



Town of Mansfield RECEIVED
Board of Health TOWN CLERKS OFFICE
April 6, 2023 Minutes 2023 MAY 12 A 10:47

MANSFIELD
TOWN CLERKS OFFICE

Mission Statement: The mission of the Mansfield Board of Health is to protect, preserve and improve the public health, environment, and wellbeing of our citizens through the enforcement of federal, state, and local statutes and regulations, education and promotion of sanitary living and working conditions, and protection of the environment from disease and pollution.

Present: Chair, Antonia Blinn; Clerk, Graham Wilson, Ryan Maxwell, Amy Donovan-Palmer; Health Agent. Student BOH Liaison, Mahathi Kosaraju. **Absent:** Michael Healey, Kasia Frenette
Guests: Samantha Allen, Shana Allen, and Joshua Richardson from The Tattoo Jar; Stephania Quinonez, Mansfield High School.

I. Meeting Called to Order

The meeting of the Board of Health (BOH) was called to order at 7:09 pm by Chair Antonia Blinn.

II. Correspondence

None.

III. Consent Agenda

Mr. Wilson makes a motion to accept the consent agenda, 2nd by Mr. Maxwell. Approved 3-0.

IV. Restructuring of Board of Health

The reconfiguration or maintenance of Board members is an annual process led by a vote. Ms. Blinn asks if there are any nominations to the Board.

Mr. Wilson nominates Ms. Blinn to continue her membership as the Chair and she accepts.

Mr. Wilson makes a motion to accept Antonia Blinn as Chair of the Board of Health, 2nd by Mr. Maxwell. Approved 3-0.

Mr. Maxwell nominates Mr. Wilson to continue his membership as the Clerk and he accepts. Ms. Blinn explains that the Clerk serves as the secretary, takes minutes at the meetings, and shares correspondences with the Board.

Mr. Maxwell makes a motion to accept Graham Wilson as Clerk of the Board of Health, 2nd by Ms. Blinn. Approved 3-0.

V. Acceptance of Minutes

March 2, 2023

- **Motion to approve the minutes from March 2, 2023 made by Ms. Blinn. Approved 1-0. Abstained by Mr. Wilson and Mr. Maxwell.**

VI. Repeat Food Code Violations - Bertucci's Italian Restaurant; TGI Fridays

Bertucci's Italian Restaurant

Since the March BOH Meeting, Kevin Duquette has submitted his inspection report that indicates the correction of violations by Bertucci's. It appears that their plans are working but Ms. Donovan-Palmer will be keeping an eye on their routine inspections.

TGI Fridays

At the March BOH Meeting, Richard represented TGI Fridays but as they are still in transition, he is no longer a manager at the restaurant. Paul Gilpin noticed a big change in his inspection a week or two after the March

BOH Meeting and Mr. Duquette conducted a reinspection last week. He noticed that the restaurant was cycling in 3-4 managers from other locations through the Mansfield location. Mr. Gilpin did a reinspection yesterday that confirms improvements but not all violations have been corrected. They are seeking a more permanent manager and will need to make sure that there is always a ServSafe certified manager in the restaurant. Ms. Blinn made a request to Ms. Donovan-Palmer to continue monitoring the restaurant and to obtain an update on the ServSafe status of the managers and staff.

VII. Food Protection Program Variance Request: Hissho Sushi - Sushi Rice

Hissho Sushi submitted their HACCP plan to Ms. Donovan-Palmer, and they are eligible for a variance. The Fresh Catch also submitted their plan, but this information did not make it to the agenda. Ms. Blinn offers her thanks to all the food permit holders who have gone through this process under the new regulations for sushi rice.

Mr. Maxwell makes a motion to approve the variance request as submitted by Hissho Sushi, 2nd by Mr. Wilson. Approved 3-0.

Ms. Donovan-Palmer asks the Board if The Fresh Catch will be ruled on during this meeting even though they are not on the meeting agenda. If The Fresh Catch variance is not voted on by the Board, they can still be discussed at the May BOH Meeting while meeting the regulation deadline of May 4th. The Fresh Catch has a completed plan but is missing an independent lab analysis on the pH of their sushi rice. If the Board approved of their plan, the approval would be pending receiving the lab test results. Kyoto has submitted their application, but they need to make a quick revision to their HACCP plan. Ms. Donovan-Palmer reached out to Sake and hasn't heard back and will reach back out to Sake Steak House on Monday about their plan because without approval, they cannot serve sushi rice without it being held at cold or hot temperatures. The Board will put Kyoto and The Fresh Catch on the May BOH Meeting agenda. The documents take time to put together.

