

**Town of Mansfield**  
**Board of Health**  
**June 8, 2023 Minutes**

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Mission Statement: The mission of the Mansfield Board of Health is to protect, preserve and improve the public health, environment, and wellbeing of our citizens through the enforcement of federal, state, and local statutes and regulations, education and promotion of sanitary living and working conditions, and protection of the environment from disease and pollution.

**Present:** Chair, Antonia Blinn; Ryan Maxwell; Clerk, Graham Wilson; Michael Healey, Kasia Frenette (arrived mid-meeting), Amy Donovan-Palmer; Health Agent, Elliot Harrison Lee, DPH Summer Intern. **Absent:** Student BOH Liaison, Mahathi Kosaraju.

**I. Meeting Called to Order**

The meeting of the Board of Health (BOH) was called to order at 7:07 pm by Chair Antonia Blinn.

**II. Correspondence**

Ms. Blinn reads from a prepared announcement from outgoing student BOH Liaison, Mahathi Kosaraju who was unable to make it to the meeting. Miss Kosaraju writes to the BOH thanking them for their support, and for the opportunity. She thanks the board for their patience and shares that she learned a lot about leadership and how to positively impact her community. Miss Kosaraju continues that she will use what she has learned to impact her college campus and future patients.

Mr. Healey asks if there will be a replacement for her position, Ms. Donovan-Palmer informs the board they have secured a replacement.

**III. Consent Agenda**

BOH was presented with a meeting packet earlier in the week. In the packet there is a list of a grouping of permit holders that have been granted. **Ms. Blinn suggests one motion to accept and approve the list of permit holders as presented.**

**Mr. Healey makes a motion to accept the consent agenda, 2nd by Mr. Wilson. Approved 4-0**

**IV. Acceptance of Minutes**

Ms. Blinn announces a minor edit needs to be made to the May 4th 2023 meeting minutes.

Mr. Wilson clarifies that on the second to last page of the May 4th 2023 meeting minutes, on the Waste Reduction Recycling Committee Update in the bold motion, it reads water instead of waste.

May 4, 2023

- **Motion to approve the minutes with edit from May 4, 2023, made by Mr. Wilson, 2nd by Mr. Healey. Approved 3-0. Abstained by Mr. Maxwell.**

**V. Introduction of Summer Intern: Elliot Harrison Lee**

Ms. Blinn invites Ms. Donovan Palmer to introduce the summer intern, Elliot Harrison Lee. Mr. Lee is a

student at Brown University and will be spending time in the office summer 2023.

Mr. Lee introduces himself to the BOH and meeting attendees. Mr. Lee announces that he is interested in survey collection and data analysis. Elliot states that he is "super excited". The BOH suggests opportunities and experiences for Mr. Lee while he is interning with the Health Department.

#### **VI. Tobacco Sale to Person under the Age of 21: Mansfield Station Convenience**

##### Mansfield Station Convenience

Ms. Blinn asks the representative of Mansfield Station Convenience to approach the podium. Amine Laatabi introduces himself as the owner of MSC, and the tobacco permit holder.

Ms. Donovan-Palmer describes that as a part of the Tobacco Program they conduct compliance checks where underage young adults attempt to purchase tobacco products. The young adults are brought to sites by the Tobacco Control Agent who provides the money for a potential purchase. The Tobacco Control Agent waits in their car, and if the young adult returns with a tobacco product, everything is documented and the Department of Health and the owner is notified.

Ms. Donovan-Palmer begins her summary of what events led to his appearance tonight:

On April 29th at 2:35pm, tobacco was sold to a person under the minimum legal sales age at Mansfield Station Convenience. The state requires a \$1000 fine, and according to Mansfield BOH regulations (article 6) with a first violation of a tobacco and nicotine delivery product sales permit be suspended for up to seven consecutive business days.

Ms. Donovan-Palmer clarifies that there is a \$1,000 fine via Massachusetts law that is non-negotiable. It is up to the BOH tonight to decide if they will enforce the up to seven days permit suspension for the sale of tobacco products.

