



Town of Mansfield

6 Park Row, Mansfield, Massachusetts 02048

Board of Assessors

Dana J. St. James, Clerk

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TOWN OF MANSFIELD BOARD OF ASSESSORS MINUTES

Wednesday, February 22, 2023 Meeting

1. At 6:34 p.m., Chairperson Greg Matoian (“Chair”) opened the Town of Mansfield, MA Board of Assessors (“BOA”) meeting held in the Meeting Room 2 A/B on the second floor of the Town of Mansfield Town Hall.
2. A roll call revealed that the following people were in attendance:
 - a) Greg Matoian, Chair, (via telephone),
 - b) Andrew S. Bank, Member,
 - c) Dana J. St. James, Clerk,
 - d) Donna Linfield, Administrative Secretary to the BOA,
 - e) Duane Adams, of Mayflower Valuation Ltd, Consultant to the BOA, and
 - f) Jim Sullivan, Counsel to the BOA (via Microsoft Teams video and audio connection).

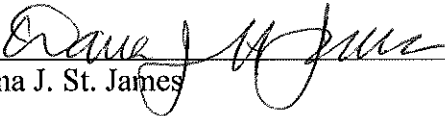
Greg Matoian requested that Andrew S. Bank proceed as “Acting Chair” due to Greg Matoian’s remote status. Andrew S. Bank agreed and proceeded to lead the meeting.

3. The BOA reviewed and approved the minutes of the January 18, 2023 BOA meeting by unanimous vote.
4. The BOA reviewed and approved the weekly motor vehicle abatements by unanimous vote.
5. The BOA reviewed and approved the Motor Vehicle Commitment/Warrant 2022-7 by unanimous vote.
6. The Acting Chair ascertained that there was no Old Business.
7. As New Business Donna Linfield announced that the Town of Mansfield had hired Kelly Koska as the BOA’s new Chief Assessor. Ms. Koska’s first day on the job will be April 3, 2023.
8. The Acting Chair ascertained that there were no items not anticipated by the Chair 48 hours prior to this meeting.
9. The Clerk moved that the BOA go into Executive Session called under G.L.c 30A s21 (a)(7) to comply with G.L.c.59 Section 60 to:
 - a) Review two real estate exemption abatements.
 - b) Meet with Attorney James Sullivan to review the 31 outstanding ATB cases, and

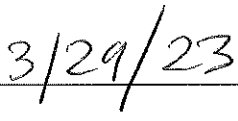
- c) Meet with Duane Adams of Mayflower Valuation Ltd to review FY 2023 real estate abatement applications received.

The motion passed unanimously, and the Executive Session commenced at 6:39 p.m.

- 10. At 8:17 p.m. the Acting Chair closed the Executive Session and resumed the public meeting.
- 11. The BOA approved the two real estate exemptions reviewed during Executive Session by unanimous vote.
- 12. The BOA approved the granting of 5 abatements and correcting 1 tax amount owed due to a clerical error by unanimous vote. The remaining abatements were either denied or await further investigation, review and/or action.
- 13. The Clerk moved that the BOA adjourn the meeting, the motion passed unanimously, and the open meeting adjourned 8:32 p.m.



Dana J. St. James



Date