Ms. Blinn asks if Ms. Donovan-Palmer wants to use an interpreter in these interactions with establishments. Ms. Donovan-Palmer will investigate finding an interpreter for exchanges over the phone.

VIII. FOG

Variance Request

The Mansfield Council on Aging has made a variance request to only pump for fats, oils, and grease (FOG) once a year because they do not cook on-site. They utilize outside food, use paper plates, and do not find much FOG when they pump. The kitchen is primarily used for handwashing and holding food deliveries. Ms. Donovan-Palmer knows that they are moving to a new location soon and if they have a commercial kitchen, this topic of FOG pumping will need to be approached again. Ms. Blinn identifies that they completed the appropriate paperwork, and the request is understood by the Board.

Mr. Maxwell makes a motion to approve the variance for the Mansfield Council on Aging for their FOG variance request to be pumped one time a year, 2nd by Mr. Wilson. Approved 3-0.

FOG update with missing records

Ms. Donovan-Palmer explains that all food establishments have received a written warning if they did not report their FOG pumping status and the board may choose to have the establishment attend a BOH meeting. Ms. Donovan-Palmer really wants communication about the status of FOG pumping rather than fining. There are two outstanding FOG pumping records that have not been provided to the Board. Ms. Donovan-Palmer has sent written warnings only required their communication, so they do not have to appear at a BOH meeting to talk about their fines. She has spoken to the Exxon with a Dunkin Donuts inside on S Main St and TGI Fridays about their missing records and they are going to get them to her soon. Chipotle was notified of this requirement and was asked to attend the meeting. They promptly sent their records to

Ms. Donovan-Palmer and will not have to appear. All establishments have been notified of this pumping record requirement so for those who are not complying, the Board may have to start issuing fines.

IX. Body Art Apprenticeship Variance Request- The Tattoo Jar

The Tattoo Jar has provided a packet for the meeting and submitted everything needed for the Board to consider a variance request. The regulation for body art establishments referenced in this variance is Article 15 of Section 5 on practitioner training and experience. The Tattoo Jar submitted applications for a body art establishment permit and practitioner permits for Joshua Richardson and Samantha Allen.

This is a variance request for Samantha Allen who owns the Tattoo Jar. They have applied for a business permit for the Tattoo Jar, a Practitioner Permit for Joshua Richardson, and a Practitioner Permit for Samantha Allen.

Mansfield regulations require that someone have a completed apprenticeship or present proof of their practice as a licensed body art practitioner for two years before being granted a practitioner permit in the town. Ms. Allen was only licensed in Brockton in 2022 for one year and when Lisa called there were no issues before applying. Do we have enough documentation that there is proof of her practicing for two years in a facility? In Mansfield though she has had experience working under Mr. Richardson, a licensed practitioner, since 2017. She started an apprenticeship in November 2019, but it was not completed due to the COVID-19 shut down in 2020. Ms. Allen also has her CPR, First Aid, and Bloodborne Pathogens certifications and completed a Human Anatomy and Physiology class required of the regulation. In Brockton, she was granted a practitioner's license because she logged over 2,500 hours before last year regardless of her incomplete apprenticeship. The Tattoo Jar has been granted its body art establishment permit and Mr. Richardson was granted his practitioner permit for Mansfield, but Ms. Allen was unable to receive her practitioner permit because of her incomplete compliance with Mansfield requirements.

