



Animal Welfare Committee

Minutes for July 21 16, 2022

Chuck MacKean
Chairman

Carol Kosel
Vice-Chairman

Joan Brandt
Alternate

Mary Andrews
Clerk

Erika Cervasio, D.V.M.
Alternate

Ana Molina-Villella
Member

Sharon Baker
Member

Present: AWC: Carol Kosel, Mary Andrews, Ana Villella, Erika Cervasio, Joan Brandt
ACO: Jeff Collins

The Animal Welfare Committee meeting was called to order at 6:00 p.m. at Mansfield Airport.

Approve Minutes

Motion: To approve the minutes from June 16, 2022. Passes.

Animal Control Officer's Report

- Regarding the panleukemia quarantine:
 - Jeff provided handouts of a memo from Ashley Kraft, from the MA Division of Animal Health, regarding measures for the shelter to take prior to the panleukemia quarantine being lifted.
 - Incoming cats are being diverted to the Norton shelter until the quarantine is lifted.
 - Copies of various shelter forms must be submitted. Ana has already supplied these forms to the state, but she will give additional copies to Jeff to send in.
 - Jeff is compiling information on deceased or exposed cats, both at the shelter and in foster homes, to provide to the state.
 - The first panleukemia test was given to cats in the quarantine room on Monday, and a second test will be given 14 days later.
- Jeff suggested reducing shelter hours rather than having the shelter open 7 days a week. The suggestion was left for further discussion.
- After covering for various shifts during the quarantine, Jeff thinks shift captains and volunteers would benefit from retraining. He stated that all shift captains must be able to handle both the kennel and the cattery if necessary, answer phones, and do paperwork. AWC will consider creating a checklist of daily and weekly chores to improve cleanliness and efficiency.

Shelter Maintenance

- The town budget has approved cleaning services to resume at the shelter, but resumption will not begin until the panleukemia quarantine is lifted.
- Mary suggested that an HVAC professional should be hired to deep clean the HVAC vents, which has never been done. Jeff will consult Mike Ahern.

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TOWN CLERKS OFFICE
2022 SEP - 8 P 2:42
MANSFIELD
MASSACHUSETTS

Cats

- In-house distemper forms are available for Jeff and Kaycee as they give distemper vaccinations to incoming cats.
- To aid in sanitation and prevent the spread of germs, Ana will purchase disposable litter pans to use instead of the current plastic pans that are washed and reused. The disposable pans will be discarded when the cat is adopted.
- According to Mansfield town laws, stray cats must stay in the quarantine room for 10 days, although the state requirement is shorter.
- Erika recommended that cats remain in the quarantine room for 48 hours following vaccination.

Dogs

- Rather than hanging collars, etc. on kennel doors, Jeff would like to purchase cubes to hold the paraphernalia. The cubes would be numbered to coincide with kennel numbers.
- Remi has a spay appointment with Dr. Trapani.

Adjournment

Adjourned 7:55 p.m.



Signature of Clerk Date: 7/21/2022



TOWN OF MANSFIELD

MEETING NOTICE

POSTED

TOWN CLERK

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39 SECTION 23A AS AMENDED.

ANIMAL WELFARE COMMITTEE

Board or Committee

PLACE OF MEETING Airport Meeting Room, Bldg. H

DAY, DATE & TIME Thursday, September 15th, 2022 at 6:00 P.M.

MEETING OF Animal Welfare Committee

CANCELLED

POSTPONED TO

Mary Andrews
Signature

AGENDA

- Call to Order and Approve Minutes of August, 2022 Meeting
- Animals in Shelter – Review Any Issues
- Veterinary Report
- Animals in Foster Care - Report
- Shelter Maintenance Issues
- Animal Control Officer's Report
- Adjourn