairs.						
	Line Item Total:	531,138.00					
014211-512001	HIGHWAY - SEASONAL SERVICE	\$31,595.90	\$22,030.00	\$20,199.49	\$35,600.00		
	Seasonal Help as needed. The typical seasonal employee would assist in mowing and maintenance of the public grounds, commons, roadway shoulders, cemeteries, and islands and would also assist the construction crew with various projects such as roadway paving and reclamation, sidewalk construction and repairs.						
	2 helpers @ \$15/hr; 40 hours/week for 11 weeks \$ 13,200.00						
	1 helper from April to November @ \$20/hours for approx 28 weeks = \$ 22,400.00						
	Total = \$ 35,600.00						
014211-513001	HIGHWAY - SCHEDULED OVERTIME						
	Town events that require DPW coverage						
014211-513002	HIGHWAY - UNSCHEDULED OVERTIME	\$39,533.32	\$40,000.00	\$40,393.91	\$40,000.00		
	Costs associated with emergency responses after hours and work that cannot be done during the normal scheduled hours. The typical emergency response would be sewer back ups, motor vehicle accidents, roadway hazards, flooded streets, clogged drains, fallen limbs or trees due to wind and rain, animals struck by vehicles.						
	Typical work that cannot be done during normal work hours would be roadway repairs on heavily traveled roads.						
	Call outs for repair of traffic lights (4 hour call-out minimum contractual)						

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421 - HIGHWAY							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014211-514006	HIGHWAY - LONGEVITY Longevity per contracts Mark Cook 32 years \$ 725.00 Tracey Whalen 7 years \$ 425.00 Total = \$1,150.00	\$1,150.00	\$1,150.00	\$1,150.00	\$1,150.00		
014211-514007	HIGHWAY - SICK LEAVE INCENTIVE Sick time buy back History: FY 2014 \$ 5,170.00 FY 2015 \$ 5,170.00 FY 2016 \$ 5,305.00 FY2017 \$ 4,384.00 FY2018 \$ 7,619.00 FY2019 \$ 8,431.00	\$8,431.68	\$7,500.00			\$8,700.00	
014211-514008	HIGHWAY - OUT OF GRADE PAY This is for working out of class. The majority of out of class work is for heavy equipment operators. Others are for night work, pesticide spraying, Class A driving duties, and vacation and sick time coverages. (Reduction for proposed re-classification of an employee from Skilled Laborer to Heavy Equipment Operator)	\$4,885.45	\$3,000.00	\$2,811.86		\$3,000.00	
PERSONAL SERVICES Total:		\$807,207.34	\$841,388.00	\$390,441.33		\$874,651.00	
014212-521001	HIGHWAY - ELECTRICITY Cost for electric at the Highway Garage, Recreation Areas and the Underpass Pumps at Copeland and North Main St.	\$32,599.85	\$22,000.00	\$28,716.83		\$30,000.00	
014212-521003	HIGHWAY - HEAT Heat	\$16,732.70	\$23,000.00	\$2,230.37		\$23,000.00	
014212-521004	HIGHWAY - STREET LIGHTS Street Lights Town-wide	\$87,342.28	\$90,000.00	\$15,056.80		\$87,000.00	
014212-521005	HIGHWAY - TRAFFIC SIGNALS Traffic signal electricity . Reduction based on previous years history	\$4,727.21	\$4,000.00	\$1,086.71		\$4,000.00	
014212-523001	HIGHWAY - SEWER/WATER CHARGES Water and Sewer Charges for the Highway Garage, Memorial Park, Plymouth St., Community Garden on Essex St. \$3,500.00/year, and North Common \$2,700.00/year. Increase based on history . Backflow and sprinkler testing	\$8,092.33	\$10,000.00	\$4,651.07		\$10,000.00	

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421 - HIGHWAY						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
014212-524001	HIGHWAY - REPAIR & MAINT BLDG/GRNDS This line item covers services provided by outside vendors for the repairs of buildings and grounds including approximately twenty two acres of athletic sports fields, town wide irrigation systems, fence repairs, etc	\$17,618.14	\$25,000.00	\$10,152.25	\$25,000.00	
014212-524011	HIGHWAY - REPAIR & MAINT EQPMNT Costs associated with the repairs and maintenance to vehicle radio systems, contractor repairs to traffic lights,	\$2,512.00	\$15,000.00	\$2,505.66	\$15,000.00	
014212-524017	HIGHWAY - ANNUAL MAINT CONTRACTS Fire extinguishers maintenance Pavement Management Subscription \$ 5,000.00	\$1,720.00	\$2,000.00	\$5,000.00	\$7,000.00	
014212-524019	HIGHWAY - FUEL DEPOT MAINTENANCE	\$32.40		\$6.45		
014212-527000	HIGHWAY - RENTALS AND LEASES Miscellaneous specialty tool and equipment such as sod cutters, berm machines, power thatchers, etc.	\$17,384.45	\$10,000.00	\$4,455.75	\$10,000.00	
014212-529009	HIGHWAY-CONTRACT SERVICE SUPPORT Mowing and maintenance: Bike path, East Mansfield Cemetery, East Common, Elm St , Fisher Richardson Cemetery, Fisher Richardson House, Fulton's Pond, Gilbert St. cemetery, Highway garage, Jewell St cemetery, Keach Memorial, North Common, Oak St Cemetery, Hall St, Old Elm St, Otis St, Pine Needle Lane, Police Station, Public Parking, Recycling Park, Route 106, Shawmut Ave House, Sleepy Hollow Cemetery, South Common, Town Hall Cemetery, Town Hall , North Main St underpass, Chauncy St Underpass, West Common. \$ 40,000 Catch Basin Cleaning: Cleaning and disposal of debris in 1,000 catch basins Town wide : \$40,000 (+/-) in accordance with DEP requirements Line Painting: Street Lines, crosswalks, fog lines, parking spaces, etc. \$ 35,000.00 Tree & Stump Removal: The current bid for this tree work is: Current tree removal bid cost. \$150-hr for trimming \$150-hr for removal \$75-hr for log removal \$75-hr stump grinding \$100-hr for crane to assist in larger tree removal operations \$168.00 per hour for machine and labor. 1 days work = \$1,344.00 Preventative tree maintenance tree trimming. \$ 43,000 Fertilization of athletic fields \$17,500.00 Total: \$ 176,844.00	\$145,805.63	\$176,844.00	\$52,548.80	\$176,844.00	

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421 - HIGHWAY							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014212-530000	HIGHWAY - PROF/TECH SERVICES Police Details for various road and construction projects. There is a minimum of four (4) hours for each detail	\$23,770.88	\$20,000.00	\$16,436.70	\$20,000.00		
014212-530006	HIGHWAY - ENGNRNG/ARCHITECT For survey assistance, replacing bounds, locating rights-of-way to aid in tree removal and general construction work. Environmental engineering right-of-way spraying permitting	\$3,626.72	\$2,000.00	\$3,143.28	\$4,000.00		
014212-530008	HIGHWAY - TRAINING SEMINARS OSHA Safety Training Recertification, Confined Space Training, Excavation Safety Training Right-to-know; respirator	\$215.00	\$3,000.00	\$60.00	\$30,000.00		
014212-534001	HIGHWAY - TELEPHONE Cell phones, land lines, field equipment	\$7,586.34	\$3,240.00	\$4,162.46	\$8,000.00		
014212-546000	HIGHWAY - GROUNDKEEPING SUPPLIES Cost associated with maintaining approximately 1.5 million square feet of grounds. Includes fertilizer, lime, insect control, sod, seed, trash bags, sand for playgrounds, mulch, loam, shrubs, flowers, trees, and parts and supplies for the groundskeeping machines and equipment. American, POW and decorative flags. In FY 2019 we also began a Specialized Roadside Weed Sprayng program.	\$35,783.44	\$35,000.00	\$27,145.23	\$35,000.00		
014212-548000	HIGHWAY - VEHICULAR SUPPLIES	\$528.71					
014212-548008	HIGHWAY - VEH SUPPLIES-HIGHWAY	\$20,034.03		\$84.77			
014212-548009	HIGHWAY-VEHICLE SUPPLIES OPERATING	\$631.31					
014212-553001	HIGHWAY - CONSTRUCTION MATERIALS This line item includes the costs for: cold patch, hot top, concrete, stone, manholes, frames and covers, sewer pipe, drain pipe, catch basins, etc. for the general repairs to roads and the installation, maintenance and repairs to the sewer and drainage system throughout the Town.	\$112,277.58	\$64,900.00	\$73,151.10	\$64,900.00		
014212-553002	HIGHWAY - TRAFFIC CONTROL SUPPLIES Cost for all traffic signs, road signs, street signs, construction signs, barrels, flashers, posts, breakaway nuts and bolts and replacement parts for traffic signals. We are in the fifth year of our street sign replacement program. This line item also includes the cost for all the line painting material.	\$46,089.36	\$39,500.00	\$11,737.90	\$39,500.00		
014212-553003	HIGHWAY - TOOLS Various tools used by the Highway. These include hammers, picks, sledgehammers, wrenches, sockets, impact tools, diagnostic tools, levels, grease guns, shovels, rakes, brooms and specialized tools.	\$26,681.97	\$5,000.00	\$6,490.24	\$5,000.00		
014212-553009	HIGHWAY - MECHANIC'S TOOLS	\$146.94					
014212-558006	HIGHWAY - UNIFORM/PROTECTIVE GEAR Contractual boot allowance @ \$4,875.00; Jeans @ \$3,600.00; T-shirts, sweatshirts @ \$6,500.00 and other miscellaneous safety equipment; Managers clothing allowance;. Clothing allowance for employees which includes tee shirts, sweatshirts, jackets, rain suits, safety vests, goggles, back belts, and any other miscellaneous safety apparel.	\$15,519.82	\$12,350.00	\$4,075.98	\$12,350.00		