Ms. Blinn asks Mrs. Donovan-Palmer to clarify the difference between Mansfield BOH regulation which states there is a fine of \$300, and if the BOH should assess the \$300 fine in addition to the \$1,000 Massachusetts fine. Ms. Donovan-Palmer confirms the state law dictates a \$1,000 fine, and clarifies that the state law supersedes the \$300 local fine. The \$300 Mansfield fine is not in addition to the \$1,000 state fine.

Ms. Blinn questions if the fine has been paid. Ms. Donovan-Palmer responds that according to her knowledge, the fine has not been paid. Mr. Laatabi confirms that he has not paid the fine as he sent it to the court to see if he would be able to "get a break".

Mr. Amine Laatabi recounts the events of April 29th: when the customer came into Mansfield Station Convenience, he thought that she was one of his regulars. He recounted that he attempted to talk to her, and she (customer) did not respond. He sold her the tobacco product and ran after her as she left the store. Mr. Amine Laatabi recounted that he did not sell tobacco products to her because he did not want to get a fine or suspension, rather he thought she was one of his regular customers.

Ms. Blinn explains the training provided to permit holders instructs that anyone who looks 30 years of age or under must be carded.

Ms. Blinn asks if the BOH has any questions.

Mr. Healey asks about the rights of an individual to challenge a fine. Mrs. Donovan-Palmer explains that according to the letter sent to Mr. Laatabi "if you wish to contest to any part of this order you have the right to request a hearing before the board of health. This request must be made by you in writing and filed within seven days after the date this order was served or actually received".

Mr. Amine Laatabi did not request a hearing with the Mansfield BOH. Mr. Laatabi returned the ticket to the Attleboro court. Ms. Donovan-Palmer explains that there is a section on the ticket that one can check-off if they would like a hearing.

Ms. Blinn summarizes that the BOH has not been notified that Mr. Laatabi would like a hearing, Mr. Laatabi is presenting to the BOH tonight that he is requesting a hearing with a check mark and he has no confirmation that he mailed the ticket back with the checkmark, and they are unsure where it is in the process. The fine will stand unless the BOH hears otherwise from the general court. The BOH's decision today is to determine if they will take further action. The regulations state they can suspend the tobacco permit for up to seven consecutive business days.

Ms. Blinn and Ms. Donovan-Palmer confer whether tonight's BOH meeting would count as a hearing.

Ms. Donovan-Palmer asked Mr. Laatabi what his intent was for the hearing. Mr. Laatabi explains that he intends to explain what happened and how he would take measures to not do it again. Mr. Healey interjects that if the BOH chooses to take action beyond the \$1,000 fine, Mr. Laatabi has the option to ask for a hearing. Mr. Laatabi is contesting the \$1,000 Massachusetts fine, he is not contesting the BOH's ability to make a measure beyond any other actions. Mr. Healey suggests that Ameen review the rules and regulations of a permit before he signs for one.

Mr. Laatabi interjects that he does read the rules and that he has been in the business for fourteen years. Mr. Laatabi pulls out a handwritten sign which he states he has posted in his store. Ms. Blinn asks Mr. Laatabi to confirm that the state provides signage for business owners. Mr. Laatabi responds that the state does provide documentation and signage, but customers do not read them.

Mr. Healey asks how many years Mr. Laatabi has owned the business, and about the frequency of compliance checks, and in the time Mr. Laatabi has owned it, they have conducted two compliance checks. Mr. Healey summarizes that they have checked Mansfield Station Convenience twice, and they have caught him once.

Mr. Healey begins to make a motion, Ms. Blinn advises that the permit holder can decide the start date for the seven consecutive business day during which they will be unable to sell tobacco and nicotine delivery products. Ms. Donovan-Palmer confirms.

**Ms. Blinn reiterates the motion made by Mr. Healey that the violation of selling a tobacco or nicotine delivery product to a minor is to suspend the permit holders ability to sell tobacco or nicotine delivery products for seven consecutive days and he must notify the board of health by June 22nd on which seven days he will not sell the tobacco and nicotine products and the conclusion of the seven days must be by July 8th at the very latest.**

**The motion is seconded by Mr. Wilson.**

Ms. Frenette arrives and joins the board.

