



Animal Welfare Committee

RECEIVED
TOWN CLERKS OFFICE

Minutes for August 18, 2022

2022 OCT 11 A 9:50

Chuck MacKean
Chairman

Carol Kosel
Vice-Chairman

Mary Andrews
Clerk

Ana Molina-Villella
Member

Sharon Baker
Member
MANSFIELD
MASSACHUSETTS

Joan Brandt
Alternate

Erika Cervasio, D.V.M.
Alternate

Present: AWC: Carol Kosel, Mary Andrews, Ana Villella, Sharon Baker, Chuck MacKean,
Joan Brandt
ACO: Jeff Collins

The Animal Welfare Committee meeting was called to order at 6:00 p.m. at Mansfield Airport.

Approve Minutes

Motion: To approve the minutes from July 21, 2022. Passes.

Animal Control Officer's Report

- Jeff received notification from the state, releasing the shelter from the panleukemia quarantine.
- The Visitation Room will temporarily house the ringworm cats. The Quarantine Room will be thoroughly cleaned, and then be available for incoming cats.

Shelter Maintenance

- Ana tried to contact Mike Ahern about lights for the rear dog area, but she has not had a response yet. Carol will look into temporary floodlights, while we wait for the town to install permanent lighting.
- Kaycee suggested getting hard plastic kennel cubes for storage, rather than metal. Carol will research it.
- The washer still has a leak, but the part is in and a technician is expected on Monday to do the repair.
- Jeff will check the faulty contact in alarm zone 1.
- The gutter over the front door needs cleaning. In heavy rain, water pours over the gutter. Jeff will notify Gary.
- Mary will contact town IT to ask if there is a way shift captains can access the reception database without a password.

Cats

- In an effort not to expose the shelter to germs, from now on we will not accept used cat scratching posts or toys. If left at the shelter, they will go into the dumpster.
- Personal cats in the homes of kitten foster parents will have to get UTD with vaccinations before the fosters can be released. Dr. Ruel will do the home visits.
- The five ringworm cats will start the second round of itrafungal and lyme dip on Saturday.

Miscellaneous

- The volunteer handbook needs to be reprinted, but AWC would like to review it first. Mary will email a copy for review.
- Cleaning checklists for the cattery and kennel were reviewed. Adjustments will be made to the checklists, and reviewed again at the next meeting. A meeting of shift captains, to discuss new procedures, will be necessary at some point. Zoom meetings were suggested as a possibility.
- Mary will update the shift captains list.
- Mansfield Shelter Friends and the town will need to create a memorandum of understanding for fees and expenses covered by M.S.F.

Adjournment

Adjourned 8:00 p.m.

A handwritten signature in cursive script that reads "Mary Andrews".

Signature of Clerk Date: 8/18/2022



TOWN OF MANSFIELD

MEETING

NOTICE

POSTED

TOWN CLERK

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39 SECTION 23A AS AMENDED.

ANIMAL WELFARE COMMITTEE

Board or Committee

PLACE OF MEETING Airport Meeting Room, Bldg. H

DAY, DATE & TIME Thursday, October 20th, 2022 at 6:00 P.M.

MEETING OF Animal Welfare Committee

CANCELLED

POSTPONED TO

Mary Andrews
Signature

AGENDA

- Call to Order and Approve Minutes of September, 2022 Meeting
- Animals in Shelter – Review Any Issues
- Veterinary Report
- Animals in Foster Care - Report
- Shelter Maintenance Issues
- Animal Control Officer's Report
- Adjourn