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421 - HIGHWAY							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014212-558011	HIGHWAY - OPERATING SUPPLIES	\$22,297.59	\$7,000.00	\$3,525.08	\$7,000.00		
	Various operating supplies not specified elsewhere such as batteries, chain saw chains asphalt cutting blades (\$350.00 each), keys locks, caution tape, gas cans, etc.						
014212-558012	HIGHWAY - BOOKS/REFERENCES		\$100.00		\$100.00		
	Books, digital and reference material						
014212-573100	HIGHWAY - PROF DEVELOPMENT	\$1,192.50	\$250.00	\$833.53	\$250.00		
	Professional Development						
EXPENSES Total:		\$650,949.18	\$570,184.00	\$277,256.96	\$613,944.00		
014215-585000	HIGHWAY - NON-VEHICULAR EQUIP	\$20,251.00	\$87,369.00	\$3,115.18	\$179,119.00		
CAPITAL OUTLAY Total:		\$20,251.00	\$87,369.00	\$3,115.18	\$179,119.00		
014218-524011	HIGHWAY - REPAIR & MAINT EQPMNT		\$105.00	\$105.00			
PRIOR YEAR BILLS Total:			\$105.00	\$105.00			
014219-580102	1 TON PICKUP W/PLOW A#11 5/16	\$2,218.00	\$1,870.75				
014219-580134	6 WHEEL DUMPTRUCK W/PLOW A#13 5/17	\$84,956.00					
014219-580135	1-TON UTILITY TRUCK W/PLOW A13 5/17	\$7,268.52					
014219-580162	RTE 106 DESIGN & OVERSIGHT A#9 5/18	\$23,287.45	\$86,712.55	\$3,355.29			
014219-580163	DUMP TRUCK A#9 5/18	\$69,911.00	\$15,089.00				
014219-580172	SALT SHED SITE WORK A#9 5/18		\$26,500.00				
014219-580186	VACTOR TRUCK REPAIRS A#6 11/18		\$21,250.00	\$17,553.73			
014219-580198	HWY TRANSPORT FUND A#11 11/18	\$3,098.60					
014219-580211	CONSTRUCTION MATERIALS A#9 5/19		\$103,520.00	\$70,352.31			
014219-580224	MULTI-USE PATH ST MATCH A#4 11/19		\$70,000.00				
014219-580225	SIDEWALK SNOWBLOWER A#4 11/19		\$155,000.00	\$155,000.00			
014219-580231	HWY TRANSPORT FUND A#6 11/19		\$5,039.40	\$5,039.40			
ARTICLES Total:		\$190,739.57	\$484,981.70	\$251,300.73			
HIGHWAY Total:		\$1,669,147.09	\$1,984,027.70	\$922,219.20	\$1,667,714.00		

Town of Mansfield
Expenditure Budget Report
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423 - SNOW & ICE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014231-513030	SNOW & ICE - UNSCHEDULED OVERTIME	\$126,077.06	\$141,600.00	\$37,816.62	\$141,600.00		
Total Snow & Ice Budget History							
	Fiscal Year	Budget Appropriation	Total Expenditures				
	FY 2019	\$389,440	\$489,377.65				
	FY 2018	\$389,440	\$772,237.15				
	FY 2017	\$389,440	\$652,581.03				
	FY 2016	\$389,440	\$468,357.57				
	FY 2015	\$389,440	\$825,369.06				
	FY 2014	\$389,440	\$618,745.34				
	FY 2013	\$389,440	\$590,813.00				
PERSONAL SERVICES Total:		\$126,077.06	\$141,600.00	\$37,816.62	\$141,600.00		
014232-521001	SNOW & ICE - ELECTRICITY	\$3,354.87	\$1,000.00		\$1,000.00		
	Heating and lighting for salt brine buildings and lighting for salt shed						
014232-524003	SNOW & ICE - REPAIR & MAINT EQPMNT	\$590.00	\$7,500.00		\$7,500.00		
	Repairs to plows, trucks, sanders and snow fighting equipment performed by outside vendors						
014232-524017	SNOW & ICE - ANNUAL MAINT CONTRACTS		\$1,700.00		\$1,700.00		
	Annual weather service	\$1,7000.00					
014232-529002	SNOW & ICE - SNOW REMOVAL CONTRACTS	\$193,049.14	\$99,187.00	\$40,583.75	\$99,187.00		
	Hired contractors						
	Line Item History:						
	FY2019	\$ 193,049.14					
	FY2018	\$ 337,848.73					
	FY2017	\$ 274,627.51					
	FY2016	\$ 150,773.82					
	FY2015	\$ 224,798.23					
	FY2014	\$ 124,997.85					
	FY2013	\$ 200,218.95					
014232-530000	SNOW & ICE - PROF/TECH SERVICES	\$2,487.37	\$5,000.00		\$5,000.00		
	Police Details during snow removal operations						
014232-530011	SNOW & ICE - ADVERTISING	\$1,963.20		\$1,255.22			
014232-542000	SNOW & ICE - SUPPLIES & MATERIALS	\$377.53	\$1,000.00		\$1,000.00		
	Mailbox replacements, and also sprinkler system repairs and lawn repairs caused by sidewalkplow.						

Town of Mansfield
Expenditure Budget Report
FY21 Operating Budget

423 - SNOW & ICE																																			
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted																												
014232-548000	SNOW & ICE - VEHICULAR SUPPLIES Parts and materials for repairing vehicles and equipment	\$46,235.68	\$20,000.00	\$12,611.00	\$20,000.00																														
014232-548001	SNOW & ICE - MOTOR FUEL Fuel and Lubricants		\$10,000.00		\$10,000.00																														
014232-549000	SNOW & ICE-FOOD/FOOD SRVC SUPPLIES	\$844.44	\$1,500.00		\$1,500.00																														
014232-553004	SNOW & ICE - SAND AND GRAVEL	\$2,708.56	\$1.00		\$1.00																														
014232-553005	SNOW & ICE - SALT AND CALCIUM Salt and Calcium: Line Item History	\$84,078.93	\$100,000.00		\$100,000.00																														
	<table border="0"> <thead> <tr> <th></th> <th style="text-align: center;">Cost/Ton</th> <th style="text-align: center;">Tons Used</th> <th style="text-align: center;">Annual Cost</th> </tr> </thead> <tbody> <tr> <td>FY2014</td> <td style="text-align: right;">\$ 47.20</td> <td style="text-align: right;">4170.601</td> <td style="text-align: right;">\$ 196,852.35</td> </tr> <tr> <td>FY2015</td> <td style="text-align: right;">\$ 59.98</td> <td style="text-align: right;">3724.162</td> <td style="text-align: right;">\$ 223,375.22</td> </tr> <tr> <td>FY2016</td> <td style="text-align: right;">\$ 65.80</td> <td style="text-align: right;">2289.007</td> <td style="text-align: right;">\$ 150,662.24</td> </tr> <tr> <td>FY2017</td> <td style="text-align: right;">\$ 53.50</td> <td style="text-align: right;">3258.694</td> <td style="text-align: right;">\$ 174,340.13</td> </tr> <tr> <td>FY2018</td> <td style="text-align: right;">\$ 45.20</td> <td style="text-align: right;">3248.840</td> <td style="text-align: right;">\$ 146,847.58</td> </tr> <tr> <td>FY2019</td> <td style="text-align: right;">\$ 47.50</td> <td style="text-align: right;">1602.756</td> <td style="text-align: right;">\$ 76,130.93</td> </tr> </tbody> </table>		Cost/Ton	Tons Used	Annual Cost	FY2014	\$ 47.20	4170.601	\$ 196,852.35	FY2015	\$ 59.98	3724.162	\$ 223,375.22	FY2016	\$ 65.80	2289.007	\$ 150,662.24	FY2017	\$ 53.50	3258.694	\$ 174,340.13	FY2018	\$ 45.20	3248.840	\$ 146,847.58	FY2019	\$ 47.50	1602.756	\$ 76,130.93						
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FY2019	\$ 47.50	1602.756	\$ 76,130.93																																
014232-558011	SNOW & ICE - OPERATING SUPPLIES Miscellaneous items		\$950.00		\$950.00																														
014232-585001	SNOW & ICE - VEH/VEHICULAR EQPMNT	\$11,705.59	\$1.00	\$5,488.00	\$1.00																														
014232-585013	SNOW & ICE - NON-VEHICULAR EQPMNT	\$15,905.28	\$1.00		\$1.00																														
EXPENSES Total:		\$363,300.59	\$247,840.00	\$59,937.97	\$247,840.00																														
SNOW & ICE Total:		\$489,377.65	\$389,440.00	\$97,754.59	\$389,440.00																														

Town of Mansfield
Expenditure Budget Report
FY21 Operating Budget

425 - VEHICLE MAINTENANCE

Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
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014251-511002	VEHICLE MAINT -SUPERVISORY SALARIES	\$70,817.38	\$82,051.00	\$31,635.52	\$83,145.00		
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The position of Mechanic Foreman was changed in July of 2018 to Fleet Maintenance Foreman (FMF) due to establishing the Vehicle Maintenance Department budget which now includes all of the maintenance for the entire Town's fleet (except MMELD). As such, he along with the Emergency Vehicle Technician (EVT) are required per their Job Descriptions to obtain the following certifications:

The number of Certifications needed for each level is as follows:

Fire Apparatus Technician: Level 1	2 ASE and 2 EVT
Ambulance Technician: Level 1	2 ASE and 2 EVT
Law Enforcement Technician	6 ASE and 1 EVT

15 total must be obtained by July 2020

Fire Apparatus Technician: Level 11	3 ASE and 2 EVT
Ambulance Technician: Level 11	3 ASE and 2 EVT

10 total must be obtained by July 2021

Fire Apparatus Technician: Master Level III Fire Apparatus Technician	2 ASE and 2 EVT
Ambulance Technician: Master Level Ambulance Technician	3 ASE and 1 EVT

8 total must be obtained by July 2023

Shane McBride-Fleet Maintenance Foreman Step 5

FY2021 Rate=	\$ 32.04
Welding Cert:	\$ 0.72
Crane License	\$ 0.36
EVT/ASE Certs:	\$ 4.50 (18 currently)
Anticipated	\$ 2.00 8 certs
Longevity= \$425.00	\$ 0.20
Total Base Rate=	\$ 39.82
Weekly=	\$ 1,592.80
Annual=	\$ 82,825.60
Accrual=	\$ 318.72
Employee Total=	\$ 83,144.32

FTE: 1.0

014251-511005	VEHICLE MAINT-PUBLIC WORKS SERVICES	\$95,955.92	\$148,428.00	\$39,119.20	\$190,180.00		
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The position of Emergency Vehicle Technician (EVT) was added in July of 2018 due to establishing the Vehicle Maintenance Department budget which now includes all of the maintenance for the entire Town's fleet (except MMELD). Please see Supervisory Line item for Explanation of Certifications needed

Kevin Rockwood -Emergency Vehicle Technician Step 5 (step)

Town of Mansfield
Expenditure Budget Report
FY21 Operating Budget

425 - VEHICLE MAINTENANCE		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
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Account Number	Account Description						
	FY2021 Rate=	\$	29.22				
	Welding Cert:	\$	0.72				
	EVT Certs:	\$	1.75	(7 certificates as of 11/16/2019)			
	Anticipated	\$	1.50	6 additional certifications			
	Longevity	\$	0.00				
	Total Base Rate=	\$	33.19				
	Weekly=	\$	1,327.60				
	Annual=	\$	69,035.20				
	Accrual=	\$	265.52				
	Employee Total=			\$	69,300.72		

This employee is required to have only Law Enforcement Certification which requires 6 ASE and 1EVT certifications.

