

**Mansfield School Committee
Budget Subcommittee Meeting
Minutes for January 17, 2023
Superintendent's Office**

A meeting of the Mansfield School Committee Budget Subcommittee was opened and called to order at 6:03 p.m.

SC Members Present: Lynn Cavicchi, Jenn Walsh
Others present: Ed Donoghue, Assistant Superintendent
Debbie Scott, Financial Operations Supervisor

Old Business

Approval of Minutes

Minutes for November 17, 2022 were approved, 2-0.

New Business

Review of FY24 Budget

Ed is still reviewing staffing and revolving account balances and will bring some general recommendations to the full committee on 1/24. Ed noted some initial strategies to help offset the budget request, including utilizing the School Choice revolving account to offset an FTE at the high school, shifting some utility costs to the CHAMPS revolving account, and looking at enrollment-driven staff reductions. There also was one additional staff retirement submitted, which will offset the FY24 salary request.

Roland Green Fee Waiver Program

Ed will meet with Debbie and Krista about enrollment and estimates of loss of revenue, if the district was to pilot this program. Lynn noted that Andover appears to have a fee waiver in place for preschool and suggested Ed and Debbie contact the district to see how they handle preschool fee waivers.

- Other- Any items not anticipated by the Chairperson 48 Hours prior to this meeting — n/a

- Upcoming Agenda Items / Next Meeting Date

The next meeting will be held in the Superintendent's Office on Thursday, February 9 at 5 p.m.

Meeting adjourned at 6:54 p.m.

Respectfully submitted,

Lynn Cavicchi
Vice Chair
School Committee

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