



TOWN OF MANSFIELD  
**MEETING  
NOTICE**

POSTED IN ACCORDANCE WITH THE  
PROVISIONS OF MGL CHAPTER 30A §20

POSTED

Received in the Town Clerk's  
Office September 13, 2023 at  
1:20 PM by Jennifer C Davis

TOWN CLERK

BOARD OR COMMITTEE: Municipal Electric Commission

PLACE OF MEETING: Town Hall, Meeting Room 3 A/B and Virtual via GoToWebinar

DATE & TIME: Monday, September 18, 2023 at 5:30 PM

AUTHORIZED SIGNATURE: Laurie Anderson

**THIS MEETING WILL BE CONDUCTED IN PERSON, VIRTUALLY  
AND ON MANSFIELD CABLE**

Members of the Public are invited to attend the meeting in person in meeting room 3A/B or participate virtually via GoToWebinar.

**AGENDA**

Please see following page for the agenda.

**INSTRUCTIONS FOR VIRTUAL MEETING**

**Registration URL**

<https://attendee.gotowebinar.com/register/1906474431502151004>

**Webinar ID**

531-582-163

After registering, you will receive a confirmation email containing information about joining the webinar.

**Listen Via Phone**

Dial 1 (415) 655-0060

Access Code: 842-648-385

**Watch Via Mansfield Local Cable Access**

Comcast Channel: 15

Verizon Channel: 27

CANCELLATION DATE & TIME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

# Municipal Electric Commission

## September 18, 2023 Agenda

- 1) Call to Order Municipal Electric Commission meeting - Pledge of Allegiance
- 2) Review and consideration to approve Board Minutes of July 17, 2023
- 3) Review KP Law memo on General Manager employment contract limits and vote to consider extending contract term
- 4) General Manager's Report
  - a) Review School to Work program with School Superintendent Murphy
  - b) Project updates: Gilbert Street storage shed; office renovations; vehicle gates
  - c) Review distributive generator peak shaving program
  - d) Review H. Jaffari memo on system efficiency analysis including capacitor bank locations
  - e) Review H. Jaffari memo on distribution transformer procurement
  - f) Review of July 2023 financial statements
  - g) Review L. Anderson memo on MMED branded apparel
  - h) Discuss dates for 2024 meetings
- 5) Citizens Questions & Comments
- 6) Commissioners Questions & Comments
- 7) Any items not anticipated by the Chair 48 hours prior to this meeting
- 8) Vote to enter into Executive Session for the following reasons and to NOT return to open session
  - a) Review and consideration to approve minutes of July 17, 2023 Executive Session where Exemption 2 was declared
  - b) Pursuant to M.G.L. Ch. 164, Section 47D and M.G.L. C. 30, Section 21, Exemption 10, to discuss trade secrets or confidential, competitively-sensitive or other proprietary information (Massachusetts Municipal Wholesale Electric Company – MMWEC Special Project 2015A) provided, in the course of activities conducted by a governmental body as an energy supplier under a license granted by the department of public utilities pursuant to section 1F of chapter 164 and when such governmental body determines that such disclosure will adversely affect its ability to conduct business in relation to other entities making, selling or distributing electric power and energy and the chair so declares.
  - c) Adjourn