Colin Firth -Automotive/Heavy Equipment Technician Step 4

FY2021 Rate=	\$	28.28				
Welding Cert:	\$.72	(Employee does not currently have his welding certification but is expected to receive it during this current FY)			
EVT Certs:	\$	0.00	(1 currently)			
Anticipated	\$	1.50	6 additional certifications to achieve Law Enforcement Certification			
Longevity	\$	0.00				
Total Base Rate=	\$	30.50				
Weekly=	\$	1,220.00				
Annual=	\$	63,440.00				
Accrual=	\$	244.00				
Employee Total=			\$	\$ 63,684.00		

Position Approved for April 1, 2020

FY 2021 Rate:	\$	27.39				
Weekly	\$	1,095.60				
Annually	\$	56,971.20				
Accrual=	\$	219.12				
Employee Total=			\$	57,190.32		

Total = \$ 190,175.04

FTE: 3.0

Town of Mansfield
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425 - VEHICLE MAINTENANCE						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
014251-512001	VEHICLE MAINTENANCE - SEASONAL SERV	\$32,437.11	\$22,973.00	\$5,743.20	\$22,975.00	
	Russell Palmer Part time Automotive Heavy Equipment Technician to work 960 hours per year at \$23.93/hour (FY2019 rate)					\$22,972.80
014251-513038	VEHICLE MAINTENANCE- UNSCHED OT Unscheduled Overtime	\$5,547.69	\$7,500.00	\$2,623.90	\$10,000.00	
014251-514008	VEHICLE MAINT - OUT OF GRADE PAY This covers the increase in rate per hour for the Emergency Vehicle Technician who assumes the duties of the Foreman in the Foreman's absence.	\$609.88	\$1,000.00	\$122.20	\$1,000.00	
PERSONAL SERVICES Total:		\$205,367.98	\$261,952.00	\$79,244.02	\$307,300.00	
014252-524003	VEHICLE MAINT-REP & MAINT EQUIP FIRE This line item covers the repairs and maintenance to all of the Fire Department vehicles by outside vendors for specialized work that cannot be done in-house.	\$45,809.46	\$28,000.00	\$4,137.50	\$28,000.00	
014252-524005	VEHICLE MAINT- R&M EQUIP POLICE This live item covers the repairs and maintenance of all Police Vehicle for specialty work that cannot be done in-house.	\$883.00	\$7,700.00	\$1,510.58	\$7,700.00	
014252-524008	VEHICLE MAINT - REPAIR EQUIP-AMB This live item covers the repairs and maintenance of all Emergency Vehicles for specialty work that cannot be done in-house.	\$6,772.20	\$10,000.00	\$4,931.19	\$10,000.00	
014252-524011	VEHICLE MAINT-REP & MAINT EQUIP HWY This live item covers the repairs and maintenance of all Highway Vehicles for specialty work that cannot be done in-house.	\$30,769.34	\$55,000.00	\$24,456.73	\$55,000.00	
014252-524017	VEHICLE MAINT - ANNUAL MAINT CONT Annual Maintenance Contracts: Dossier Vehicle Maintenance software which tracks all of the repairs and maintenance on the Town fleet \$ 2,800 Parts Scanner \$ 800 Vehicle Lift \$ 200 Ait Compressors \$ 200 Line Item Total: \$4,000	\$3,412.15	\$3,500.00	\$3,611.31	\$4,000.00	
014252-524019	VEHICLE MAINT-FUEL DEPOT MAINT.	\$-3,241.50	\$1,000.00			
014252-524027	VEH MAINT-REP & MAINT EQ PUB BLDGS This live item covers the repairs and maintenance of all Public Buildings Vehicles for specialty work that cannot be done in-house.			\$645.88	\$1,000.00	

Town of Mansfield
Expenditure Budget Report
FY21 Operating Budget

425 - VEHICLE MAINTENANCE						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
014252-524028	VEH MAINT-REP & MAINT EQUIP INSPECT This live item covers the repairs and maintenance of all Inspection Vehicles for specialty work that cannot be done in-house.		\$500.00		\$500.00	
014252-524029	VEH MAINT-REP & MAINT EQUIP MEMA This live item covers the repairs and maintenance of all MEMA Vehicles for specialty work that cannot be done in-house.		\$300.00	\$439.72	\$300.00	
014252-524030	VEH MAINT-REP & MAINT EQ DPW ADMIN This live item covers the repairs and maintenance of Engineering Vehicles for specialty work that cannot be done in-house.		\$500.00	\$112.54	\$500.00	
014252-527000	VEHICLE MAINT-RENTALS & LEASES The mechanics uniform rental and any specialty tools are funded in this line item.	\$3,175.57	\$6,000.00	\$1,451.58	\$6,000.00	
014252-530008	VEHICLE MAINT-TRAINING SEMINARS OSHA and Safety Training. Also training on the Dossier system for existing staff and new employees	\$1,759.55	\$18,000.00	\$3,000.00	\$18,000.00	
	Classes for EVT certifications: There are a number of training classes that must be attended in order obtain the required Emergency Vehicle Certifications needed for the FMF and the EVT personnel. The cost per EVT class is \$450.00 (not including the cost of the test) and most of these classes are only held out of state, which requires transportation, lodging and meal expenses in addition to the cost of the classes.					
	EVT/ASE Training	\$ 15,000.00				
	Line Item Total:	\$ 18,000.00				
014252-548000	VEHICLE MAINT-VEHIC SUPP-PUB SAFETY	\$61,537.41				
014252-548003	VEH MAINT - VEHICLE SUPPLIES POLICE Cost for the parts and supplies for repair and maintenance done on all of the Police Department fleet.		\$23,044.00	\$17,856.87	\$23,044.00	
014252-548004	VEH MAINT - VEHICLE SUPPLIES FIRE Cost for the parts and supplies for repair and maintenance done on all of the Fire Department fleet.		\$19,000.00	\$10,510.98	\$19,000.00	
014252-548005	VEH MAINT - VEHICLE SUPP AMBULANCE Cost for the parts and supplies for repair and maintenance done on all of the Emergrncy Vehicle fleet.		\$2,000.00	\$2,036.42	\$4,000.00	
014252-548008	VEHICLE MAINT - VEHIC. SUPPLIES-HWY Cost for the parts and supplies for repair and maintenance done on all of the Highway Department fleet.	\$104,836.49	\$69,000.00	\$40,011.00	\$75,000.00	
014252-548009	VEHICLE MAINT - VEHIC OP SUPPLIES This line item covers all of the miscellaneous vehicle parts and supplies that are purchased for stock such as bulbs, fuses, etc. used by the Town fleet	\$13,022.42	\$10,000.00	\$8,155.83	\$13,000.00	
014252-548019	VEH MAINT-PARTS & SUPPLIES PUB BLDG Cost for the parts and supplies for repair and maintenance done on all of the Public Building fleet.		\$2,000.00	\$2,234.79	\$3,000.00	

Town of Mansfield
Expenditure Budget Report
FY21 Operating Budget

425 - VEHICLE MAINTENANCE						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
014252-548020	VEH MAINT-PARTS & SUPPL INSPECT Cost for the parts and supplies for repair and maintenance done on all of the Building Inspections vehicles.		\$2,000.00	\$5.28	\$1,000.00	
014252-548021	VEH MAINT - PARTS & SUPPLIES MEMA Cost for the parts and supplies for repair and maintenance done on all MEMA vehicles		\$700.00	\$30.53	\$700.00	
014252-548022	VEH MAINT-PARTS & SUPPL DPW ADMIN Cost for the parts and supplies for repair and maintenance done on all of the Engineers vehicles		\$1,000.00		\$1,000.00	
014252-548023	VEH MAINT-PARTS & SUPPLIES - OTHER			\$11.99		
014252-553009	VEHICLE MAINT - MECHANIC'S TOOLS Purchase of tools for Vehicle Maintenance	\$10,503.42	\$8,000.00	\$5,107.23	\$8,000.00	
014252-558006	VEHICLE MAINT -UNIFORM/PROTECT GEAR Purchase of tee shirts, sweatshirts, jackets, rainsuits, safety goggles and any other miscellaneous safety apparel for the personnel.	\$3,113.00	\$6,000.00	\$719.49	\$6,000.00	
014252-558011	VEHICLE MAINT - OPERATING SUPPLIES Miscellaneous supplies such as spill pads, rags, etc. that are required for everyday operations but are not classified elsewhere in the budget.	\$4,538.19	\$3,000.00	\$1,088.27	\$3,000.00	
014252-558012	VEHICLE MAINT - BOOKS/REFERENCES Reference and instruction manuals both written and digital. All Data subscription	\$450.00	\$500.00		\$2,000.00	
014252-573100	VEHICLE MAINT - PROF DEVELOPMENT Cost to purchase another license for the Dossier Vehicle Maintenance Tracking system for the Police Department. This is the system used by the VM personnel to track all of the repairs to the Town fleet. This will enable the Police to see all of the maintenance that has been done or is due to be done on all of the cruisers and other motorized vehicles.	\$1,250.34	\$900.00	\$122.00	\$900.00	
EXPENSES Total:		\$288,591.04	\$277,644.00	\$129,187.71	\$290,644.00	
VEHICLE MAINTENANCE Total:		\$493,959.02	\$539,596.00	\$208,431.73	\$597,944.00	