Mr. Healey makes the comment that the tobacco delivery products need to leave the facility; there is normally a witness present from the Health Department when the products are removed from the facility. Ms. Blinn asks if there are any other administrative actions related to this situation.

Ms. Donovan-Palmer responds there is one in the state law that states that a retail establishment shall be prohibited from selling tobacco products if the retail owner or owner of the retail establishment has failed to pay all fines issued and the time period to pay the fines has expired. Due to the fact the BOH has not heard from Mr. Laatabi, the time has expired. Ms. Donovan-Palmer requests to set today's date (6/8/23) explaining that the BOH has seven days to appeal the fine that they have issued or he needs to pay it within 21 days. At the moment, there is \$1,000 outstanding which according to their order, should have been paid on Monday (6/5/23). Ms. Donovan-Palmer furthers that she understands there was the confusion with the Attleboro court and who to request a hearing from, but Ms. Donovan-Palmer would like to hold Mr. Laatabi accountable to the 21 days. According to the rules, if he does not pay the fine within 21 days, he cannot sell tobacco. Ms. Donovan-Palmer requests that he submits a letter in writing requesting a hearing with Mansfield BOH within seven days or he pays the fine within 21 days from today (6/8/23).

Ms. Blinn rereads the motion made by Mr. Healey for Ms. Frenette, who arrived late: that the violation of selling a tobacco or nicotine delivery product to a minor is to suspend the permit holders ability to sell tobacco or nicotine delivery products for seven consecutive days and he must notify the board of health by June 22nd on which seven days he will not sell the tobacco and nicotine products and the conclusion of the seven days must be by July 8th at the very latest.

Mr. Wilson asks how frequently the tobacco compliance checks are done. Ms. Donovan-Palmer answers they are completed once a year. If a compliance check finds activity not in accordance with rules and regulations, other checks may be completed.

Mr. Healey repeats the motion for Ms. Frenette that article 6 section 1 item a: states that they have the authority to suspend a business's ability to sell tobacco and nicotine delivery products if they are found in violation of selling tobacco products to a minor of up to seven days. The motion is to suspend the tobacco license for seven business days which they discussed earlier. The tobacco permit holder will need to notify Ms. Donovan-Palmer and the BOH as soon as possible and at the latest by June 22nd, 2023 which seven consecutive business days he will not sell tobacco and nicotine delivery products. The seven days must conclude no later than July 8th, 2023.

**Motion passes 5-0.**

Ms. Blinn recognizes the second item as it pertains to the fine, and subsequent confusion by the permit holder. Given the state time period to pay the fine has expired, the BOH has the ability to determine today's date, June 8, 2023 as the start of a new 21 day period during which he has 21 days to pay the fine, or seven days to request, in writing, a hearing with the BOH.

Mr. Healey makes the motion that under 105 CMR section 665.045 A indicates selling tobacco to a minor as a 1st violation have an order for the mandatory fine of \$1,000 to be paid no later than June 29th by Mansfield Station Convenience, 2nd by Ms. Frenette, discussion continues.

Mr. Healey emphasizes the BOH is giving Mansfield Station Convenience the benefit of the doubt due to the confusion over how to request a hearing.

Ms. Donovan- Palmer clarifies that anything additional related to the form needs to be directed to the BOH within seven days in writing versus the courthouse.

**Ms. Blinn restates motion:**

**State law 665.045 section A indicates selling tobacco to a minor as a 1st violation, the Mansfield BOH seeks to place an order that the fine be paid no later than June 29th by Mansfield Station Convenience, 2nd by Ms. Frenette. No further discussion. Motion passes 5-0.**

Ms. Donovan-Palmer informs the board that there has been a 2nd and 3rd violation that happened this week and was recognized through police activity. The BOH will address it in the future. For a 3rd violation it is up to 90 days suspension.

#### **VII. Follow-up to Possible Suspension Hearing and Fining: Cold Stone Creamery**

Ms. Donovan-Palmer updates the BOH: Friday May 26th he had been in touch with Mr. Ashwani Rathor and on Tuesday May 30th a plumber had come in and said a new trap was necessary. Mr. Rathor said he had two companies come in and look at the grease trap. He stated that the trap itself was in good condition but the cover needed to be replaced. He was waiting for the Wind River report. This past Tuesday Mr. Gilpin completed an inspection and found the walk-in freezer to still be an issue. Yesterday Mr. Gilpin sent his report to Mr. Rathor offering another inspection before the BOH meeting. Last night Mr. Rathor sent pictures of a clean freezer to Ms. Donovan-Palmer and Mr. Gilpin. Mr. Gilpin went by the establishment today (6/8/23) and told Ms. Donovan-Palmer the freezer is clean.

