

Trash & Recycling Task Force Ad Hoc Committee

February 16, 2021

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MEETING MINUTES

MEMBERS PRESENT:

Steve Schoonveld, Select Board Member
Lee Azinheira, DPW Director
Mike Ahern, Public Buildings/Special Projects Manager
Christina Collins, DPW Office Manager
Neil Rhein, Select Board Member
Jack Cooney, Finance Committee

MEMBERS NOT PRESENT:

Graham Wilson, Board of Health
Amy Donovan Palmer, Health Agent
Kevin Dumas, Town Manager

SPECIAL GUEST:

Jessica Wozniak

1. Call to Order –

Reading of virtual meeting law –

2. Approval of Minutes –

Lee makes motion to approve the Meeting Minutes dated 01/11/2021; Neil 2nds the Motion; Motion passes 5-0; January Minutes approved.

3. Resident Questions & Comments –

None at this time.

4. Resident Trash & Recycling Survey Update and Discussion -

Jessica Wozniak discusses the survey that was developed for the residents to take. Jessica discusses all the survey questions and looks for input from the committee as to any changes they would like to make to various questions.

She also pulls up how the results can look from the few surveys that the committee took and shows how the information can be broken down and analyzed for use by the Committee to truly see how the community feels about the current trash and recycling situation.

Each committee member discusses certain areas of the survey and what changes they would like made to make the survey clearer and more precise. No big changes to be made really; just minor wording and information about not giving out addresses and such.

Committee feels overall it's a five minute survey, easy to follow and the results can be broken down various ways to help the Committee get what they are looking for.

Discussion turns to how to roll out the survey and how that will look. Looking to use social media, council on aging, water department email list, maybe the electric department email list; hope to roll it out in several forms to hopefully get a great range of Mansfield residents. Committee hopes to be ready to roll out the survey by next Friday, February 26th and will let it run two to three weeks and see how the responses are going.

5. Discussion Regarding Consultant for Trash & Recycling Contract & RFP

Discussion about obtaining a special consultant to help with the RFP for the trash and recycling contract. Tentatively will reschedule this discussion until Lee can see if the money is actually available somehow to fund this. All agree that the consultant is a great idea. Specific law firm that only deals with this type of contract. Will discuss further.

6. Discussion of Town Policy Regarding Donation Bins –

Neil discusses the current situation with regard to donation bins and the overflow problem at the bins; Kathi Mirza had sent over some policy language with regard to how to deal with the donation bin issue. The Recycle Park currently has bins that Planet Aide is servicing. Neil is going to review some language that other towns use with regard to this issue. Hopefully Committee/Board can come up with some language so that the Town has a set policy with regard to donation bins which can be presented at the Town Meeting.

7. Items Not Known 48 Business Hours Prior to Meeting

None.

8. Committee Member Questions & Comments

Christina – None; Lee – None; Neil – All set; Jack – All set; Mike – All Set

9. Next Meeting

March 9 at 6:00 p.m; Lee will email the tentative list of meeting dates and times that Nancy has set aside for the trash and recycling committee; hoping to wrap up by summer.

10. Adjournment

Mike makes motion to adjourn meeting; Lee seconds the motion to adjourn; Roll call vote to adjourn meeting passes 6-0. Meeting Adjourned.

Respectfully Submitted

Christina Collins

Christina Collins

Signature of Commission Clerk

4/12/2021

Date of Acceptance -