Town of Mansfield
Expenditure Budget Report
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426 - VEHICLE MAINTENANCE - ENCUMB							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014262-524011	VEHICLE MAINT-REP & MAINT EQUIP HWY		\$2,650.00	\$2,650.00			
EXPENSES Total:			\$2,650.00	\$2,650.00			
VEHICLE MAINTENANCE - ENCUMB			\$2,650.00	\$2,650.00			

Town of Mansfield
Expenditure Budget Report
FY21 Operating Budget

429 - TOWN MOTOR FUEL		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014292-524019	TOWN MOTOR FUEL - FUEL DEPOT MAINT	\$4,317.61	\$1,000.00	\$-348.42	\$1,000.00		

Town Motor Fuel Budget: This budget was established in FY2019. Below is an actual history of fuel costs/usage to each department for July through November of the current year :

	Appropriation	Avg Cost per Month Based on Appropriation	July	August	September	October	November
Public Buildings	\$ 3,790.00	\$ 316.00	\$ 382.54	\$ 506.85	\$ 385.12	\$ 350.88	
Police	\$59,350.00	\$ 4,945.00	\$5,931.62	\$6,424.71	\$5,967.63	\$5,935.35	
Fire	\$17,434.00	\$ 1,452.00	\$1,899.24	\$2,252.16	\$1,741.53	\$2,121.05	
EMS	\$ 1,164.00	\$ 930.00	\$1,350.52	\$1,165.60	\$1,074.63	\$1,180.80	
Building Depart	\$ 872.00	\$ 73.00	\$ 119.62	\$ 79.51	\$ 93.05	\$ 129.28	
MEMA	\$ 875.00	\$ 73.00	\$ 176.56	\$ 71.95	\$ 47.09	\$ 120.24	
Engineer	\$ 480.00	\$ 40.00	\$ 39.27	\$ 69.95	\$ 44.15	\$ 73.08	
Highway	\$ 40,902.00	\$ 3,409.00	\$5,272.44	\$4,923.60	\$4,546.53	\$4 ,914.48	

The amount appropriated to each line item was the actual expenditure for FY2017. The cost per gallon (unleaded regular) difference per month

	2016 (FY17)	2018 (FY19)	Cost per Gallon Increase
July	\$ 1.645	\$2.45	\$.80
August	\$ 1.678	\$2.46	\$.78
September	\$ 1.699	\$2.46	\$.76
October	\$ 1.710	\$2.34	\$.63
November	\$ 1.872	\$2.22	\$.35

Line item has been moved from the Vehlce Maintenance Budget to this budget. Covers the cost for any needed repairs to the depot. The amount of .05 per each gallon is charged to each department at the end of the month with the gasoline charges.

014292-548010	TOWN MOTOR FUEL - DPW PUB BLDGS	\$4,639.11	\$3,790.00	\$1,492.67	\$4,640.00		
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Public Buildings use history:

	Gallons	Cost
FY2015	1,533	\$ 3,200.10
FY2016	1,811	\$ 3,036.90
FY2017	1,848	\$ 3,679.60
FY2018	2,438	\$ 5,509.46
FY 2019		\$ 4,649.00

014292-548011	TOWN MOTOR FUEL - POLICE	\$69,585.73	\$59,350.00	\$25,230.08	\$59,350.00		
	Police Gas & Lubricants						

Town of Mansfield
Expenditure Budget Report
FY21 Operating Budget

429 - TOWN MOTOR FUEL							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
014292-548012	TOWN MOTOR FUEL - FIRE	\$25,628.75	\$17,434.00	\$8,805.46	\$17,434.00		
014292-548013	TOWN MOTOR FUEL - EMS	\$12,909.14	\$11,164.00	\$3,691.17	\$11,164.00		
014292-548014	TOWN MOTOR FUEL - REG. & INSPECT	\$1,017.83	\$872.00	\$318.49	\$872.00		
014292-548015	TOWN MOTOR FUEL - MEMA	\$1,058.70	\$875.00	\$567.64	\$875.00		
014292-548016	TOWN MOTOR FUEL - DPW ADMIN/ENG	\$618.33	\$480.00	\$213.77	\$480.00		
014292-548017	TOWN MOTOR FUEL - DPW HIGHWAY	\$76,888.29	\$40,902.00	\$-4,330.07	\$40,902.00		
014292-548018	TOWN MOTOR FUEL-BULK FUEL PURCHASES			\$19,083.03			
	This line item is for the purchase of gasoline & diesel fuel and any bulk item lubricant purchases such as oil, brake kleen, etc. This line item has a \$0 appropriation as each department or division is billed on a monthly basis for gas and other lubricants, which offsets this line item.						
EXPENSES Total:		\$196,663.49	\$135,867.00	\$54,723.82	\$136,717.00		
TOWN MOTOR FUEL Total:		\$196,663.49	\$135,867.00	\$54,723.82	\$136,717.00		

Town of Mansfield
Expenditure Budget Report
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512 - BOARD OF HEALTH							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
015121-511001	BOH - MANAGEMENT SALARIES	\$85,973.96	\$88,368.00	\$38,607.74	\$88,368.00		
015121-511004	BOH - SECRETARIAL/CLERICAL		\$25,000.00	\$9,168.50	\$25,000.00		
PERSONAL SERVICES Total:		\$85,973.96	\$113,368.00	\$47,776.24	\$113,368.00		
015122-529013	HEALTH - HAZARDOUS WASTE COLLECTION		\$20,000.00		\$20,000.00		
015122-530000	BOH - PROF/TECH SERVICES	\$7,860.00	\$20,000.00	\$10,540.00	\$20,000.00		
015122-530008	BOH - TRAINING SEMINARS	\$1,145.00	\$1,200.00	\$970.00	\$1,500.00		
Several BOH members are interested in increasing their knowledge by taking seminars and trainings offered by professional organizations in MA.							
015122-530011	BOH - ADVERTISING	\$71.05	\$200.00	\$2.68	\$100.00		
015122-534001	BOH - TELEPHONE	\$179.88	\$250.00	\$74.95	\$250.00		
015122-534005	BOH - PRINTING		\$150.00		\$250.00		
The Health Department will increase it's visibility by professionally printing informational brochures and flyers on local public health topics. These will be available at events such as Family Fun Night and Welcome to Mansfield.							
015122-534008	BOH - COMMUNITY HEALTH	\$27,222.00	\$27,766.00	\$6,160.68	\$27,766.00		
015122-542000	BOH - OFFICE SUPPLIES	\$79.80	\$150.00	\$24.66	\$150.00		
015122-558006	BOH - UNIFORM/PROTECTIVE GEAR	\$409.45	\$450.00	\$234.94	\$450.00		
015122-558011	BOH - OPERATING SUPPLIES		\$150.00	\$60.00	\$150.00		
015122-571000	BOH - TRANSPORTATION	\$914.48	\$1,300.00	\$243.26	\$1,000.00		
015122-573100	BOH - PROF DEVELOPMENT			\$40.00			
EXPENSES Total:		\$37,881.66	\$71,616.00	\$18,351.17	\$71,616.00		
BOARD OF HEALTH Total:		\$123,855.62	\$184,984.00	\$66,127.41	\$184,984.00		

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541 - SENIOR CITIZENS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
015411-511001	SR CITIZENS - MNGMNT SALARIES Josephine Madrazo Grade G, Step 3 Hours Worked 37.5 WKS 52. First Rate \$1307. FY20 Salary \$67,977. 53rd week \$392.18 FY21 total 68,369.18	\$16,546.64	\$68,634.00	\$21,467.34	\$68,369.00		
015411-511002	SR CITIZENS - SUPERVISORY SALARIES Boldrighini, Lynette Assistant Director, USW Non-Supervisory Grade C Step 2 Hours Worked 37.5 WKS 52 1st Rate \$1129.27 FY21 Salary \$58,722.04 53rd wk \$338.78 FY21 total \$59,060.	\$67,605.81	\$58,333.00	\$11,261.42	\$58,947.00		
015411-511003	SR CITIZENS - TECH SUPPORT Tech Support Full time Outreach Worker USW Non-Supervisory Grade A Step 1 hrs worked 37.5 wks 52. rate \$934.88 FY 21 Salary \$48,613.76 53rd wk \$186.98 FY21 total \$48,894. part-time outreach worker Kimmel Rose, USW non-supervisory Grade A Step 2 hrs work 20 rate \$498. FY21 Salary 25,923. 53rd rate 149. FY21 total 26,072.91 part-time Activities Coordinator non union	\$71,115.55	\$110,426.00	\$40,105.73	\$101,117.00		

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541 - SENIOR CITIZENS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
	hrs worked 25 hours rate \$500. FY2021 Salary 26,000 53rd wk 150. FY21 total 26,923.						
	Fulltime Outreach 48,894.22 Parttime Outreach 26,072. Activities Coordinator 26,150. Total - 101,117.13						
015411-511004	SR CITIZENS - SECRETARIAL/CLERICAL Secretarial/Clerk baroncelli, Louise USW Non-Supervisory Grade A Step 6/5 hrs worked 19. wks 52. rate \$564. 53rd week \$169.40 FY21 Salary \$29,363. FY21 total \$29,532.	\$28,676.90	\$28,614.00	\$12,928.20	\$29,363.00		
015411-512001	SR CITIZENS - TEMPORARY SUPPORT Temporary Support- Non Union Grant Funded Positions Allen Kathleen Meal Delivery Driver hrs workd 22.5 wks 52 1st rate \$344.25 FY21 Salary \$17,901. 53rd week \$103. FY21 total 18,004. Maxwell, Donald Per Diem Meals on Wheels Driver/Medical Driver hours worked 5 wks 52 1st rate 13.26 FY21 salary \$ 3,447. 53rd week 19.89 FY21 total \$3,467.		\$42,351.00	\$6,187.83	\$48,971.00		

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541 - SENIOR CITIZENS		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
	Kilgallon Maureen Meals Site Aide hrs workd 7 wks 52 1st rate \$13.26 rate 92.82 FY21 Salary \$4,826. 53rd week 27.85 FY 21 total \$4,854.						
	Butler, Phyllis Meals Site Coordinator hrs workd 11.25 wks 52 1st rate \$13.52 FYSalary \$152.49 FY21 Salary \$7,929.48 53rd \$45. total \$7975.						
	Madeira, Kristen COA Social Services Coordinator hrs workd 22.5 wks 52 1st rate \$22.44 FY21 Salary \$14,586. 53rd wk \$84. FY total \$14,670.						
	Meals Delivery Driver \$18,004. Per-Diem Driver \$ 3,467. Meals Site Aide \$4,854. Meals Site Coordinator \$7,975. COA Service Coordinator \$14,670						
	total \$48,971.						

