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**MANSFIELD PUBLIC LIBRARY**  
**Board of Trustees Meeting - January 11, 2023**

**Attendance:** Nancy Breef-Pilz, Jean Mallon, Deborah Gordy, Kimberly Usselman, Leonard Epstein and Acting Director Whitney Brown. The meeting was called to order at 5:43 PM.

**Secretary's report.** The report for December 14, 2022 was reviewed and unanimously approved with minor corrections.

**Treasurer's report.** The report for December, 2022 was reviewed and unanimously approved. Nancy initiated a discussion of certain aspects of the library's trustee account, primarily to clarify appropriate expenditures, noting that the primary use of the funds is for programs, with small amounts used for staff members in certain circumstances, in this case recognition of Kim's bereavement over the death of her daughter. Debbie moved to appropriate \$200 for the acquisition of books to be chosen by Kim in memory of her daughter, with recognition bookplates. The motion was seconded and approved, with Kimberly Usselman abstaining.

**Correspondence.** None.

**Librarians reports.** The librarians' reports were reviewed and highlights discussed. Debbie complimented Whitney on her reports while functioning as Acting Director during Catherine's medical leave.

**OLD BUSINESS**

**Strategic plan update.** The library has had 600 responses to the recent survey. Barbara Alevras is working on synthesizing the responses in preparation for the planned focus group meetings which will commence on February 6. The groups will be parents and guardians, seniors, teens, and community leaders. After those meetings Barbara will analyze the focus group data and work with Catherine on establishing goals and action items.

**NEW BUSINESS**

**Organization of the Board of Trustees.** Traditionally the board has reviewed the board members' functions. After discussion it was unanimously voted to maintain the current functions, viz.: Jean Mallon, chair; Nancy Breef-Pilz, treasurer; Leonard Epstein, secretary.

**Next meeting:** February 8, 2023. The meeting was adjourned at 6:50 PM.

*Leonard Epstein*

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Leonard Epstein, Secretary

The foregoing minutes were approved at the Feb 8, 2023 meeting of the Mansfield Board of Library Trustees.

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