

Trash & Recycling Task Force Ad Hoc Committee
RECEIVED April 8, 2021
TOWN CLERKS OFFICE

2021 MAY 11 P 1:15
MEETING MINUTES

MEMBERS PRESENT: MANSFIELD Steve Schoonveld, Select Board Member
MASSACHUSETTS Lee Azinheira, DPW Director
Mike Ahern, Public Buildings/Special Projects Manager
Christina Collins, DPW Office Manager
Neil Rhein, Select Board Member
Jack Cooney, Finance Committee

MEMBERS NOT PRESENT: Amy Donovan Palmer, Health Agent
Graham Wilson, Board of Health
Kevin Dumas, Town Manager

SPECIAL GUEST: Kathi Mirza, MassDEP
Regional Municipal Assistance Coordinator
Jessica Wozniak

1. Call to Order –

Reading of virtual meeting law –

2. Approval of Minutes –

Approval of February 16th, 2021 and March 9th, 2021 Meeting Minutes;

Mike makes a motion to approve the minutes; Lee seconds motion; roll call vote motion passes 5-0 to approve the February 16th and March 9th Meeting Minutes.

3. Resident Questions & Comments –

None

4. Discussion and Development of Recommendations for the RFP and the Select Board

Lee, Mike and Christina have created two documents: Items to Consider for new Trash and Recycling Contract to Include within the RFP and DPW Staff Recommendations for new Trash & Recycling RFP.

First discussion revolves on the document called Items to Consider for new Trash and Recycling Contract to Include within the RFP. Steve pulls up the list and makes changes as the items are discussed (copy of document is attached to these minutes). Items discussed include

- multifamily buildings, under four units still will be provided with trash and recycling;

- small businesses that have the same amount of trash and recycling as a single-family home;
- will larger recycling bins be offered and 2nd trash carts for a fee;
- fee for standard trash carts or 64-gallon cart; and
- is there a way the RFP can include a price per barrel, for a fall yard waste pick-up, etc anyway to have it set-up to include a la carte items.

Discussion moves to the DPW Staff Recommendations for the Trash & Recycling RFP. Committee goes through each number to discuss and determine what they want the RFP to include. Such items to be included are:

- five-year contract;
- replacement of all barrels (committee feels that the proposal from Waste Management should include a proposal with new carts and one without carts; new carts should contain stickers that show what can and cannot be put in each bin;
- increases annually with regard to prevailing wage and fuel costs;
- bulky and white good items;
- Town of Mansfield seal and lettering on trucks;
- contractor will send out resident mailing introducing themselves and educational material;
- reference checks;
- USA call center with daily reporting of what wasn't picked up and why;
- separate cost to pick-up and dispose of trash / recycling for schools, municipal buildings, and housing authority; and
- Christmas tree pick-up and/or fall yard clean-up priced separately.

Discussion continues about what committee feels should and shouldn't be included and what keeps the playing field most level for the contractors responding to the RFP

5. Items Not Known 48 Business Hours Prior to Meeting

None

6. Committee Members Questions & Comments

Steve touches briefly on survey over 1000 were filled out. Summaries are being done and the information is being tallied and working on what we want to summarize and how to present the results. Also, Jessica will work on maybe summarizing some of the comments to see what came up the most and a way to include that.

Mike – None; Christina – None; Lee – None; Jack – None;

Neil states that he does also want to revisit many of the other issues the committee talked about back in the beginning which include recycle education so that we can have cleaner recycling in

Mansfield; borrowing library for items such as leaf blowers, power washers, etc; swap shop; recollect community composting, etc.

7. Next Meeting

Steve is going to talk to Nancy and get a schedule of what is available for meeting times.

8. Adjournment

Mike makes motion to adjourn; Lee seconds motion to adjourn

Roll call vote to adjourn meeting passes 5-0. Meeting Adjourned.

Respectfully Submitted

Christina Collins

Christina Collins

Signature of Commission Clerk

5/10/2021

Date of Acceptance -