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541 - SENIOR CITIZENS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
015411-514006	SR CITIZENS - LONGEVITY	\$1,617.00	\$1,592.00	\$1,205.00	\$1,205.00		
	Longevity 511002 Suervisory Salaries Boldrighini, Lynette Assistant Director USW Non-Supervisory Grade C Step 2/3 DOH 9/15/2005 Longvity Date 11/15/2020 Yrs of Svc 15.18 Longevity \$525.00 51003 Tech Support Kimmel, Rose Outreach Worker USW Non-Supervisory Grade A Step 1 DOH 6/11/2012 Longvity Date 11/15/2020 Yrs of Svc 8.44 Longevity \$213.00 511004 Secretarial/Clerk Baroncelli, Louise Secretary/Clerk USW Non-Supervisory Grade A Step 6/5 DOH 6/11/2012 Longvity Date 11/15/2020 Yrs of Svc 24.45 Longevity \$304.00 512001 Temporary Support Allen, Kate Meals Delivery Driver Non-union DOH 3/26/2014 Longvity Date 11/15/2020 Yrs of Svc 6.65 Longevity \$213.00 Assistant Director 525. Part-time Outreach 213.00						

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541 - SENIOR CITIZENS						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
	Secretary 304.00 Meals Driver 213.00 Total longevity \$1,255.00					
015411-514007	SR CITIZENS - SICK LEAVE INCENTIVE Sick Leave Incentive Allen, Kathleen (22.5 hrs wk) 27 hrs x \$15.22 hr = \$411 Boldrighini, Lynette (37.5 wk) 45 hrs x \$29.53 hr = \$1329 McGinty-Kimmel (20 hrs wk) 24 hrs x 24.93 hr = \$598. Baroncelli, Louise (19 hrs wk) 22.8 hrs x \$29.72 hr = \$678 411+1329+598.+678= \$3,016.		\$4,000.00		\$3,016.00	
PERSONAL SERVICES Total:		\$185,561.90	\$313,950.00	\$93,155.52	\$310,988.00	
015412-521001	SR CITIZENS - ELECTRICITY Electricity - cost split between the library and COA. No increase needed. 12,115.00	\$7,491.75	\$12,115.00	\$3,401.04	\$12,115.00	
015412-521003	SR CITIZENS - HEAT Heat - no increase needed. \$4,200.00	\$2,817.82	\$4,200.00	\$377.97	\$4,200.00	
015412-523001	SR CITIZENS - SEWER/WATER CHARGES Sewer/Water \$2,260.12 2.5% increase to keep up increased rates.	\$2,720.56	\$2,205.00	\$1,235.76	\$2,260.00	
015412-527000	SR CITIZENS - RENTALS AND LEASES Renta/Leasel - no increase needed. Ricoh Lease and toner. Machine is used by all staff and for all activities. \$4,448.00	\$6,202.69	\$4,488.00	\$2,332.61	\$4,488.00	
015412-534003	SR CITIZENS - POSTAGE/DELIVERY Postage/Delivery purchase of stamps and large mailings.	\$592.00	\$576.00		\$576.00	

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541 - SENIOR CITIZENS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
015412-538009	SR CITIZENS - SPECIALIZED SERVICES	\$22,393.28	\$25,240.00	\$7,360.00	\$25,240.00		
	Specialized Services						
	Wellness and Art Programs for the seniors.						
	Bellerose, Nancy						
	Class - Painting						
	rate per hour \$45.00						
	one session per week						
	Annual Rate \$2,340.00						
	Collins, Joyce						
	Class - Arthritis/Ex/TaiChi						
	Rate per hour \$45.00						
	3 session per week						
	Annual Rate \$7,020.00						
	Gilmore, Lestyn						
	Class - Line Dancing						
	rate per hour \$45.00						
	one session per week						
	Annual Rate \$2,340.00						
	O'Brien, Leanne						
	Class -Senior Exercise						
	Rate per hour \$45.00						
	3 session per week						
	Annual Rate \$7,020.00						
	Vareika, Kim						
	Class - Core and More						
	rate per hour \$45.00						
	one session per week						
	Annual Rate \$2,340.00						
	Walsh, Tina						
	Class-Chair Yoga						
	rate per hour \$80.00						
	1 session per week						
	Annual Rate \$4,160.00						
	Total. \$25,220.00						

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541 - SENIOR CITIZENS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
015412-542000	SR CITIZENS - OFFICE SUPPLIES Office Supplies - Paper, envelopes.	\$27,943.06	\$4,000.00	\$2,121.55	\$4,000.00		
015412-549000	SR CITIZENS - FOOD/FOOD SRVC SUPPLS Food/Service Supplies - purchases for kitchen supplies, food and supplies for all events.	\$750.15	\$2,900.00	\$965.72	\$2,900.00		
015412-570000	SENIOR CITIZENS - MISCELLANEOUS EXP	\$991.78					
015412-570023	SENIOR CITIZENS - GATRA PASSES	\$8,790.00	\$9,000.00		\$9,000.00		
015412-571000	SR CITIZENS - TRANSPORTATION Transportation - used to cover mileage for staff to meeting, home visits and trainings.	\$605.64	\$3,000.00	\$500.28	\$3,000.00		
015412-573100	SR CITIZENS - PROF DEVELOPMENT Professional Development - covers seminars, trainings.	\$74.95	\$900.00	\$731.99	\$900.00		
EXPENSES Total:		\$81,373.68	\$68,624.00	\$19,026.92	\$68,679.00		
SENIOR CITIZENS Total:		\$266,935.58	\$382,574.00	\$112,182.44	\$379,667.00		

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543 - VETERANS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
015431-511001	VETERANS - MANAGEMENT SALARIES Non-Supvr Union (USW AFL-CIO-CLC, Local 16031): Step/Grade - D4.	\$63,261.50	\$66,436.00	\$29,248.75	\$66,819.00		
015431-511003	VETERANS - TECHNICAL SUPPORT Req. \$10 mo. increase/\$120 yr for newspaper & online subscriptions. No increases since start 18 years ago.	\$1,210.00	\$1,320.00	\$660.00	\$1,440.00		
PERSONAL SERVICES Total:		\$64,471.50	\$67,756.00	\$29,908.75	\$68,259.00		
015432-530008	VETERANS - TRAINING SEMINARS MA Summer Conf. \$675, MA Winter Conf. \$625, 8 monthly eboard legislative mtgs \$475 (\$60 ea), SEMVSOA qtr mtgs \$240 (\$60 ea), MVSOA dues \$50, SEMVSOA dues \$35.	\$1,871.80	\$2,175.00	\$232.71	\$2,100.00		
015432-534005	VETERANS - PRINTING Business cards, condolences/thank you cards, fliers, brochures, handouts.	\$99.64	\$200.00		\$200.00		
015432-542000	VETERANS - OFFICE SUPPLIES	\$249.06	\$300.00	\$157.61	\$300.00		
015432-558012	VETERANS - BOOKS/REFERENCES	\$449.00	\$500.00		\$450.00		
015432-570000	VETERANS - MISCELLANEOUS EXPENSES Outreach, Events, Special projects, town flags, promo/giveaways. *New: Free Storage Unit (wheelchairs, wreaths, flag, cabinet, more), Requires Insurance only at \$12 mo/\$144 yr.	\$747.86	\$750.00		\$900.00		
015432-573100	VETERANS - PROF DEVELOPMENT VA Accreditation Training @ MD in November with Nat'l Veterans Services/VA Claims. (Travel exps \$1450, reg. \$350 = \$1800).	\$1,733.85	\$1,825.00	\$1,033.21	\$1,800.00		
015432-577000	VETERANS - VETERANS BENEFITS	\$117,185.02	\$140,000.00	\$61,405.36	\$140,000.00		
015432-578010	VETERANS - CARE OF SOLDIERS GRAVES US Flags for vets graves, grave markers and medalions, *New: Additional Name engraving of deceased vets on Keach War Memorial.	\$2,499.20	\$3,000.00		\$3,500.00		
015432-578011	VETERANS - PATRIOTIC HOLIDAYS Memorial & Veterans day parades, services, coalition, flags. *New: Replacement/New & Dedication of Veterans Memorial Street Signs.	\$2,969.14	\$3,000.00	\$1,636.55	\$3,250.00		
EXPENSES Total:		\$127,804.57	\$151,750.00	\$64,465.44	\$152,500.00		
VETERANS Total:		\$192,276.07	\$219,506.00	\$94,374.19	\$220,759.00		

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544 - VETERANS ENCUMBRANCES						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
015442-570000	VETERANS - MISC EXPENSES		\$8,628.00	\$8,628.00		
EXPENSES Total:			\$8,628.00	\$8,628.00		
VETERANS ENCUMBRANCES Total:			\$8,628.00	\$8,628.00		

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549 - SOCIAL SERVICES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
015491-511002	SOCIAL SRVCS - SUPRVSRV SALARIES 511002 Supervisory Salaries Gregory, Sharita Social Worker Non-Supervisory Grade C, Step 2 Hours Worked 37.5 WKS 52. First Rate \$1048. FY21 Salary \$54508. 53rd week \$314. FY21 total \$54,832.	\$45,184.21	\$53,646.00	\$23,899.97	\$58,940.00		
015491-512001	SOCIAL SRVCS - TEMPORARY SUPPORT Temp Support Madeira, Kristen COA Social Services Coordinator WKS 52. First Rate \$280. FY21 Salary \$11220. 53rd week \$9.22 FY21 total \$11229.	\$11,129.25	\$11,000.00	\$6,268.11	\$11,445.00		
015491-514007	SOCIAL SRVCS - SICK LEAVE INCENTIVE sick leave incentive- no changes		\$100.00		\$100.00		
015491-519006	SOCIAL SRVCS - STIPENDS Social Servies Stipends - stipend for director to supervise department.	\$2,830.67	\$4,000.00		\$4,000.00		
PERSONAL SERVICES Total:		\$59,144.13	\$68,746.00	\$30,168.08	\$74,485.00		
015492-530008	SOCIAL SRVCS - TRAINING SEMINARS Training and Seminars- no increase	\$20.00	\$135.00	\$30.00	\$135.00		
015492-538009	SOCIAL SRVCS - SPECIALIZED SRVCS Speicalized Servies- gift cards for clients	\$242.44	\$200.00	\$120.00	\$200.00		

