

**Budget Subcommittee Meeting Minutes  
February 23, 2022**

**Present:** Jenn Walsh; Lynn Cavicchi; Frank Delvecchio; Michael A. Trowbridge; Sara Walsh; and Walter Wilk  
**Also Present:** Barry LaCasse, Assistant Town Manager/Finance Director

Jenn Walsh was not present at the start but joined the meeting at 6:14PM

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**1. Open Meeting**

Ms. Sara Walsh called the Budget SubCommittee meeting to order at 6PM followed by Mr. Trowbridge who called the Select Board meeting to order. Ms. Sara Walsh noted that there was not a quorum of Finance Committee members.

**2. Fiscal Year 2023 Budget Discussion with the DPW Departments**

Mr. LaCasse began the discussion by introducing the Department Managers. Mr. Lee Azinheira, Mr. Josh Reinke, Mr. Rick Alves, Mr. Mark Cook, Mr. Shawn Precourt, Mr. Mike Ahern, and Ms. Christina Collins were present for the discussion.

Mr. Josh Reinke gave the highlights of the fiscal year 2023 budget and noted that there are eight employees in the Administrative Departments budget and that the salary line is down 5.7% and expenses down 2.9% due to Mr. Azinheira's retirement. Mr. Reinke also noted that fuel is increased 69% and it is purchased through the SRSG consortium and the biggest user of gas is the police department but the expense for all fuel falls under DPW. Mr. Reinke stated that the current snow and ice deficit is \$312,000 but the salt shed is full and they do not expect to have to order more this year.

Mr. Azinheira then provided a summary of sewer for Mr. Chris Rossiter who was not able to be present. He stated that the salaries had a minimal change due to contractual increases. He further noted that after March 1<sup>st</sup>, he would not be allocated through this budget and would be paid as a consultant through MFN.

Mr. Mark Cook began the presentation of his budget stating that his department is responsible for taking care of the streets, snow plowing, sewer maintenance, and fleet maintenance which includes police and fire vehicles. He stated that there is a reduction in salaries of 7.3% due to a reduction of one position. He stated that the position will be vacant as they need to make up some money while there is no person involved. He then stated that overall expenses are down 2.2% and the biggest item is the electricity of street lights but there were no service cuts.

Mr. Ahern provided an overview of his budget stating that public buildings is responsible for oversight of building maintenance as well as the recycle center. He stated that the increase to salaries is contractual and contract services is up 8 percent and it may be higher when they go out to bid for cleaning services.

Mr. Precourt provided a summary of the water department stating that there is a staff of eleven and there is 139 miles of watermains in Town along with wells, storage tanks and three treatment facilities. He noted that salary increases were contractual and that there is an addition of two staff being added in 2023. He added that this provides an overlap of staff and training due to an expected retirement. Then in fiscal year 2024 it will be back to a staff of eleven.

Members of all committees asked questions and there was discussion however, there were no motions made.

**3. Any Items Not Known within 48 Hours**

There were no items.

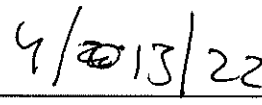
**4. Meeting Adjournment**

The Select Board meeting was adjourned at 6:43PM.

**Motion:** To adjourn the February 23, 2022 Budget Subcommittee meeting at 6:44PM. (Wilk/DelVecchio)

**Passes 6:0**

  
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Signature

  
\_\_\_\_\_  
Date

*Minutes prepared by Carrie Champagne*