According to what the BOH has asked for, Ms. Donovan-Palmer has no documentation about the status of the grease trap, and no pest control reports which were requested by the BOH. She explains that she does not know if these items have been met or not, she does not have the documentation as requested by the board.

Ms. Blinn explains that Cold Stone Creamery was instructed to go from pest control once a month to every two weeks as well as get a work order for the grease trap and replace the HVAC filters. The BOH is aware the HVAC filters were replaced and have the necessary documentation.

Ms. Donovan-Palmer confirms she has not received anything in writing that confirms pest control has been updated to every two weeks.

Ms. Blinn asks Mr. Rathor to introduce himself and state his name and role. Mr. Rathor introduces himself as the owner of the Cold Stone Creamery location in Mansfield. Mr. Rathor addresses Ms. Donovan-Palmer and states that he sent her an email and that he has engaged with the Big Blue Bug Solutions and the second service is due, and he is going to follow up with the company.

Ms. Donovan-Palmer responds that he told her that on May 26th the fruit fly service had been completed earlier in the week but they haven't received any reports. Mr. Rathor responds that he will get it (a report). Ms. Blinn explains to Mr. Rathor that if the BOH does not see documentation of it, it means it did not happen. She explains the BOH was clear in the earlier meeting what their requirements were. She asks Mr. Rathor what happened and why the requirements were not met.

Mr. Healey lists the items the BOH requested of Mr. Rathor.

- 1. The interior grease trap underneath the sink will be replaced and a work order that presents what**

**work will be done is presented to the Board of Health within 14 days.**

Mr. Healey states it has been 30 days, and asks Mr. Rathor what he has provided to the BOH.

Mr. Rathor states he set up a call with a company and he engaged two companies. One company came later than expected and he states he showed Ms. Donovan-Palmer the voicemail that he has been following up with them. He engaged Patriot Services which provided the condition of the grease trap, and he engaged River Head. Mr. Rathor states River Head said they sent their report to the BOH. Mr. Rathor states he needs to find out when they sent the report.

Mr. Healey and Ms. Blinn confirm item 1 is not met.

- 2. The filters to the HVAC system will be replaced within seven days and a receipt for the filters or an invoice from the HVAC company will be presented to the Board of Health.**

Mr. Healey confirms with Ms. Blinn the BOH has received a copy of the invoice.

- 3. The vendor that completes the pest inspections and services, currently Big Blue Bug Solutions, will be held twice per month through the month of September.**

Mr. Rathor states he has updated the contract.

Mr. Healey returns that the BOH has not received a copy of the contract. Mr. Rathor states by tomorrow he will have a copy of the contract to the BOH by 6/9.

- 4. The Board of Health will change the health inspection cycle from two inspections per year to monthly through the month of September.**

The BOH is completing these inspections.

Ms. Blinn calls Mr. Paul Gilpin, regional food inspector, to join the board.

Mr. Gilpin introduces himself to the board. He announces he has been completing the inspections of Cold Stone Creamery, the most recent being today (6/8/23). He states that the inspection on Tuesday uncovers a few items: there was no sanitizer out at time of inspection. There was an issue with the walk-in freezer which has since been addressed, the walk-in was deep cleaned on Tuesday 6/5/23. There was a chemical storage violation as there were multiple unlabeled chemicals stored in the area, specifically glass cleaner and windex that was in clear, unmarked spray bottles, in addition to a sanitizer that was in a clear unmarked spray bottle. Mr. Gilpin states he educated employees on the importance of labeling, and the issue was resolved as of 6/8/23. All violations in the report from Tuesday have since been corrected and addressed.

Mr. Healey asks if any of the violations are priority foundation violations. Mr. Gilpin responds yes, the chemical and lack of sanitizer are both priority foundation violations.