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549 - SOCIAL SERVICES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
015492-542000	SOCIAL SRVCS - OFFICE SUPPLIES Office Supplies- no changes	\$182.00	\$500.00	\$60.00	\$500.00		
015492-573100	SOCIAL SRVCS - PROF DEVELOPMENT Provesional Development- no increase		\$100.00	\$50.84	\$50.00		
EXPENSES Total:		\$444.44	\$935.00	\$260.84	\$885.00		
SOCIAL SERVICES Total:		\$59,588.57	\$69,681.00	\$30,428.92	\$75,370.00		

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550 - MUNICIPAL BLDG COMMTEE		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
015502-534005	MUNIC BLD CMMTEE - PRINTING		\$500.00		\$500.00		
015502-542000	MUNIC BLD CMMTEE - OFFICE SUPPLIES		\$250.00		\$250.00		
EXPENSES Total:			\$750.00		\$750.00		
MUNICIPAL BLDG COMMTEE Total:			\$750.00		\$750.00		

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610 - LIBRARY							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
016101-511001	LIBRARY - MANAGEMENT SALARIES Director salary - union contract not settled for FY21	\$82,691.27	\$87,152.00	\$37,929.99	\$87,152.00		
016101-511002	LIBRARY - SUPERVISORY SALARIES Head of Information Services/YUA Librarian Step 3 53528. Youth Services Librarian Step 2 50948.57	\$99,546.75	\$101,837.00	\$42,607.20	\$104,477.00		
016101-511003	LIBRARY - TECH SUPPORT PT Reference Librarian Step 7 33973.06 PT Youth Librarian Step 2 19813.33 Sr. Library Technician Head of Circulations Step 4 46173.95 Sr. Library Technician Head of Tech Serv. Step 10 55900.33 Library Technician Step 1 14880.13 " " 16547.46 Library technician Step 2 17187.54 " " 17187.54 Library Technician Step 10 26262.34 Library Technician Step 6 21895.29 Libray Technician Step 10 15364.55 Page 1 5833.37 Page 2 12739.00 Page 3 13133.34 Library Substitutes \$6000	\$292,491.02	\$316,016.00	\$131,683.61	\$324,534.00		
016101-514006	LIBRARY - LONGEVITY Director \$375 Head oif Tech Services \$525 Head of Circulation \$425	\$1,850.00	\$1,325.00	\$1,325.00	\$1,325.00		

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610 - LIBRARY						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
016101-517000	LIBRARY - EMPLOYEE BENEFITS	\$94,188.00	\$148,338.00	\$90,755.71	\$123,473.00	
PERSONAL SERVICES Total:		\$570,767.04	\$654,668.00	\$304,301.51	\$640,961.00	
016102-521001	LIBRARY - ELECTRICITY	\$15,366.57	\$21,000.00	\$6,814.44	\$21,000.00	
016102-521003	LIBRARY - HEAT	\$5,852.31	\$10,000.00	\$785.03	\$10,000.00	
016102-523001	LIBRARY - SEWER/WATER CHARGES	\$1,309.84	\$2,000.00	\$594.99	\$2,000.00	
016102-524001	LIBRARY - REPAIR & MAINT EQPMNT	\$14,478.00	\$10,000.00	\$5,383.65	\$12,000.00	
The library needs to replace and update a number of our pcs that are currently using Windows 7. We also need to replace some monitors.						
016102-530000	LIBRARY - PROF/TECH SERVICES	\$25,587.03	\$35,000.00	\$23,567.63	\$37,000.00	
Online databases receive high usage and the cost continues to go up based on that for many of our resources.						
016102-530012	LIBRARY - DATA PROCESSING	\$30,158.36	\$30,781.00	\$30,781.28	\$31,397.00	
SAILS network assessment of 31,396.91						
016102-534003	LIBRARY - POSTAGE/DELIVERY	\$648.81	\$800.00	\$89.03	\$800.00	
016102-542000	LIBRARY - OFFICE SUPPLIES	\$15,072.61	\$14,000.00	\$6,811.15	\$16,000.00	
In addition to office supplies the library is starting a library of things for our patrons. We will purchase items under this budget line. The Youth Room has been adding items such as STEM kits, puppet,s =building blocks, musical instruments, etc. totend programming.						
016102-558012	LIBRARY - BOOKS/REFERENCES	\$191,638.46	\$180,000.00	\$69,950.45	\$195,000.00	
Demand for ebook and physical materials contnues to rise as do prices, especially for ebooks. There have also been prince increases for audiobooks, magazines, cds, dvds, as you can see from previous years. Many of our classics also need to be replaced due to damage and wear, edpecuialy those on the school summer reading lists.						
016102-558017	LIBRARY-LOST MATERIALS REPLACEMENT	\$13.98		\$151.47		
016102-573100	LIBRARY - PROF DEVELOPMENT	\$759.00	\$1,500.00	\$465.00	\$1,600.00	
New librarianswill be attending library conferences more than the past staff members.						
EXPENSES Total:		\$300,884.97	\$305,081.00	\$145,394.12	\$326,797.00	
LIBRARY Total:		\$871,652.01	\$959,749.00	\$449,695.63	\$967,758.00	

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620 - PARKS & RECREATION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
016201-511001	PARKS & REC - MNGMNT SALARIES Director- Sherri Gurnon Supervisory Union: Grade G; Step 4; Year 2 Salary split 2/3rds General Fund, 1/3rd Revolving Fund \$37.40 @37.5 hours per week= \$1,402.50 \$72,930.00 per year + 1.5 days of accrual of \$420.75= \$73,350.75 Annually: \$73,351 2/3rds = \$48,900 1/3rd = \$24,450	\$46,018.16	\$48,033.00	\$21,394.95	\$48,900.00		
016201-511003	PARKS & REC - TECH SUPPORT Assistant Director- Mary Sellner Non-Supervisory Union: Grade C; Step 4; Year 2 Salary split 2/3rds General Fund, 1/3rd Revolving Fund \$31.92 @37.5 hours per week= \$1,197.00 \$62,244.00 per year + 1.5 days of accrual of \$359.10= \$62,603.10 Annually: \$62,603 2/3rds = \$41,734 1/3rd = \$20,867	\$29,502.00	\$31,252.00	\$18,290.76	\$41,734.00		
016201-512001	PARKS & REC - SEASONAL SERVICE Seasonal Park Attendant / Event Preparation & Support May 1-November 30 @19 hours per week	\$10,261.50	\$12,500.00	\$7,348.50	\$12,500.00		
016201-514006	PARKS & REC - LONGEVITY	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00		
PERSONAL SERVICES Total:		\$87,031.66	\$93,035.00	\$48,284.21	\$104,384.00		
016202-524017	PARKS & REC - ANNUAL MAINT CONTRCTS Vermont Systems Recreation Software annual fee.	\$1,656.00	\$1,700.00	\$1,656.00	\$1,700.00		
016202-530011	PARKS & REC - ADVERTISING Recreation program / event advertising.	\$3,629.85	\$3,500.00	\$3,002.54	\$4,000.00		
016202-534003	PARKS & REC - POSTAGE/DELIVERY	\$50.00	\$300.00		\$300.00		
016202-534005	PARKS & REC - PRINTING Program guide / event printing fees.	\$3,902.92	\$4,250.00		\$4,250.00		

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620 - PARKS & RECREATION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
016202-535000	PARKS & REC - CULTURAL/REC SUPPORT Summer Entertainment: Movies Under the Stars; Arts in the Park; Concerts on the Common Police Details: 02048 Egg Hunt, Fishing Derby, Duck Race, Halloween Parade	\$8,307.11	\$9,500.00	\$6,005.92	\$9,500.00		
016202-542000	PARKS & REC - OFFICE SUPPLIES Department / Summer Camp office supplies.	\$431.68	\$750.00	\$285.71	\$750.00		
016202-558006	PARKS & REC - UNIFORM/PROTECT GEAR Per union contract.	\$372.78	\$700.00	\$322.85	\$700.00		
016202-558011	PARKS & REC - OPERATING SUPPLIES Annual Tree Lighting Ceremony.		\$1,000.00	\$714.63	\$1,000.00		
016202-573100	PARKS & REC - PROF DEVELOPMENT Workshop / professional member / recreation literature fees.	\$319.62	\$500.00	\$165.00	\$500.00		
EXPENSES Total:		\$18,669.96	\$22,200.00	\$12,152.65	\$22,700.00		
016209-580136	PLYMOUTH ST. PLAYGROUND EQ A13 5/17		\$75,000.00	\$8,510.00			
ARTICLES Total:			\$75,000.00	\$8,510.00			
PARKS & RECREATION Total:		\$105,701.62	\$190,235.00	\$68,946.86	\$127,084.00		

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650 - HISTORICAL COMMISSION							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
016502-524001	HISTR L CMMSSN - REPR/MAINT BLDG/GRN Historical Commission Repairs and Maintenance/Buildings and Grounds \$859. Expenses asociated with maintaining the Fisher-Richardson House.	\$674.96	\$859.00	\$429.88	\$859.00		
016502-543000	HISTR L CMMSSN - BLDG/EQUIP SUPPLS Historical Commission Building/Equipment Repairs and Maintenance \$441. Used for the repair, renovation and/or replacement of items such as signs and plaques at Town-owned properties.	\$373.58	\$441.00	\$341.05	\$441.00		
EXPENSES Total:		\$1,048.54	\$1,300.00	\$770.93	\$1,300.00		
HISTORICAL COMMISSION Total:		\$1,048.54	\$1,300.00	\$770.93	\$1,300.00		