Ms. Blinn sees evidence that Ms. Allen has the necessary experience and Ms. Donovan-Palmer completed an inspection of the site but not of Ms. Allen's work. Ms. Allen owns the Tattoo Jar and Mr. Richardson works as a subcontractor so both are applying to be practitioners. Pending the vote from the Board, Ms. Allen could practice with her practitioner permit after Ms. Donovan-Palmer conducts a pre-operation inspection. **Mr. Maxwell makes a motion to grant a variance based on Ms. Allen's experience, training, and certification for body art listed in regulation as acceptable forms of documentation granting a practitioner's license, 2nd by Mr. Wilson. Approved 3-0.**

X. February 2023 Public Health Nursing Report - Infectious Disease Updates

The Public Health Nursing Report is missing and the epidemiologist, Kasia Frenette is absent from the meeting. Ms. Donovan-Palmer has notified the chief and the report should be coming after the meeting.

XI. DISCUSSION: Updating Mansfield Board of Health Food Protection Regulations for FDA Retail Standards

Ms. Donovan-Palmer explains that the Mansfield Food Protection Regulations could be guided by the FDA Retail Standards so they can receive more grants for equipment, staffing, consulting assistance, etc. They will need to adopt the most recent FDA food code which updates every three years to qualify to meet the standards. Diana Legere has recommended that the wording be updated to say that Mansfield will adopt the most recent FDA food code. The wording in the regulation currently states, "The Mansfield Board of Health adopts by reference the state sanitary code Chapter X, 105 CMR 590.00 minimum sanitation standards for food establishments." This would be accompanied by the following, "The Mansfield Board of Health would adopt revisions from the most up to date FDA food code." The Board is not voting on this change now but they will discuss it so they can let food establishments know.

Ms. Donovan-Palmer hopes to be able to use the grant money to buy an inspection software called FoodCode-Pro. Ms. Blinn recommends that the Board members shadow a food inspection to learn more

about the process. There could also be an online resource generated to share what the most common food establishments violations to inform an in person class which would be similar to the in-person class that was held in 2018. Ms. Donovan-Palmer also wants to use the grant money for a food safety class for students with materials with key food safety tips. Ms. Kasaraju recommends for this to occur during health classes versus a large school assembly to reach the students most appropriately.

Ms. Donovan-Palmer asks if the Board wants to put the Mansfield regulation update reflecting the newest FDA food code on the May BOH Meeting agenda. If the language is added to the food code, it will go in effect by August 2023 for the funding cycle and Ms. Donovan-Palmer will need to notify all the food establishments. Ms. Blinn asks Ms. Donovan-Palmer to bring a list to the May BOH Meeting with major code changes and how it will affect establishment.

XII. Board of Health Goals and Objectives

Communicable Disease Control

Ms. Blinn reads the section summary.

Table of Environmental Health Goals-

(Information is listed in the same format as the table on the document: "Status|Objective|Lead")

- Status: Ongoing | Objective: To ensure the Board understands the trends and health status of the community through quarterly presentations and reports of public health data. This includes infectious diseases that are required by law to be reported to local health departments such as COVID-19, influenza, salmonella, just to name a few. | Lead: Epidemiologist
 - The presentations of seasonal diseases are conducted by the epidemiologist, Ms. Frenette every other meeting.
 - The wastewater data is collected weekly and hospitalization data is collected to support these conclusions.
 - Residents can go to the main page of Mansfield website to sign up for the monthly newsletter.
- Status: Quarterly | Objective: To collaborate with the Fire Department, Community EMS Program, and various other departments like the school and Sturdy Memorial Hospital to provide updates on pertinent public health information that will benefit all groups mentioned. | Lead: Epidemiologist and other Board of Health Members as requested
 - There can be a collaboration with MDPH and Mansfield to lower the risk of mosquito borne illnesses through education.
 - This could also work through recorded presentations that can be reused for education which would be in collaboration with the Mansfield Cable Access.

The "Improving Access to Clinical Care" section will be covered in the May BOH Meeting.

XIII. Waste Reduction and Recycling Committee update

Mr. Wilson is no longer able to participate in the Waste Reduction and Recycling Committee. Ms. Blinn asks if there are any members who can take over the position by being available on the first Thursday of every other month at 4:30 pm. Mr. Healey was an alternate when this committee was founded so he can be asked if he would be willing to join at the next BOH Meeting.

XIV. Diversity, Equity, and Inclusion

The Diversity, Equity, and Inclusion (DEI) is a new agenda item. This is a result of the DEI training that Ms. Blinn and Ms. Donovan-Palmer attended for the Shared Services grant and they came up with a new standing agenda item for the Board of Health. They will figure out what they want to do with this agenda item and Ms. Donovan-Palmer welcomes members to prompt her with topics during this agenda item's portion of the meeting.

