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**Budget Subcommittee Meeting Minutes  
February 9, 2022**

**Present:** Jenn Walsh; Lynn Cavicchi; Frank Delvecchio; Michael A. Trowbridge; Sara Walsh; and Walter Wilk  
**Also Present:** Barry LaCasse, Assistant Town Manager/Finance Director; Chief Justin Desrosiers, Fire Chief and Kevin Dumas, Town Manager

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TOWN CLERK'S OFFICE  
2022 APR 14 P 12:49

Jenn Walsh and Lynn Cavicchi were not present at the start of the meeting but arrived at 6:12PM.

TRANSFIED  
MASSACHUSETTS

**1. Open Meeting**

The Select Board and Finance Committee were invited and each were called to order. Mr. Trowbridge called the Select Board meeting to order at 6:01PM. Mr. Schoonveld, Mr. Aptowitz and Mr. DelVecchio were present.

Ms. Sara Walsh called the Finance Committee to order at 6:01PM with Mr. Walter Wilk, Mr. Jack Cooney and Mr. Feely in attendance.

Ms. Sara Walsh, Chair of the Budget Subcommittee opened the meeting at 6:03PM.

**2. Fiscal Year 2023 Budget Dis**

Chief Desrosiers, Fire Chief went through his budget items and noted the different from FY22 to FY23. The majority of the increases to line items was due to contractual obligations and there were no changes in the number of employees. Some items that may fluctuate will be the utilities because as of now the Fire budget includes water and electric for the North Main Street Fire station that is vacant so there will be savings once that building is sold. Chief Desrosiers also noted the expected retirement in FY23 of Deputy Chief Merritt.

Ms. Cavicchi and Ms. Jenn Walsh arrived at 6:12PM.

Those in attendance were given an opportunity to ask questions. Chief Desrosiers then went though the EMS and Emergency Management budgets. Chief Desrosiers also noted that during COVID the number of emergency calls had significantly dropped because there were less accidents due to everyone staying home as well as people were afraid of catching COVID. He noted that the calls are back to pre-covid times and may even been higher. The Chief noted how valuable the Emergency Management volunteers are. There are small stipends but the group as a whole does hundreds of hours of volunteering. Mr. Wilk asked the Chief if he anticipates additional staff and he answered that not within the next two years. Mr. Cooney asked if the Plymouth Street station would close and Chief Desrosiers stated that it would not because it would be a 12-15 response time for some residents and also money was just spent making repairs to the building.

Mr. Dumas then presented his departments budget. The biggest change was that in FY22 when the budget was developed a total of \$525,000 was lumped in his department to cover all of the five union contracts that were not yet finalized at the time of budget approval. He then noted the Town Manager's office now has an additional full-time administrative assistant that was added so the additional dollars in salaries-clerical is increased for that position. Ms. Sara Walsh asked about the legal expenses and Mr. Dumas provided a summary of the legal firms and special counsel that the town has for negotiations and the cable contract negotiations. Mr. Dumas then stated that for insurances he added a five percent increase as it is too soon to know what those amounts will be for next year.

The Select Board adjourned there meeting followed by the Finance Committee.

**Motion:** To adjourn the February 9, 2022 Select Board meeting at 6:55PM. (Delvecchio/Schoonveld)

**Passes 4:0**

**Motion:** To adjourn the February 9, 2022 Finance Committee meeting at 6:55PM. (Wilk/Feely)

**Passes 4:0**

**3. Any Items Not Known within 48 Hours**

There were no items.

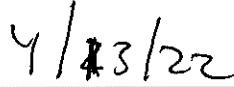
**4. Meeting Adjournment**

**Motion:** To adjourn the February 9, 2022 Budget Subcommittee meeting at 6:56PM. (Trowbridge/Wilk)

**Passes 6:0**



Signature



Date

*Minutes prepared by Carrie Champagne*