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690 - ARTS CULTURAL COUNCIL							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
016902-578012	ARTS COUNCIL-ARTS CULTURAL FUNDING	\$4,700.00	\$6,400.00	\$2,161.73	\$6,500.00		
	This budget will match the likely State Grant amount for FY21 and this level of funding will help the Cultural Council pursue a Mansfield Cultural District designation.						
EXPENSES Total:		\$4,700.00	\$6,400.00	\$2,161.73	\$6,500.00		
ARTS CULTURAL COUNCIL Total:		\$4,700.00	\$6,400.00	\$2,161.73	\$6,500.00		

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692 - SPECIAL EVENTS						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
016921-513030	SPECIAL EVENTS - UNSCHEDULED OT This budget will be used for Town employee overtime needed for any Town-sponsored events.				\$3,000.00	
PERSONAL SERVICES Total:					\$3,000.00	
016922-530000	SPECIAL EVENTS - PROF & TECH SERVS This budget will be used for consultants needed for any Town-sponsored events.		\$18,000.00	\$14,634.64	\$15,000.00	
016922-540000	SPECIAL EVENTS - SUPPLIES This budget will be used for supplies needed for any Town-sponsored events.				\$500.00	
016922-570000	SPECIAL EVENTS - MISC EXPENSES This budget will be used for miscellaneous expenses needed for any Town-sponsored events.		\$1,150.00	\$1,489.72	\$1,500.00	
EXPENSES Total:			\$19,150.00	\$16,124.36	\$17,000.00	
SPECIAL EVENTS Total:			\$19,150.00	\$16,124.36	\$20,000.00	

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710 - DEBT PRINCIPAL-NON-EXCLUDED						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
017102-591010	DBT SRVC - STRM WTR PHII SRF CW1-32	\$40,716.51	\$39,077.00	\$39,076.69	\$43,732.00	
017102-591053	PRINCIPAL- ROADS A#9 5/11	\$45,000.00	\$45,000.00		\$45,000.00	
017102-591054	PRINCIPAL-SCHOOL TRACK A#10 5/11	\$20,000.00	\$20,000.00		\$20,000.00	
017102-591055	PRINCIPAL-ROBINSON WINDOW A#10 5/11	\$20,000.00	\$20,000.00		\$20,000.00	
017102-591065	PRINCIPAL-ROAD IMPROVES A#11 4/12	\$35,000.00	\$35,000.00		\$35,000.00	
017102-591066	PRINCIPAL-SCHOOL GYM WALL A#12 4/12	\$35,000.00	\$35,000.00		\$35,000.00	
017102-591067	PRINCIPAL-ROBINSON WINDOW A#16 5/13	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	
017102-591068	PRINCIPAL-RD/BRIDGE MAIN. A#16 5/13	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	
017102-591069	PRINCIPAL-RD/BRDGE/SDWALK A#12 5/14	\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00	
017102-591070	PRINCIPAL-RD/BR//SIDEWALK A#12 5/15	\$200,000.00	\$200,000.00		\$200,000.00	
017102-591072	PRINCIPAL-RD/BR/SIDEWALK A#11 5/16	\$140,000.00	\$140,000.00	\$90,000.00	\$140,000.00	
017102-591073	PRINCIPAL - RD/BR/SIDEWLK A#13 5/17		\$200,000.00		\$135,000.00	
017102-591074	PRINCIPAL-RD/BRIDGE/UNDER A#9 5/18		\$200,000.00		\$205,000.00	
017102-591075	PRINCIPAL-MHS WINDOWS/DRS A#11 5/17		\$95,000.00		\$45,000.00	
	This project has not been long-term borrowed yet. This is an estimate only based on a level principal \$900K borrowing at 4% for 20 years.					
017102-591076	PRINCIPAL - ROADS/DESIGNS A#4 11/19				\$287,500.00	
	This project has not been long-term borrowed yet. This is an estimate only based on a level principal \$2.875M borrowing at 4% for 10 years.					
EXPENSES Total:		\$875,716.51	\$1,369,077.00	\$469,076.69	\$1,551,232.00	
DEBT PRINCIPAL-NON-EXCLUDED		\$875,716.51	\$1,369,077.00	\$469,076.69	\$1,551,232.00	

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711 - LONG TERM INT. - NON EXCLUDED						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
017112-591510	LT INTRST - STRM WTR PHII SRF CW1-3	\$3,207.72	\$2,467.00		\$1,633.00	
017112-591553	INTEREST-ROADS A#9 5/11	\$6,945.00	\$6,045.00	\$3,022.50	\$5,145.00	
017112-591554	INTEREST-SCHOOL TRACK A#10 5/11	\$2,592.50	\$2,193.00	\$1,096.25	\$1,793.00	
017112-591555	INTEREST-ROBINSON WINDOWS A#10 5/11	\$3,810.00	\$3,410.00	\$1,705.00	\$3,010.00	
017112-591565	INTEREST-ROAD IMPROVES A#11 4/12	\$6,140.00	\$5,440.00	\$2,720.00	\$4,740.00	
017112-591566	INTEREST-SCHOOL GYM WALL A#12 4/12	\$6,140.00	\$5,440.00	\$2,720.00	\$4,740.00	
017112-591567	INTEREST-ROBINSON WINDOWS A#16 5/13	\$17,250.00	\$14,250.00	\$7,875.00	\$11,250.00	
017112-591568	INTEREST-RD/BRIDGE MAINT. A#16 5/13	\$14,950.00	\$12,350.00	\$6,825.00	\$9,750.00	
017112-591569	INTEREST-RD/BR/SIDEWALKS A#12 5/14	\$46,000.00	\$38,000.00	\$21,000.00	\$30,000.00	
017112-591570	INTEREST-RD/BR/SIDEWALKS A#12 5/15	\$62,000.00	\$52,000.00	\$26,000.00	\$42,000.00	
017112-591572	INTEREST-RD/BR/SIDEWALKS A#11 5/16	\$59,150.00	\$54,450.00	\$27,900.01	\$49,250.00	
017112-591573	INTEREST - RD/BR/SIDEWALK A#13 5/17		\$91,000.00	\$40,625.00	\$74,500.00	
017112-591574	INTEREST-ROADS/UNDERPASS A#9 5/18		\$91,000.00	\$67,125.00	\$124,000.00	
017112-591575	INTEREST-MHS WINDOWS/DRS A#11 5/17		\$61,225.00		\$36,000.00	
	This project has not been long-term borrowed yet. This is an estimate only based on a level principal \$900K borrowing at 4% for 20 years.					
017112-591576	INTEREST - ROADS/DESIGNS A#4 11/19				\$105,000.00	
	This project has not been long-term borrowed yet. This is an estimate only based on a level principal \$2.875M borrowing at 4% for 10 years.					
EXPENSES Total:		\$228,185.22	\$439,270.00	\$208,613.76	\$502,811.00	
LONG TERM INT. - NON EXCLUDED		\$228,185.22	\$439,270.00	\$208,613.76	\$502,811.00	

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712 - SHORT TERM INTEREST							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
017122-592501	ST INTRST - MISC BORROWINGS	\$35,858.34	\$75,000.00	\$7,726.41	\$75,000.00		
017122-592502	ST INTRST - REG/CERTIF FEES	\$1,218.75	\$25,000.00	\$176.25	\$25,000.00		
EXPENSES Total:		\$37,077.09	\$100,000.00	\$7,902.66	\$100,000.00		
SHORT TERM INTEREST Total:		\$37,077.09	\$100,000.00	\$7,902.66	\$100,000.00		

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760 - DEBT PRINCIPAL-EXCLUDED		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
017602-591016	DEBT SVC - MIDDLE & HS 4/15/00	\$361,600.00					
017602-591071	PRINCIPAL-EAST ST. COMPLEX A#3 5/15	\$700,000.00	\$848,000.00	\$220,000.00	\$990,000.00		
EXPENSES Total:		\$1,061,600.00	\$848,000.00	\$220,000.00	\$990,000.00		
DEBT PRINCIPAL-EXCLUDED Total:		\$1,061,600.00	\$848,000.00	\$220,000.00	\$990,000.00		

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770 - DEBT INTEREST-EXCLUDED		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
017702-591516	LT INT - MS & HS 4/15/00	\$7,006.00					
017702-591571	INTEREST- EAST ST. COMPLEX A#3 5/15	\$927,686.28	\$1,170,635.00	\$565,840.02	\$1,084,881.00		
EXPENSES Total:		\$934,692.28	\$1,170,635.00	\$565,840.02	\$1,084,881.00		
DEBT INTEREST-EXCLUDED Total:		\$934,692.28	\$1,170,635.00	\$565,840.02	\$1,084,881.00		

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810 - STATE & COUNTY ASSESSMENTS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
018102-562100	ST & CNTY - COUNTY TAX CH35 This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". No increase is forecasted for FY21.	\$395,891.86	\$407,606.00	\$203,802.97	\$407,606.00		
018102-563100	ST & CNTY - SPECIAL EDUCATION This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". No increase is forecasted for FY21.	\$4,331.00	\$4,210.00	\$1,755.00	\$4,210.00		
018102-563900	ST & CNTY - MOSQUITO CTRL PROJECT This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". No increase is forecasted for FY21.	\$74,882.00	\$78,091.00	\$32,696.00	\$78,091.00		
018102-564000	ST & CNTY - AIR POLLUTION CONTROL This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". No increase is forecasted for FY21.	\$7,662.00	\$7,712.00	\$3,215.00	\$7,712.00		
018102-564600	ST & CNTY - RMV NON-RENEW SURCHARGE This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". No increase is forecasted for FY21.	\$26,540.00	\$29,760.00	\$11,060.00	\$29,760.00		
018102-565001	ST & CNTY - SCHL CHOICE ASSESSMENT This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". No increase is forecasted for FY21.	\$145,855.00	\$136,287.00	\$58,267.00	\$136,287.00		
018102-565002	ST & CNTY - CHARTER SCHOOL ASSESS This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". No increase is forecasted for FY21.	\$1,240,180.00	\$1,336,333.00	\$556,736.00	\$1,336,333.00		
018102-566300	ST & CNTY - REGNL TRANS AUTHORITY This is a State Assessment that is charged to the Town on the State Aid "Cherry Sheet". No increase is forecasted for FY21.	\$171,469.00	\$175,756.00	\$73,235.00	\$175,756.00		
018102-566400	ST & CNTY - SRPEDD	\$4,236.88	\$4,343.00	\$4,342.83	\$4,474.00		
EXPENSES Total:		\$2,071,047.74	\$2,180,098.00	\$945,109.80	\$2,180,229.00		
STATE & COUNTY ASSESSMENTS Total:		\$2,071,047.74	\$2,180,098.00	\$945,109.80	\$2,180,229.00		