XV. Important Dates

Household Hazardous Waste Collection Event

- DPW building on June 17th from 8am-12pm

Community EMS Services on Health Screenings

- Free screenings for blood pressure, blood sugar, cholesterol, hands only CPR training, and associated prevention information
- 2nd Tuesday at the Council on Aging [255 Hope Street (April 11th)]
- 3rd Wednesday at Town Hall [6 Park Row (April 19th)]

There may not be a need for a July BOH Meeting

- July 6th is the proposed meeting date.
- Ms. Blinn and Ms. Donovan-Palmer have been talking about not needing the meeting because of conflict with the July 4th holiday for Board members.
- Ms. Donovan-Palmer will need a consent agenda on the updated food code but there will not be any related Board action needed before August that would require a July meeting.

XVI. Department Updates

Permitting - There is always an issue with PermitEyes, but Lisa Faria is helping with these processes.

Bristol-Norfolk Public Health Partners Coalition Grants Update -

- **Public Health Excellence Grant Program for Shared Services** - Cliff is getting trained and helping with body art inspections. He will learn how to do recreational camps and campgrounds soon.
- **Local Health Support for COVID-19 Case Investigation and Contact Tracing** - When the grant money was provided for a regional epidemiologist, the funds were only for COVID-19 but now it has been expanded to infectious disease. Ms. Frenette is also updating the Facebook account to keep the public updated.

FOG - See agenda item VIII. FOG.

PFAS - Ms. Donovan-Palmer comments that there was a news segment on Channel 5 about the PFAS treatment center in Mansfield. Testing is continuing to occur on the community water supply and the water is safe. Ms. Blinn reassures the audience that she saw some old information circulating on social media and wants to correct it. Mansfield has a well with a PFAS mitigation system and the water has undetectable PFAS levels. PFAS is a forever chemical that is found in mattresses, carpeting, plastic fibers, water repellent clothing, cookware, etc. and Mansfield is trying to stay on top of PFAS contamination. Ms. Donovan-Palmer recommends that residents visit the Mansfield website to see what else Mansfield is doing related to PFAS.

Website/Social Media Update - The Board will start focusing on a webpage per meeting. There is a lot of information sharing on the website, so Ms. Donovan-Palmer recommends that residents visit the Mansfield Public Health webpage.

- **Behavioral Health page and 988 Suicide & Crisis Lifeline** - 988 is new hotline for suicide which is important if someone needs to support during a crisis.

Housing Inspections - In the March BOH Meeting, there was a house mentioned that had lead and it is still being remediated. Massachusetts has clear guidelines on how to work on the lead, so they have until April 22nd to have a plan and for a comprehensive inspection to be completed. The lead needs to be removed before the end of May and by the end of June, the house needs to be inspected to confirm that there is no lead left.

Grant Applications -

- **FDA Retail Standards Grant** - See agenda item XI. DISCUSSION: Updating Mansfield Board of Health Food Protection Regulations for FDA Retail Standards.
- **CHII Mini-Grant** - This is an effort to make Mill Pond more inclusive with the collaboration with DPW and Conservation Commission. Ms. Donovan-Palmer has been in contact with the disability community liaison to get a more concise perspective on additions and they expect the project to be

completed by the end of June. The DPH grant committee found additional funding so it may be a total of approximately \$20,000 for the project which is extremely beneficial. This topic may be referred to in the future in the new Diversity, Equity, and Inclusion agenda item.

Innovative/Alternative Technology in Septic Systems - No discussion.

XVII. Visitor Comments

None.

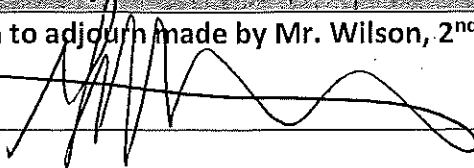
XVIII. Items Not Known 48 Hours Prior

None.

XIX. Adjournment

Motion to adjourn made by Mr. Wilson, 2nd by Mr. Maxwell at 8:54 pm. Approved 3-0.

Clerk



5/4/23

Date