Ms. Donovan-Palmer comments that she will need to issue a reinspection fee.

Mr. Healey asks if the odor is still an issue, Mr. Gilpin responds the only persistent odor he has noticed in the establishment is from the grease trap, which is in the general prep space. He notes the cover on the grease trap is the issue. He also noticed a fruit fly presence, in the same area there is a mop sink and a back door. He notes the fruit flies could be due to the bi-weekly cycle of insect treatments from Big Blue and it means they are due back.

Ms. Frenette asks if there is a schedule of services by Big Blue Bug, Mr. Rathor states he needs to call the company. Ms. Blinn and Ms. Frenette suggest Mr. Rathor schedules visits by Big Blue Bug in order to have a set schedule of services to share with the BOH. Ms. Blinn states Mr. Rathor needs to let Ms. Donovan-Palmer know when they are coming so Mr. Gilfin can confirm services were delivered.

Mr. Healey requests to return to the subject of the grease trap. An image of the grease trap from 2019 is presented to the BOH. Ms. Donovan-Palmer states the plumber recommended the grease trap needed to be replaced.

Mr. Rathor describes that his lease is ending December 2023 and he is seeing what he can do in the meantime to remedy the issue. Mr. Rathor states the plumber was looking for options. Mr. Healey reminds Mr. Rathor that the BOH needs to see quotes as it is what was required by the BOH. Ms. Donovan-Palmer states that Mr. Rathor told her Patriot Services on May 19th reported no current or past issues and that the internal grease trap does not need to be replaced. Ms. Donovan-Palmer says that she requested he get two reports.

Ms. Donovan-Palmer states she has not seen any other documents pertaining to the status of the grease trap.

Mr. Rathor states Wind River told him they sent a report to the BOH. Ms. Donovan-Palmer has not received a report from Wind River. Mr. Rathor has received the owners report from Wind River, and at Ms. Donovan-Palmer's request, he states he will send it to her. Mr. Healey suggests he also look at the vent, as it can create a gaseous smell in the facility.

Ms. Blinn requests confirmation that per the May meeting, the BOH was not going to issue a fine if he meets all the BOH requirements. Mr. Healey confirms. Ms. Blinn summarizes the situation, reiterating that the items have not been met. Mr. Healey asks Mr. Rathor how many days are needed to complete the outstanding items.

Mr. Rathor responds he can have the outstanding items completed in 14 days (June 22nd). The BOH confers that 24 hours is a reasonable timeframe to provide Ms. Donovan-Palmer a contract between Blue Bug and Cold Stone Creamery for bi-weekly pest control. Ms. Donovan-Palmer asks Mr. Rathor if he was there while Wind River was present at his facility. Mr. Rathor confirms he was present. They cleaned it and did not find any structural issue with the grease trap.

Mr. Gilpin interjects there was still a mild odor present at the facility when he visited today (6/8/23). The grease trap was better than last month but was not flush with the floor. It looked like there was more sealant and newer, but as stated before, the sealant acts as a bandaid and can come into contact with factors in the environment which will erode its usefulness. Mr. Gilpin suggested a plastic grease trap if possible.

**Mr. Healey makes a motion to have a signed contract for repair in seven days and a completed work order within fourteen days, if not completed there will be an automatic \$1,050 fine, 2nd by Mr. Wilson. Motion is approved 5-0.**

**Ms. Frenette makes a motion to have a signed contract put in place with a pest control company scope of work to be included in the contract for bi-weekly service through September to be sent to health agent via**

email by 10am Monday June 12th, 2nd by Mr. Wilson.

Discussion:

Mr. Healey asks if there is a fine attached to the motion. Ms. Donovan-Palmer states the fine attached to the grease trap should be sufficient.

Ms. Blinn reiterated motion made by Ms. Frenette to have a signed contract put in place with a pest control company scope of work to be included in the contract for bi-weekly service through September to be sent to health agent via email by 10am Monday June 12th, 2nd by Mr. Wilson. Motion passes 5-0.

### VIII. HACCP Follow-up

Ms. Blinn introduces the agenda item: when the BOH approved The Fresh Catch's sushi rice plan the BOH accepted with the test results outstanding.