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910 - EMPLOYEE BENEFITS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
019102-517009	EMP BENS-TOWN HEALTH INS RETIREES	\$696,657.55	\$744,947.00	\$346,424.37	\$694,166.00		
019102-517011	EMPL BNFTS - TOWN HEALTH MITIGATION	\$24,432.78	\$87,000.00	\$7,556.14	\$87,000.00		
019102-517020	EMP BENS - TOWN PENSION	\$2,830,702.92	\$2,408,838.00	\$2,408,837.50	\$2,567,260.00		
019102-517030	EMP BENS - TOWN UNEMPLOYMENT COMP	\$45,154.27	\$22,994.00	\$13,385.00	\$45,000.00		
019102-517035	EMP BENS - TOWN LIFE INSURANCE	\$3,547.67	\$3,523.00	\$1,803.70	\$3,585.00		
019102-517060	EMP BENS - TOWN DENTAL INSURANCE	\$59,959.76	\$58,746.00	\$29,758.70	\$63,796.00		
019102-517061	EMP BENS - TOWN DENTAL INS RETIREES	\$25,467.74	\$24,931.00	\$13,321.58	\$27,931.00		
019102-517099	EMP BENS - TOWN OTHER	\$76,643.67	\$132,998.00	\$47,390.74	\$128,912.00		
EXPENSES Total:		\$3,762,566.36	\$3,483,977.00	\$2,868,477.73	\$3,617,650.00		
EMPLOYEE BENEFITS Total:		\$3,762,566.36	\$3,483,977.00	\$2,868,477.73	\$3,617,650.00		

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911 - EMPLOYEE BENEFITS ENCUMBRANCES							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
019112-517011	EMPLOYEE BENEFITS - MITIGATION	\$16,498.85	\$35,000.00	\$9,445.00			
019112-517013	EMP BENS - MEDICAID ADMIN SERVICES	\$1,895.06	\$11,361.67	\$11,113.97			
EXPENSES Total:		\$18,393.91	\$46,361.67	\$20,558.97			
019118-517013	EMP BENS - MEDICAID ADMIN SERVICES	\$8,929.85					
PRIOR YEAR BILLS Total:		\$8,929.85					
EMPLOYEE BENEFITS		\$27,323.76	\$46,361.67	\$20,558.97			

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912 - TOWN INSURANCE							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
019122-574001	TOWN INSURANCE - PROPERTY INSURANCE Town Property & Casualty Insurance + \$20K for endorsements	\$244,857.96	\$483,134.00	\$177,107.35	\$492,796.00		
019122-574002	SCHOOL PROPERTY INSURANCE School Property & Casualty Insurance	\$182,067.00		\$139,622.67			
019122-574003	TOWN SURETY INSURANCE	\$2,667.00	\$2,730.00	\$270.00	\$2,730.00		
019122-574004	TOWN WORKERS COMP-COOK CO. & EXCESS Non-Public Safety Guardian Policy \$40K; Excess Workers Comp Policy \$85,000.	\$103,110.15	\$124,161.00	\$104,943.99	\$125,000.00		
019122-574005	TOWN WORKERS COMP - SPECIAL ATTY Workers Comp Attorney fees		\$5,000.00		\$5,000.00		
019122-574006	111F WORKERS COMP - GOWRIE/VFIS Town Self-Insurance - 111F Policy (Gowrie) + \$20K high deductible program that is aggregate for policy term @\$500K.	\$73,583.00	\$71,423.00	\$10,000.00	\$73,000.00		
019122-574007	111F WORKER'S COMP - POLICE >\$500K Only Workers Comp Claims above \$500K.						
019122-574008	111F WORKERS COMP - FIRE >\$500K Only Workers Comp Claims above \$500K.						
019122-574009	WORKERS COMP - TOWN WC CLAIMS Only non-School claims will be paid from this budget.	\$20,000.00	\$176,037.00	\$39,000.00	\$175,000.00		
019122-574010	SCHOOLS WORKERS COMP - CLAIMS Reserve for School Workers Comp claims.		\$25,000.00		\$25,000.00		
019122-574011	TOWN CYBER INSURANCE Cyber Insurance at \$2M of total coverage.	\$4,979.02	\$13,795.00	\$13,795.00	\$20,000.00		
019122-574060	WORKERS COMP CLAIMS/JUDGMENTS						
019122-576011	LEGAL CLAIMS		\$350,746.79				
019122-576020	LEGAL SETTLEMENTS	\$175,118.39		\$200,000.00			
EXPENSES Total:		\$806,382.52	\$1,252,026.79	\$684,739.01	\$918,526.00		
TOWN INSURANCE Total:		\$806,382.52	\$1,252,026.79	\$684,739.01	\$918,526.00		

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910 - EMPLOYEE BENEFITS		FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
Account Number	Account Description						
019142-517010	EMPL BNFTS - HEALTH INSURANCE	\$1,715,463.59	\$1,389,436.21	\$870,553.01	\$1,865,017.00		
EXPENSES Total:		\$1,715,463.59	\$1,389,436.21	\$870,553.01	\$1,865,017.00		
EMPLOYEE BENEFITS Total:		\$1,715,463.59	\$1,389,436.21	\$870,553.01	\$1,865,017.00		

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920 - SCHOOL EMPLOYEE BENEFITS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
019202-517009	EMP BENS- SCHOOL HEALTH INS RETIREE	\$1,939,567.24	\$1,999,519.00	\$1,037,690.03	\$2,188,080.00		
019202-517010	EMP BENS - SCHOOL HEALTH INSURANCE	\$6,194,130.82	\$6,258,526.00	\$3,094,175.64	\$6,484,425.00		
019202-517011	EMP BENS - SCHOOL HEALTH MITIGATION	\$74,222.57	\$121,000.00	\$22,228.76	\$80,000.00		
019202-517012	EMP BENS-SCHOOL MEDICARE/MEDICAID	\$549,629.33	\$776,181.00	\$243,412.65	\$596,892.00		
EXPENSES Total:		\$8,757,549.96	\$9,155,226.00	\$4,397,507.08	\$9,349,397.00		
SCHOOL EMPLOYEE BENEFITS Total:		\$8,757,549.96	\$9,155,226.00	\$4,397,507.08	\$9,349,397.00		

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910 - EMPLOYEE BENEFITS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
019202-517014	EMP BENS - TOWN MEDICARE/MEDICAID	\$246,949.09	\$207,071.00	\$146,316.61	\$217,937.00		
EXPENSES Total:		\$246,949.09	\$207,071.00	\$146,316.61	\$217,937.00		
EMPLOYEE BENEFITS Total:		\$246,949.09	\$207,071.00	\$146,316.61	\$217,937.00		

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920 - SCHOOL EMPLOYEE BENEFITS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
019202-517020	EMP BENS - SCHOOL PENSION	\$1,033,062.30	\$1,551,747.00	\$1,551,746.61	\$1,636,252.00		
019202-517030	EMP BENS - SCHOOL UNEMPLOYMENT COMP	\$61,285.20	\$67,000.00	\$29,950.00	\$61,500.00		
019202-517035	EMP BENS - SCHOOL LIFE INSURANCE	\$9,586.27	\$9,614.00	\$4,716.09	\$9,727.00		
019202-517060	EMP BENS - SCHOOL DENTAL INSURANCE	\$216,916.33	\$190,157.00	\$107,369.92	\$225,197.00		
019202-517061	EMP BENS - SCHOOL DENTAL INS RETIRE	\$84,815.46	\$84,589.00	\$47,486.29	\$98,215.00		
019202-517099	EMP BENS - SCHOOL OTHER						
EXPENSES Total:		\$1,405,665.56	\$1,903,107.00	\$1,741,268.91	\$2,030,891.00		
SCHOOL EMPLOYEE BENEFITS Total:		\$1,405,665.56	\$1,903,107.00	\$1,741,268.91	\$2,030,891.00		

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910 - EMPLOYEE BENEFITS						
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req
019242-517013	EMPL BNFTS - MEDICAID ADMIN SERVICE	\$5,058.81	\$30,000.00		\$31,200.00	
This budget line item is to pay a third party vendor to administer the Town's Medicaid claim processing in conjunction with the School Department.						
EXPENSES Total:		\$5,058.81	\$30,000.00		\$31,200.00	
EMPLOYEE BENEFITS Total:		\$5,058.81	\$30,000.00		\$31,200.00	

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990 - INTERFUND TRANSFERS							
Account Number	Account Description	FY2019 Exp	FY2020 Budgeted	FY2020 Exp	FY2021 Dept Requested	FY2021 Mgr Req	FY2021 Adopted
01990-596002	TRANSFERS TO SPEC REV FUNDS	\$2,237,236.00	\$5,569.08	\$5,569.08			
01990-596004	TRANSFERS TO AGENCY FUNDS		\$329.99	\$329.99			
01990-596008	TRANSFER TO TRUST FUNDS	\$639,870.00	\$400,000.00	\$400,000.00	\$400,000.00		
<p>The FY21 budgeted amount is for a General Fund transfer to the Other Post-Employment Benefits (OPEB) General Fund Trust Fund of \$400,000. The total Town OPEB unfunded liability is estimated at \$86.6 million as of the end of FY19. The OPEB transfer will come from "raise and appropriate" funds.</p>							
NONE Total:		\$2,877,106.00	\$405,899.07	\$405,899.07	\$400,000.00		
INTERFUND TRANSFERS Total:		\$2,877,106.00	\$405,899.07	\$405,899.07	\$400,000.00		
GENERAL FUND Total:		\$99,668,615.01	109,337,570.96	\$47,421,041.73	103,917,168.00		
Grand Total:		\$99,668,615.01	109,337,570.96	\$47,421,041.73	103,917,168.00		