Ms. Blinn asks Ms. Donovan-Palmer to present the test results to the BOH.

Ms. Donovan-Palmer responds they were in the proper range. Per a question from Mr. Healey about how HACCP plans are incorporated into plans at the last meeting, she states the HACCP is sent to the establishment before the inspection and during the inspection, the establishment is checked to ensure the HACCP is being followed. If any changes are observed, they need to be reflected in the plan.

### IX. April, May 2023 Public Health Nursing Report, Infectious Disease Updates

Ms. Donovan-Palmer asks if the BOH has any questions.

Ms. Frenette points out the town hall has more health screenings than the Council on Aging. The BOH discusses how town employees take advantage of the screenings, although they had expected the COA to report more screenings than the town hall. The BOH discusses ways to publicize the opportunity to improve screenings at the COA. Mr. Healey announces he will take on the task of publicizing the screenings. Ms. Donovan-Palmer emphasizes the need for public health visibility in the community. The BOH discusses assigning intern Mr. Lee a presentation at the COA, or information about SNAP or benefits as he is interested in public health education.

### X. Update on actions: Mansfield Board of Health Food Protection Regulations

Ms. Donovan-Palmer announces there will be an open house/Learn the New Code/Meet your Inspectors event on July 11th 9am - 10am. She explains the health inspectors will be present to go over any questions people might have, and there will be flyers with information available about the changes to the food code. There is no sign up required.

### XI. Board of Health Goals and Objectives

- Chronic Disease & Injury Prevention

- Access to and Linkage with Clinical Care
- Communicable Disease Control (one missed objective)

The BOH discusses selecting two items for the sake of time. The BOH discusses creating a presentation based on the community health assessment. They suggest the town epidemiologist assists with this project.

Mr. Healey suggests opening the relationship between the town and Sturdy Memorial Hospital.

Ms. Frenette describes the partnership in a previous year with the hospital regarding mpox. Ms. Frenette explains the contacts she had at Sturdy Memorial Hospital are no longer working at the hospital. The BOH discusses other residents and acquaintances who have connections at the hospital and may be able to assist.

Ms. Donovan-Palmer suggests a mid-monthly meeting with a presentation; a workshop. The BOH discusses hosting a workshop and suggests the BOH begins implementing in the September meeting as it will give board members time to be prepared.

Ms. Blinn asks if the Google Doc has been updated with changes from the meeting minutes. Ms. Frenette volunteers to assist with this project. She feels it has been updated, but she will review minutes and confirm the doc has been updated, and send the document to members of the board.

## XII. Waste Reduction and Recycling Committee Update

Ms. Blinn invites Mr. Healey to present the update to the BOH.

Mr. Healey states he went to his first meeting the other day. He shows the BOH an infographic on “recycling right”. The Committee is working to update the bi-laws for trash and recycling (DPW Director), they are revisiting the fees that they are charging for functions at the green, and they are looking at regulations for donation bins.

Mr. Healey suggests the BOH can get involved as it is often a field the BOH is involved with in other towns. He states he and Ms. Donovan-Palmer discussed the issue of the bins and getting involved. Mr. Healey suggests that if they are looking at who should be recycling and what can be recycled, the BOH should be involved. He gives the example of condos as a location which is not required to recycle, as the town does not pay for it. He summarizes the BOH can get involved with issues such as this, and can offer support to the committee.

Mr. Healey states they are redesigning the green. This project is expensive and he is unsure how quickly it will move along. Keep Mansfield Beautiful donated cigarette butt collection containers, which were added to poles on Main St.

He suggests the BOH can assist with containers for clothes or books by writing a regulation for the committee. Mr. Healey updated the BOH that they were also looking into private hauler regulations and inspecting. Mansfield does not regulate solid waste trucks; Mansfield inspects the pumpers that haul the grease.

Mr. Healey informed the BOH that he brought information about the recovery of latex paint to Keep Mansfield Beautiful. He said they felt it was an item that needed to happen at the green. Ms. Donovan-Palmer located an organization that collects and re-uses latex paint in Hanover which uses the paint for Habitat for Humanity projects. Another option is to enact a fifty-cent deposit which would enable paint

purchasers to return the unused paint to the store they purchased it from.

The next meeting is September 19th 2023. Mr. Healey will not have an update until the October board meeting.

### XIII. Diversity, Equity and Inclusion

Ms. Blinn invites Ms. Donovan-Palmer to give updates about the Mill Pond Conservation Area.

Ms. Donovan-Palmer updates the board that the work is almost completed. All of the DPW work is completed. The area has been made more accessible by adding hard-packed stone dust to the trail and adding transfer-friendly benches which were recommended by the independent living association. They are not ADA, but they are at a certain height which makes it possible to successfully transfer from a wheelchair to the bench. The site is more accessible for wheelchairs, and she is working with the conservation planner to get accessible signage which is high contrast and braille. She is hoping to have one accessible sign that incorporates all requirements.

Mr. Healey asks Ms. Donovan-Palmer who was spearheading the Mill Pond Conservation Area project. Ms. Donovan-Palmer responds it was a collaborative effort between the conservation planner, the DPW, and she was given grant money so was able to offer direction. The only remaining update this year is the new signage.

Ms. Donovan-Palmer mentions there is a webinar next week about cancer, equity and the LGBT community, which she and Mr. Lee will be viewing/participating in.

### XIV. Important Dates

#### Important Dates:

Household Hazardous Waste Collection Event, DPW building, June 17<sup>th</sup> 8am-12pm  
Free Health Screenings including blood pressure, blood sugar, cholesterol, Hands only  
CPR and associated prevention information by community EMS  
2<sup>nd</sup> Tuesday at the COA, 255 Hope Street (June 13<sup>th</sup>)  
3<sup>rd</sup> Wednesday at Town Hall, 6 Park Row (June 21<sup>st</sup>)  
Parks and Rec Wellness Collaboration Summer Events  
For Mansfield Park and Rec Camp:  
The bGreat Show, June 26<sup>th</sup>  
Let's Party Inflatable Obstacle Course - TBD  
Free Youth Dance and Movement Program, South Common, Thursday  
evenings July 13- August 24, 5:15pm-6:00pm. Registration:  
<https://www.mansfieldma.com/DocumentCenter/View/7472/Youth-Dance-Movement-Program-23?bidId=> FREE paid with Health Dep grant

July 6<sup>th</sup> - No BOH meeting, TBD depending on tobacco control – it will be a targeted meeting, need to look at availability and possible options.

Open House/ Learn the New Code/ Meet your Inspectors, Town Hall in Room 3ab,  
July 11<sup>th</sup>, 9am-10am with Kevin Duquette, Paul Gilpin, and Amy Donovan-Palmer

### XV. Department Updates

Ms. Donovan-Palmer states they are at the close of the fiscal year and looking for grants. Ms. Donovan-Palmer states she had a conversation with Ms. Frenette about projects for the regional epidemiologist. She updates the BOH she will be on vacation for two weeks (June 21st - July 5th), and is appreciative of her admin assistant.

Other agenda items are skipped:

- Permitting
- Bristol-Norfolk Public Health Partners Coalition Grants Update
  - Public Health Excellence Grant Program for Shared Services
  - Local health support for COVID-19 Case Investigation and Contact Tracing
- PFAS
- Website/ Social Media Update
  - Mosquito and Tick-Borne Diseases
- Housing Inspections
- FOG
- Grants
  - FDA Retail Standards Grant
  - Community Health Inclusion Index mini-grant
  - Health and Wellness Grant- Parks and Rec programming

**XVI. Visitor Comments**

Ms. Donovan-Palmer invites anyone viewing the meeting virtually to raise their hand and make a comment. She informs the BOH that no hands are raised at this time.

**XVII. Items not Known 48 Hours Prior**

Ms. Blinn asks if there are any items not known 48 hours prior. No items are raised to the board.

**XVII. Acknowledgement of the Student Liaison**

Ms. Blinn acknowledges the student liaison and reads the certificate of appreciation Ms. Blinn and Ms. Donovan have signed for her.

**XVIII. Adjournment**

Motion to adjourn made by Mr. Healey, 2<sup>nd</sup> by Ms. Frenette at 9:24 pm. Approved 5-0.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date

9/14/23